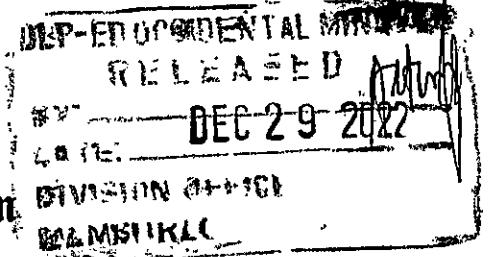




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

December 29, 2022

DIVISION MEMORANDUM
NO. 000469, s. 2022

2022 DIVISION YEAR-END PROGRAM IMPLEMENTATION REVIEW (PIR)

TO : OIC - Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Senior Education Program Specialists
SDO Section/ Unit Heads
All Others Concerned

1. Relative to Regional Memorandum QAD-2022-002, this Office through the School Governance and Operations Division (SGOD) – School Management Monitoring and Evaluation Section (SMME), shall conduct Division Year-End Program Implementation Review on January 12, 2023 at Schools Division Office, Mamburao, Occidental Mindoro.

2. This activity aims to:

- assess the implementation of the major Programs, Projects, and Activities (PPAs) of the SDO vis-à-vis its committed outputs and targets for the year;
- identify good practices based on experiences shared by the field; and
- identify issues and concerns that need to address by the management.

3. Participants are the following:

- Asst. Schools Division Superintendent
- CID & SGOD Chiefs
- Education Program Supervisors
- Senior Education Program Specialists
- Unit/Section Heads

SGOD/smme/syt



✉ Brgy. Payompon, Mamburao, Occidental Mindoro
☎ 0906-550-1840/0929-630-1538
occidental.mindoro@deped.gov.ph
f DepEd Tayo Occidental Mindoro

4. In preparation to the conduct of this activity, all concerned are directed to do the following:

At the School Level:

- a. All public elementary and secondary schools shall conduct its own Year-End PIR to review their Annual Implementation Plans (AIP) prior to the conduct of SDO Year-End PIR.

At the SDO:


- a. Each Functional Division (FD) shall prepare list of committed outputs per PPA on all budget items under the FY 2022 GAA and Work and Financial Plan with assign budget allocation using the templates Annexes A & B (in MS Excel format).
- b. Each Functional Division shall conduct its own internal Year-End PIR to assess the performance of the year. During the presentation, the Division FDs shall use Annex D (in MS PowerPoint format).
- c. It is suggested that the head of the functional division shall be responsible in convening the core group of their respective offices to discuss output of each PPAs, best practices including issues and concerns.
- d. For each Functional Division, the Chief Education Supervisor or Education Program Supervisor shall present the report (consolidation of the FDs reports) for twenty (20) minutes using prescribed MS PowerPoint format (Annex D).
- e. There will be a 20-minute discussion with the panelists after the presentation.
- f. The set of panelists is composed of the Schools Division Superintendent, Asst. Schools Division Superintendent, CID and SGOD Chief Education Supervisors, and Budget Officer.

5. Annexes A, B and D may be accessed through the link <https://bit.ly/2022DivYearEndPIR>,

6. Immediate dissemination of and strict compliance with this Memorandum are desired.

LYNN G. MENDOZA, EdD
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

By Authority of the OIC – Schools Division Superintendent:


ANICETO N. PAROJINOG &
Chief, Education Supervisor
School Governance and Operations Division
Officer-In-Charge