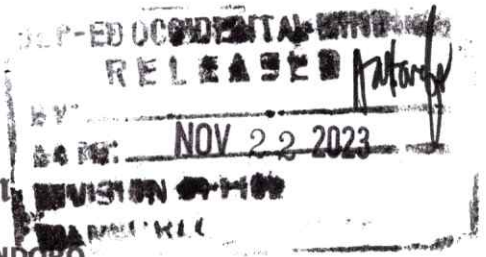




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

November 21, 2023

DIVISION MEMORANDUM

No. 000382, s. 2023

**DIVISION ORIENTATION ON THE SCHOOL GOVERNANCE COUNCIL
FUNCTIONALITY ASSESSMENT TOOL (SGCFAT)
FOR SCHOOL YEAR (SY) 2022-2023**

To : Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Division Education Program Supervisors
Division SBM Coordinator
Division SGC Composite Team
Public Secondary School Heads
All Others Concerned

1. Pursuant to DepEd Order No. 26, s. 2022 titled **Implementing Guidelines on the Establishment of School Governance Council**, the Schools Division of Occidental Mindoro announces the conduct of the Orientation on the School Governance Council Functionality Assessment Tool (SGCFAT) for SY 2022-2023 on November 30, 2023 at the venue within Mamburao, Occidental Mindoro.
2. This activity aims to:
 - a. provide guidance and orientation to schools about the purpose, process, and significance of the SGCFAT;
 - b. ensure that all schools have access to all necessary resources, documents, and materials required for the assessment; and
 - c. assist the SGC in their preparation for the accomplishment of the online tool.
3. The List of Participants is attached as enclosure.
4. Prior to the orientation, Secondary School Heads shall ensure that the SGC is already established in their respective school and that the necessary Means of Verification (MOV) per Functionality Indicator (FI) on the SGCFAT are prepared. The templates of these MOVs can be accessed through this link: <https://tinyurl.com/MOVTemplatesSGC>.
5. Participants shall bring the MOVs, laptop, and extension cord for workshop and validation purposes.
6. Meals (lunch, and AM & PM snacks) of the participants and PMT Members shall be charged against SDO MOOE Fund while travelling and other incidental expenses incurred by the participants in attending this activity shall be charged

SGOD/SMME



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against School MOOE subject to the usual budgeting, accounting, and auditing rules and regulations.

7. Any concern on this matter shall be directed to the School Governance and Operations Division, Attention: Shalee Y. Tadeja, Senior Education Program Specialist, or Ervin I. Gallardo, Education Program Specialist II, through phone number 0929-630-1541.

8. Immediate dissemination of and compliance with this Memorandum are earnestly desired.



LOIDA P. ADORNADO, PhD, CESO VI
Assistant Schools Division Superintendent &
Officer-in-Charge
Office of the Schools Division Superintendent

Enclosure 1 – List of Participants

No.	Name	School
1	Amia Gracia C. De Jesus	Abra de Ilog NHS
2	Elmer E. Magbanua	Cabacao NHS
3	Victor V. Zamora	Abra de Ilog NHS - Camurong Annex
4	Felix C. Bautista, Jr.	Aguas National High School
5	Myrna T. Ramos	Barahan NHS
6	Lilian P. Olivar	Calintaan National High School
7	Elbert E. Picarzo	Malpalon National High School
8	Bertlee R. Andrade	Poypoy National High School
9	Efraim B. Tejada Jr.	Concepcion NHS
10	Lyna Lyn M. Encarguez	Iling NHS
11	Alexander P. Abeleda	Iling NHS - Pawican Annex
12	Melinda O. Mendoza	Iiron NHS
13	Pedro R. Guache Jr.	Ligaya NHS
14	Jocelyn Q. Jubilado	Paulino Legaspi, Sr. Memorial. NHS
15	Edgardo M. Malait	Looc National School of Fisheries
16	Darlito M. Corpuz	Looc NHS
17	Dante S. Sulangon	Lubang Vocational High School
18	Jeffrey Zapata	Lubang Vocational High School-Cabra
19	Fred E. Magbanua	Magsaysay National High School
20	Maria Nimfa T. De Guzman	Mapaya National High School
21	Orly A. Orsos	Magsaysay NHS - Purnaga Annex
22	Eldon G. Tendan	Magsikap NHS
23	Jesse T. Echivarre	Pedro T. Mendiola Sr. Memorial National High School
24	Marivel V. Aguda	Occidental Mindoro NHS
25	Jonathan T. Ramos	Paluan NHS
26	Marlon L. Martinez	Rizal National High School
27	Suertelita G. Dangeros	Sablayan National Comprehensive High School
28	Mary Grace N. Labindao	Sablayan NCHS - Claudio Salgado Annex
29	Lovelyn C. Torres	Prudencio L. Gadiano National High School
30	Mariphe Dusanran	San Jose NHS
31	Rodel M. Bahia	Central NHS
32	Jhoan T. Alfaro	San Vicente NHS
33	Anacleto Malicse	San Vicente NHS - Yapang Annex
34	Jancheta Q. Bartido	Santa Cruz NHS
35	Elizabeth B. Martinez	Pinagturilan National High School
36	Katherine L. Cabral	Sta. Teresa NHS
37	Marife A. Paredes	Tanyag NHS
38	Melannie D. Villar	Tilik NHS
39	Rolando P. Dumag Jr.	Victoria NHS
40	Norma B. Taboy	Victoria NHS - Ilvita Annex
41	Revalyn B. Echivarre	Bubog National High School
42	Doris Ann D. Calusor	Paciolo National High School
43	Jenelyn L. Arcena	Tagumpay National High School
44	Felicitas Bonbon	Burgos National High School
45	Rodel Benedicto	San Francisco National High School
46	Mychel Abejo	La Curva National High School
47	Analyn S. Ibon	Malisbong National High School
48	Jessa R. Zamonte	Pambuhan Indigenous People Village High School

49	Marilu A. Federi	San Jose National Agricultural and Industrial High School
50	Ghiel Delos Reyes	Abra de Ilog NHS - Biga Extension
51	Jeruel I. Vasquez	Manoot National High School
52	Dante D. Dumale	Barahan NHS - Sinagtala Annex
53	Peter Loy S. Alga	Magsaysay NHS - Alibog Annex
54	Desiree Coloma	Sablayan NCHS - Sta. Lucia Annex
55	Mary Grace D. Osano	Mangarin National Highschool
56	Emelita D. Gonda	Caminawit NHS
57	Rommel R. Dela Cruz	Lubang Integrated School
58	Romel P. Sora	Ambulong Island Integrated School
59	Benedict A. Reyes	Rizal Integrated School

Program Management Team

No.	Name	Office
60	Loida P. Adornado, PhD, CESO VI	OSDS
61	Rodel S. Magnaye	OSDS
62	Marilou S. Pandiño	SGOD
63	Ma. Rubynita T. Del Rosario	CID
64	Alfredo S. Puli, Jr.	CID
65	Ervin I. Gallardo	SGOD