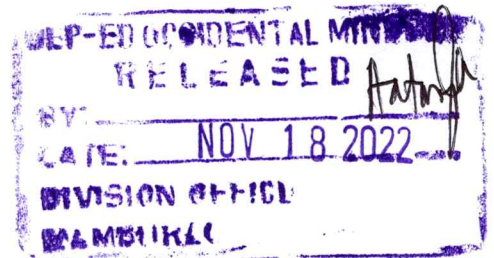




Republic of the Philippines  
**Department of Education**  
 MIMAROPA REGION

**SCHOOLS DIVISION OF OCCIDENTAL MINDORO**



Office of the Schools Division  
 Superintendent

November 17, 2022

**DIVISION MEMORANDUM**  
 No. 000430, s. 2022

**DIVISION RESEARCH COLLOQUIUM UNDER BASIC EDUCATION RESEARCH  
 FUND 2021 (BATCH 2) AND 2022**

TO : OIC-Asst. Schools Division Superintendent  
 Chief Education Supervisors, CID & SGOD  
 Division Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 Schools Division Research Committee (SDRC) &  
 Technical Working Group (TWG)  
 Research Proponents  
 All Others Concerned

1. In preparation for the upcoming Division Research Summit scheduled in December 2022, the Schools Division of Occidental Mindoro through the Planning and Research Section of the School Governance and Operations Division shall conduct the **Division Research Colloquium under Basic Education Research Fund 2021 (Batch 2) and 2022** with the following schedule:

Cluster	Date	Venue
Sablayan & SAMARICA	December 6-7, 2022	Mindoreños Hotel, Mamburao, Occidental Mindoro
Mamburao, Abra De Ilog, Paluan, Sta. Cruz, Looc & Lubang	December 9-10, 2022	

2. Participants to this activity are the members of the Schools Division Research Committee (SDRC), Technical Working Group (TWG), identified resource persons and all research proponents with submitted Memorandum of Agreement (MOA) to the Office of the Regional Director. For group research, attendance of all members is highly encouraged.

3. Researchers shall prepare slide deck presentation and five (5) copies of their completed research following the prescribed template outlined in **Attachment A**. They are asked to upload the same files to the Google Drive with the link: [tinyurl.com/RCOLLOQ2021-22](https://tinyurl.com/RCOLLOQ2021-22) on or before **December 2, 2022**.

SGOD/PRS/ECF



✉ Brgy. Payompon, Mamburao, Occidental Mindoro  
 ☎ 0906-550-1840/0929-630-1538  
 ✉ [occidental.mindoro@deped.gov.ph](mailto:occidental.mindoro@deped.gov.ph)  
 📍 DepEd Tayo Occidental Mindoro/DepEd Occidental Mindoro

4. Participants are advised to seek approval of their travel from their immediate heads, and make necessary arrangement with their classes/work. They are expected to be at the venue on Day 1 at 7:30 AM for registration and opening program which shall start at 8:00 AM. While TWG members and identified SDO personnel are requested to be at the venue on Day 0, December 5 & 8, 2022 at 8:00 AM for registration, checking-in, and preparatory activities.
5. This is a **LIVE-OUT** activity. Meals and accommodation of select SDO personnel and panelists, and the complete meals for the TWG members whose names are listed in **Attachment B** shall be provided charged to SDO MOOE while accommodation, transportation, and other incidental expenses of all participants/research proponents shall be charged to the BERF grants or local funds subject to the usual budgeting, accounting, and auditing rules and regulations.
6. Only those researches presented during the Division Research Colloquium shall subsequently be endorsed for the Division and Regional Research Summits.
7. School Heads and PSDSs are also requested to extend technical and/or any other needed assistance to the research proponents to fast track the completion of the research works.
8. Attached is the activity matrix (Attachment C) for your reference and guidance.
9. Moreover, the conduct of Provision of Technical Assistance to all researches/participants to this activity shall be on **November 25, 2022, 2:00 PM** via online platform. Attendance of all participants is REQUIRED.
10. The grant of compensatory time-off credit (COC) for non-teaching or service credit for teaching personnel who will participate on this activity on December 8, 2022 (Holiday) and December 10, 2022 (Saturday) is authorized as provided in DO No. 53, s. 2003 titled Updated Guidelines on Grant of Vacation Service Credit to Teachers.
11. For inquiries, please contact Dr. Eloisa C. Farenas, Senior Education Program Specialist, at 09171598957 or thru email at [planningandresearchsection@gmail.com](mailto:planningandresearchsection@gmail.com).
12. Widest dissemination of and compliance to this Memorandum is desired.

**LYNN G. MENDOZA, EdD**

Asst. Schools Division Superintendent  
OIC – Office of the Schools Division Superintendent

*By the authority of the OIC-SDS:*

**RODEL S. MAGNAYE, CESE**

OIC-Office of the Asst. Schools Division Superintendent  
Officer-In-Charge

**PRESCRIBED TEMPLATES**

**COMPLETED BASIC RESEARCH TEMPLATE**

- I. Title Page
- II. Abstract
- III. Acknowledgement
- IV. Introduction of the Research
- V. Literature Review
- VI. Research Questions
- VII. Scope and Limitation
- VIII. Research Methodology
  - a. Sampling
  - b. Data Collection
- IX. Discussion of Results and Recommendations
- X. Dissemination and Advocacy Plans
- XI. References
- XII. Financial Report

**COMPLETED ACTION RESEARCH TEMPLATE**

- I. Title Page
- II. Abstract
- III. Acknowledgement
- IV. Context and Rationale
- V. Innovation, Intervention, and Strategy
- VI. Action Research Questions
- VII. Action Research Methods
  - a. Participants and/or other Sources of Data and Information
  - b. Data Gathering Methods
- IX. Discussion of Results and Reflection
- X. Action Plan
- XI. References
- XII. Financial Report

**Additional reminders for paper presentations:**

1. Title - bold, all caps, inverted pyramid shape
2. Names of Authors – sentence-cased, bold
3. Major headings (Abstract, Introduction, Rationale, etc...) should be left-justified, bold and in all caps
4. Subheadings should be italicized, light-faced
5. Page number should be Times New Roman in font, 12pt, bottom center
6. Margin is 1" for top, right and bottom, while 1.5" for left
7. Paper is to be set at A4
8. Times New Roman font should be used for the entire research paper
9. Table titles should be sentence-cased, light-faced
10. Tables should be in auto-fit to window format

Attachment B - DIVISION RESEARCH COLLOQUIUM UNDER BASIC EDUCATION  
RESEARCH FUND 2021 (BATCH 2) AND 2022

**LIST OF PARTICIPANTS**

**Batch 1 – December 6-7, 2022**

Schools Division Research Committee (SDRC)

- |    |                      |   |                                           |
|----|----------------------|---|-------------------------------------------|
| 1. | Dr. Lynn G. Mendoza  | - | OIC-Schools Division Superintendent       |
| 2. | Rodel S. Magnaye     | - | OIC-Asst. Schools Division Superintendent |
| 3. | Aniceto N. Parojinog | - | Chief, Education Supervisor - SGOD        |
| 4. | Dr. Raquel P. Girao  | - | Chief, Education Supervisor - CID         |

Technical Working Group (TWG)

- |     |                         |   |                                |
|-----|-------------------------|---|--------------------------------|
| 5.  | Rally Encado            | - | Principal II, Alibog ES        |
| 6.  | Dr. Sheryll Lopez       | - | Master Teacher II, Pitogo ES   |
| 7.  | Ma. Lea D. Peñaflor     | - | Master Teacher I, San Jose NHS |
| 8.  | Florence Neil D. Garcia | - | Master Teacher I, Malpalon ES  |
| 9.  | Raymart P. Calle        | - | Master Teacher I, Rizal NHS    |
| 10. | Joel Capus              | - | Teacher III, Sta. Teresa NHS   |
| 11. | Herald Sen Mateo        | - | Teacher III, Sablayan CNHS     |

Panelists

- |     |                            |   |                                        |
|-----|----------------------------|---|----------------------------------------|
| 12. | Dr. Eloisa C. Farenas      | - | Senior Education Program Specialist    |
| 13. | Menia Gamboa               | - | Public Schools District Supervisor     |
| 14. | Dr. Ferdinand J. Gotoy     | - | Public Schools District Supervisor     |
| 15. | Felix C. Bautista Jr       | - | Head Teacher III, Yapang NHS           |
| 16. | Mary Yole Apple D. Ruedas- | - | Associate Professor V, OMSC (External) |

Secretariat

- |     |                   |   |                        |
|-----|-------------------|---|------------------------|
| 17. | Marquin M. Defeo  | - | Planning Officer III   |
| 18. | Angelico T. Pajes | - | Administrative Aide VI |

**2021 BERF RESEARCHES**

**Researchers**

- |     |                          |   |               |
|-----|--------------------------|---|---------------|
| 1.  | Marife A. Paredes        | - | Calintaan NHS |
| 2.  | Winsome Wayne S. Esteban | - | Calintaan NHS |
| 3.  | Marifi P. Roldan         | - | Magsaysay NHS |
| 4.  | Daniel P. Enriquez       | - | Magsaysay NHS |
| 5.  | Cherrylyn O. Lora        | - | Magsaysay NHS |
| 6.  | Candy C. Ruedas          | - | Magsaysay NHS |
| 7.  | Jessie G. Santiago       | - | Magsaysay NHS |
| 8.  | Minda A. Lutap           | - | Magsaysay NHS |
| 9.  | Alvin M. Cadiao          | - | Magsaysay NHS |
| 10. | Kiss Mark S. Esbieto     | - | Magsaysay NHS |
| 11. | Lovely Fel D. Leido      | - | Magsaysay NHS |
| 12. | Eduard O. Gonong         | - | San Jose NHS  |

- |                            |   |                            |
|----------------------------|---|----------------------------|
| 13. Aufric Alma N. Gonong  | - | San Jose NHS               |
| 14. Mary Ann N. Pacaul     | - | San Jose NHS               |
| 15. Marvy R. Villamor      | - | San Agustin ES Annex (D-6) |
| 16. Jose Noriel F. Antaran | - | San Agustin ES Annex (D-6) |
| 17. Regina S. Sarabia      | - | San Agustin ES Annex (D-6) |
| 18. Michael F. Sitjar      | - | Curanta ES                 |
| 19. Ophalyn F. Rosales     | - | Curanta ES                 |
| 20. Romana Q. Feliciano    | - | Cuarenta ES                |
| 21. Renalyn A. Casta       | - | Cuarenta ES                |
| 22. Amelita U. Gabuat      | - | Cuarenta ES                |

## **2022 BERF RESEARCHES**

### **Researchers**

- |                            |   |                   |
|----------------------------|---|-------------------|
| 1. Rachel Joy N. Alvaro    | - | Bubog I ES        |
| 2. Sherly I. Sabado        | - | ALS               |
| 3. Charmie C. Silao        | - | Rizal NHS         |
| 4. Aileen M. Maderazo      | - | Rizal NHS         |
| 5. Jennifer F. Alojado     | - | Rizal NHS         |
| 6. John Rey G. Inmenzo     | - | Sablayan CNHS     |
| 7. Herald Sen S. Mateo     | - | Sablayan CNHS     |
| 8. Liezel Joy C. Biendima  | - | Sablayan CNHS     |
| 9. Katherine E. Ladaga     | - | San Jose Pilot ES |
| 10. Juliezl B. Santos      | - | San Jose Pilot ES |
| 11. Dolores V. Pastro      | - | San Jose Pilot ES |
| 12. Rosemarie N. Maligaya  | - | San Jose Pilot ES |
| 13. Ileen R. Sta. Rinala   | - | San Jose Pilot ES |
| 14. Evitha V. Meniano      | - | San Jose Pilot ES |
| 15. Jordan S. Gepana       | - | Iling NHS         |
| 16. Jorzonn R. Roda        | - | Iling NHS         |
| 17. Benjamin D. Castro Jr. | - | Iling NHS         |
| 18. Sheryl P. Lopez        | - | Pitogo ES         |
| 19. Mark Kevin S. Papa     | - | Pitogo ES         |
| 20. Rowena R. Rudio        | - | Pitogo ES         |
| 21. Lovelyn C. Torres      | - | Sablayan CNHS     |
| 22. Fortunato P. Mopia     | - | Sablayan CNHS     |
| 23. Analie A. Salazar      | - | Sablayan CNHS     |
| 24. Lucile T. Rodota       | - | Sablayan CNHS     |
| 25. Aileen Marrie D. Arceo | - | Sablayan CNHS     |
| 26. Herald Sen S. Mateo    | - | Sablayan CNHS     |
| 27. Merissah P. Beltran    | - | Sablayan CNHS     |
| 28. Jenelyn A. Rafon       | - | Sablayan CNHS     |



## **Batch 2 – December 9-10, 2022**

### Schools Division Research Committee (SDRC)

- |    |                      |   |                                           |
|----|----------------------|---|-------------------------------------------|
| 1. | Dr. Lynn G. Mendoza  | - | OIC-Schools Division Superintendent       |
| 2. | Rodel S. Magnaye     | - | OIC-Asst. Schools Division Superintendent |
| 3. | Aniceto N. Parojinog | - | Chief, Education Supervisor - SGOD        |
| 4. | Dr. Raquel P. Girao  | - | Chief, Education Supervisor - CID         |

### Technical Working Group (TWG)

- |     |                         |   |                                |
|-----|-------------------------|---|--------------------------------|
| 5.  | Kristent Leo Tuscano    | - | Master Teacher II, OMNHS       |
| 6.  | Donald Torreliza        | - | Master Teacher I, Paluan CS    |
| 7.  | Bon Jove Leyco          | - | Teacher III, Wawa ES           |
| 8.  | Herald Sen Mateo        | - | Teacher III, Sablayan CNHS     |
| 9.  | Mark Roger Dacayanan    | - | Teacher I, Tuban ES            |
| 10. | Ma. Lea D. Peñaflor     | - | Master Teacher I, San Jose NHS |
| 11. | Florence Neil D. Garcia | - | Master Teacher I, Malpalon ES  |

### Panelists

- |     |                            |   |                                        |
|-----|----------------------------|---|----------------------------------------|
| 12. | Dr. Eloisa C. Farenas      | - | Senior Education Program Specialist    |
| 13. | Menia Gamboa               | - | Public Schools District Supervisor     |
| 14. | Dr. Ferdinand J. Gotoy     | - | Public Schools District Supervisor     |
| 15. | Felix C. Bautista Jr       | - | Head Teacher III, Yapang NHS           |
| 16. | Mary Yole Apple D. Ruedas- | - | Associate Professor V, OMSC (External) |

### Secretariat

- |     |                   |   |                        |
|-----|-------------------|---|------------------------|
| 17. | Marquin M. Defeo  | - | Planning Officer III   |
| 18. | Angelico T. Pajes | - | Administrative Aide VI |

## **2021 BERF RESEARCHES**

### **Researchers**

- |     |                           |   |                        |
|-----|---------------------------|---|------------------------|
| 1.  | Amia Gracia C. De Jesus   | - | Cabacao NHS            |
| 2.  | Rosiefe J. Liabres        | - | Cabacao NHS            |
| 3.  | Jan Faith B. Cuzon        | - | Occidental Mindoro NHS |
| 4.  | Shiena Marie G. Onte      | - | Occidental Mindoro NHS |
| 5.  | Kristent Leo D. Tuscano   | - | Occidental Mindoro NHS |
| 6.  | Baby Jane M. Villaroza    | - | Occidental Mindoro NHS |
| 7.  | Jeffrey F. Jambalos       | - | Occidental Mindoro NHS |
| 8.  | Cris Jan N. Mejias        | - | Occidental Mindoro NHS |
| 9.  | John Kenneth C. Almacen   | - | Mamburao CS            |
| 10. | Nancy B. Monding          | - | Mamburao CS            |
| 11. | Novelyn R. Tunog          | - | Mamburao CS            |
| 12. | Mary Magdalene U. Aguila  | - | Mamburao CS            |
| 13. | Ma. Magdalena A. Aricayos | - | Mamburao CS            |
| 14. | Rochell A. Rubio          | - | Occidental Mindoro NHS |
| 15. | Anelie Grace C. Libalib   | - | Occidental Mindoro NHS |
| 16. | Fred E. Magbanua          | - | Occidental Mindoro NHS |
| 17. | Annabel B. Carino         | - | San Vicente ES         |

18.	Marjorie R. Codon	-	San Vicente ES
19.	Lyneth I. Flores	-	San Vicente ES
20.	Jay Ronnie M. Pranada	-	Sta. Cruz NHS
21.	Emelie S. Hernandez	-	Sta. Cruz NHS
22.	Jonnell N. Nieva	-	Sta. Cruz NHS
23.	Neilfren P. Villas	-	Sta. Cruz NHS
24.	Jeffrey A. Pacayra	-	Sta. Cruz NHS
25.	Louebba C. Arbo	-	Sta. Cruz NHS
26.	Benster C. Alcaide	-	Sta. Cruz NHS
27.	Jay Ronnie M. Pranada	-	Sta. Cruz NHS
28.	Seychelle Kim T. Malabanan	-	Sta. Cruz NHS
29.	Zaldie P. Serquina	-	Sta. Cruz NHS
30.	Seymourre Kiev J. Tayag	-	Sta. Cruz NHS
31.	Jose C. Redito, Jr.	-	Sta. Cruz NHS
32.	Jennifer S. Mercado	-	Sta. Cruz NHS
33.	Maria Veronica Desiree M. Manalo	-	Sta. Cruz NHS

**2022 BERF RESEARCHES**

**Researchers**

1.	Alyssa Jane C. Manalo	-	Abra de Ilog NHS
2.	Kathleen Joy R. Felisco	-	Abra de Ilog NHS
3.	Aiza L. Leyco	-	Abra de Ilog NHS
4.	Theresa C. De Chavez	-	Abra de Ilog District
5.	Ervin I. Gallardo	-	Abra de Ilog District
6.	Evangeline M. Luzon	-	Abra de Ilog District
7.	Jane J. Baladiang	-	Abra de Ilog NHS
8.	Glenda P. Castillo	-	Abra de Ilog NHS
9.	Clarissa De Castro	-	Abra de Ilog NHS

Attachment C - DIVISION RESEARCH COLLOQUIUM UNDER BASIC EDUCATION  
RESEARCH FUND 2021 (BATCH 2) AND 2022

**MATRIX OF ACTIVITIES**

Day 0 (December 5 & 8, 2022)

<b>Time</b>	<b>Activity</b>
1:00 PM – 5:00 PM	Arrival and Preparation of SDRC-TWG

Day 1 (December 6 & 9, 2022)

<b>Time</b>	<b>Activity</b>
7:30 AM – 8:00 AM	Arrival & Registration
8:00 AM – 5:00 PM	Presentation of Research

Day 2 (December 7 & 10, 2022)

<b>Time</b>	<b>Activity</b>
7:30 AM – 8:00 AM	Arrival & Registration
8:00 AM – 4:00 PM	Presentation of Research
4:00 PM – 5:00 PM	Closing Program

