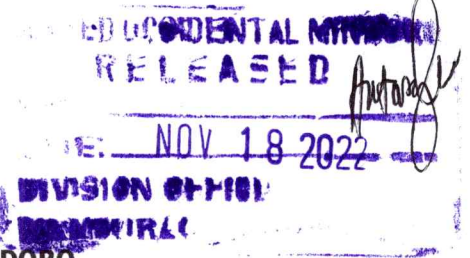




Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

November 14, 2022

**DIVISION MEMORANDUM**  
No. 000429, s. 2022

**PROJECT OKSiTV (OUTREACHING KNOWLEDGE & SKILLS WITH TV LESSONS): QUALITY ASSURANCE OF LOCALLY-DEVELOPED TV EPISODES IN MUSIC GRADES 4 TO 6 AND TLE-ICT 6 FOR DEPED TV - OCCIDENTAL MINDORO (PHASE 4)**

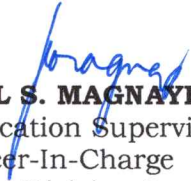
To: OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In support to Basic Education – Learning Recovery and Continuity Plan (BE-LRCP) of this Division for SY 2022-2023 and Project **BRIDGE** (Bridging Resources for Intended Driven-Goal Education), this Office shall conduct the Phase 4 of **“Project OKSiTV (Outreaching Knowledge & Skills with TV lessons: Quality Assurance of Locally-Developed TV Episodes in Music Grades 4 to 6 and TLE-ICT 6 for DepEd TV – Occidental Mindoro”** on November 23-27, 2022 at Mindoreños Hotel, Mamburao, Occidental Mindoro.
2. This activity aims to:
  - a. quality assure the locally-developed TV episodes by ensuring adherence to the BLR Quality Assurance Process and Standards on the production of TV/ video lessons; and
  - b. provide the schools with quality-assured TV episodes or video lessons that will be used in teaching Music Grades 4 to 6 and TLE-ICT 6.
3. The list of participants and members of the Program Management Team (PMT) and Activity Matrix can be found in Enclosures 1, 2 & 3 respectively. The videographers/technical producers are advised to bring their own laptop, wi-fi, extension wires, and other computer paraphernalia on the whole duration of the activity.
4. To ensure safety of everyone, participants are advised to wear face mask and observe health standard protocols within the whole duration of the activity.

5. This is a **LIVE-IN** activity. Food and hotel accommodation of the participants and members of the Program Management Team (PMT) shall be charged to SDO LR fund. Check-in time will be at 2pm and first meal will be dinner of Day 0 (November 22) and the last meal will be PM snack of Day 5 (November 27). Traveling and other incidental expenses shall be charged against school MOOE or local funds subject to the usual accounting, budgeting, and auditing rules and regulations.
6. **Compensatory Overtime Credit (COC)** shall be given to School Heads, & SDO Personnel or Non-Teaching Personnel per **Joint Circular No.2, s.2014** of the Civil Service Commission (CSC) and the Department of Budget and Management (DBM), i.e, **“Non-Monetary Remuneration for Overtime Services rendered during holidays and weekends”** for all the days that will be covered from November 26- December 11, 2021 shall be granted to all participants who will serve/attend and are expected to work on their assigned tasks even after the identified training days until the submission of final outputs.
7. Immediate dissemination and compliance to this Memorandum is desired.

**LYNN G. MENDOZA, EdD**  
Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

*By the Authority of the OIC-SDS:*

  
**RODEL S. MAGNAYE**  
Chief Education Supervisor  
Officer-In-Charge  
Assistant Schools Division Superintendent



**List of Participants for the Project OKSI TV: Quality Assurance of Locally-Developed TV Lessons in Music Grades 4 to 6 and TLE-ICT 6  
for DepEd TV Occidental Mindoro  
Phase 4**

**November 23-27, 2022**

| No.                                    | Name                      | School                 | Task                          |
|--|---------------------------|------------------------|-------------------------------|
| <b>Videographers/Technical Editors</b> |                           |                        |                               |
| 1                                      | Marvy Villamor            | Danlog ES              | Videographer/Technical Editor |
| 2                                      | Donnalyn Dela Cruz        | Buriraosan ES          | Videographer/Technical Editor |
| 3                                      | Maricar Magan             | Bukal ES               | Videographer/Technical Editor |
| 4                                      | Donna Tessa Salgado       | Bamban ES              | Videographer/Technical Editor |
| 5                                      | Jandee Ladringan          | Malpalon ES            | Videographer/Technical Editor |
| 6                                      | Rogelio Javier            | Adela Proper ES        | Videographer/Technical Editor |
| 7                                      | Alexander Abeleda         | Tibago ES              | Videographer/Technical Editor |
| 8                                      | Joylyn Vargas             | Narra ES               | Videographer/Technical Editor |
| <b>Talents</b>                         |                           |                        |                               |
| 1                                      | Angel Ellaine D. Causapin | Hebron ES              | Talent                        |
| 2                                      | Rosella D. Santos         | Mabini I ES            | Talent                        |
| 3                                      | Esmeralda Bacungan        | Mapaya I ES            | Talent                        |
| 4                                      | Dylene R. Eje             | Balansay ES            | Talent                        |
| 5                                      | John Raymond Colobong     | Talabaan ES Proper     | Talent                        |
| 6                                      | Herbert P. Oril           | Pawican ES             | Talent                        |
| 7                                      | Jeffrey F. Eguillon       | Buri ES                | Talent                        |
| <b>LR Evaluators</b>                   |                           |                        |                               |
| 1                                      | Zenecita Dangersos        | Victoria ES            | Content Evaluator             |
| 2                                      | Jennifer Sales            | Poblacion ES           | Content Evaluator             |
| 3                                      | Evelyn Bonilla            | Sto. Nino ES, Sablayan | Content Evaluator             |

**FACILITATORS/PROGRAM MANAGEMENT TEAM**

|   |                               |               |                                    |
|---|-------------------------------|---------------|------------------------------------|
| 1 | Florentino S. Banite          | Sta. Cruz NHS | Facilitator/PMT                    |
| 2 | Marciana J. Aronce            | SDO           | Facilitator/PMT                    |
| 3 | Maria Salvacion P. Villanueva | SDO           | Facilitator/PMT                    |
| 4 | Mary Queen T. Berrardo, EdD   | SDO           | EPS-TLE Consultant                 |
| 5 | Ma. Rubynita T. Del Rosario   | SDO           | EPS-MAPEH Consultant/Faci          |
| 6 | Elizabeth T. Delas Alas, PhD  | SDO           | EPS-QA Coordinator/Consultant/Faci |
| 7 | Raquel P. Giraq, PhD          | SDO           | CES, CID, Consultant               |
| 8 | Rodel S. Magnaye, CESE        | SDO           | ASDS, Consultant                   |
| 9 | Lynn G. Mendoza               | SDO           | SDS, Consultant                    |

**Enclosure 3.A**

**ACTIVITY MATRIX**

PROJECT OKSI TV (OUTREACHING KNOWLEDGE & SKILLS WITH TV LESSONS): QUALITY ASSURANCE OF LOCALLY-DEVELOPED TV LESSONS IN MUSIC GRADES 4 TO 6 AND TLE-ICT 6 FOR DEPED TV – OCCIDENTAL MINDORO (PHASE 4) (November 23-27, 2022)

| Time             | Day 0<br>Nov 22  | Day 1<br>Nov 23   | Day 2<br>Nov 24  | Day 3<br>Nov 25   | Day 4   | Day 3   |  |   |   |  |
|------------------|--|---|--|---|---|---|--|---|---|--|
| 6:15 – 7:45 AM   | In official Station  | Breakfast   | Breakfast  | Breakfast   | Breakfast   | Breakfast   |  |   |   |  |
| 7:45 – 8:00 AM   |  |   | MOL  | MOL   | MOL   | MOL   |  |   |   |  |
| 8:00 – 8:30 AM   | Project's Overview and BLR Standards & Process Flow<br>F1: Elizabeth T. Delas Alas | Opening Program   | Addressing the BLICs (Bottlenecks, Issues & Concerns)                                | Addressing the BLICs (Bottlenecks, Issues & Concerns)                               | Addressing the BLICs (Bottlenecks, Issues & Concerns)                               | Addressing the BLICs (Bottlenecks, Issues & Concerns)   |  |   |   |  |
| 8:30 – 9:30 AM   |  |   | BLR Guidelines on the Different Review Committees<br>F1: Ma. Rubynita T. Del Rosario | TV / Movie Review / Workshop (Talents, Videographers/Technical Producers) (Music 4) | TV / Movie Review / Workshop (Talents, Videographers/Technical Producers) (Music 6) | Revision on Video Production / Workshop (Talents, Videographers/ Technical Producers) (Music 4) | Finalization of TV/ Video lessons / Workshop (Talents, Videographers/ Technical Producers) (TLE-ICT 6, Music 4, 5 & 6) |   |   |  |
| 9:30 – 11:00 AM  | 11:00 – 12:00  | Review on Technical Guidelines on Video Production<br>F1: Florentino S. Banite        | TV / Movie Review / Workshop (Talents, Videographers/Technical Producers) (Music 5)  | Revision on Video Production / Workshop (TLE-ICT 6)                                 | Revision on Video Production / Workshop (Music 5 & 6)                               | Home Sweet Home   |  |   |   |  |
| 11:30 – 12:00 NN |  |   |  |   |   |   | LR Referencing & Development Page<br>F1: Raizza Marie R. Buñag   | Final Progress Reporting<br>F1: Viena P. Villanueva                 |   |  |
| 12:00 – 1:00 PM  | Travel Time  | TV / Movie Review / Workshop (Talents, Videographers/Technical Producers) (TLE-ICT 6) | TV / Movie Review / Workshop (Music 5)   | Revision on Video Production / Workshop (TLE-ICT 6)                                 | Revision on Video Production / Workshop (Music 5 & 6)                               | Closing Program   |  |   |   |  |
| 1:00 – 2:00 PM   |  |   |  |   |   |   | Progress Reporting (Technical Producers)<br>F1: Mary Queen T. Bernardo   | Progress Reporting (Technical Producers)<br>F1: Ruby T. Del Rosario | Progress Reporting (Technical Producers)<br>F1: Elizabeth T. Delas Alas | Progress Reporting (Technical Producers)<br>F1: Florentino S. Banite |
| 2:00 – 3:00 PM   |  |   |  |   |   |   |  |   |   |  |
| 3:00 – 4:00 PM   | Setting in   | Florentino S. Banite  | Raizza Marie R. Buñag  | Viena P. Villanueva   | Raizza Marie R. Buñag   | Viena P. Villanueva   |  |   |   |  |
| 4:00 – 5:00 PM   | Officer of the Day (OD)  |   |  |   |   |   |  |   |   |  |



Enclosure 3.B 000429

|  |  |  |  |  |
|--|--|--|--|--|
| <b>Nov.30<br/>Holiday</b>  | <b>Dec 3<br/>Sat</b>   | <b>Dec 4<br/>Sun</b>   | <b>Dec 10<br/>Sat</b>  | <b>Dec 11<br/>Sun</b>  |
| <b>Technical<br/>Producer's Revision<br/>&amp; Finalization of<br/>Outputs</b> | <b>Technical<br/>Producer's Revision<br/>&amp; Finalization of<br/>Outputs</b> | <b>Technical<br/>Producer's Revision<br/>&amp; Finalization of<br/>Outputs</b> | <b>Technical<br/>Producer's Revision<br/>&amp; Finalization of<br/>Outputs</b> | <b>Technical Producer's<br/>Revision, Finalization<br/>&amp; Submission of<br/>Outputs</b> |

