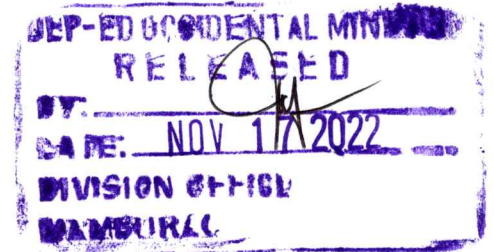




Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

November 14, 2022

**VIDEO EDITING OF THE DEVELOPED VIDEO LESSONS ON PHONEMIC AWARENESS (UNANG HAKBANG SA PAGBASA)**

**DIVISION MEMORANDUM**

No. 000424, s. 2022

To: OIC, Assistant Schools Division Superintendent  
Chief Education Supervisors - SGOD and CID  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

1. In consonance to the division's desire to address the literacy gaps caused by the COVID-19 pandemic, and in preparation for the **Finalization and Launching of K to 3 Video Lessons on Phonemic Awareness (Unang Hakbang sa Pagbasa)**, this Office, through the Curriculum Implementation Division (CID) shall conduct **Video Editing of the Developed Video Lessons on Phonemic Awareness (Unang Hakbang sa Pagbasa)** on **November 19-20, 2022** at Mindoreños Hotel and Restaurant, Payompon, Mamburao, Occidental Mindoro.

2. Specifically, this activity aims to:

- a. conduct video editing of video lessons in preparation for the Launching of the K to 3 Video Lessons on Phonemic Awareness; and
- b. craft a plan for the flow of the program and prepare the script to be used during the launching activity.

CID-IMS-EDE



✉ Brgy. Payompon, Mamburao, Occidental Mindoro  
☎ 0906-550-1840/0929-630-1538  
✉ occidental.mindoro@deped.gov.ph  
📘 DepEdTayo Occidental Mindoro

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3. The participants to this activity are the following:

<b>NAME</b>	<b>POSITION</b>	<b>SCHOOL/ DISTRICT</b>	<b>TASK</b>
1. Eduardo D. Ellarma	EPS-Filipino and MTB-MLE	SDO-CID	EPS
2. Alexander P. Abeleda	Head Teacher I	Tibago ES/ San Jose South	Technical Staff
3. Marvy R. Villamor	Head Teacher I	Danlog ES/ San Jose North	Technical Staff
4. Mark Roger A. Dacayanan	Teacher III	Tuban ES/ Sablayan South	Technical Staff
5. Jay M. Montevirgin	Teacher III	Caminawit CS/ San Jose South	Technical Staff
6. Joash Sandino T. Alcaide	Teacher I	Payompon ES/ Mamburao	Technical Staff/ Lay-out Artist
7. Kristine Pauline P. Dimalaluan	Teacher I	Mendigorin ES/ Rizal	Writer/ Program Host
8. Florence Neil Garcia	Master Teacher I	Malpalon ES/ Calintaan	Writer/ Program Host

4. This is a **LIVE-IN** activity. Board and lodging of the participants shall be charged to Division MOOE while travelling and other incidental expenses of the participants shall be charged to local funds subject to the usual budgeting, accounting and auditing rules and regulations. Check-in shall be on **November 18, 2022** at **5:00PM**. First meal shall be dinner of **November 19, 2022** and last meal shall be P.M. snack of **November 20, 2022**. Opening Program shall be held on **November 19, 2022** at **8:00 – 8:30AM**. Likewise, participants are advised to bring their laptops, hard drives, pocket WiFis, and other peripherals. They are also expected to strictly observe the minimum health protocols.

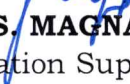
5. All teacher-participants shall be entitled to a **two (2) day Service Credits** for attendance/participation in the activities held during vacation in accordance with the provisions stated in DepEd Order No. 53, s. 2003 titled “Updated Guidelines of Grant of Vacation Service Credit to Teachers”. While the non-teaching personnel shall be provided with Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.

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6. Immediate dissemination of this memorandum is desired.

**LYNN G. MENDOZA, EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

By the Authority of the SDS:

  
**RODEL S. MAGNAYE**  
Chief Education Supervisor  
Officer-In-Charge  
Office Assistant Schools Division Superintendent

