



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

EDUCATIONAL MINDORO  
RELEASED  
OCT 28 2022  
DIVISION OFFICE  
MAMBURAO

Office of the Schools Division  
Superintendent

October 27, 2022

**DIVISION MEMORANDUM**  
No. 000410 S-2022

**MONITORING ON THE CONDUCT OF MENTAL HEALTH AND  
PSYCHOSOCIAL SUPPORT SERVICES AND ACTIVITIES IN LINE WITH  
IN-PERSON CLASSES FOR SY 2022-2023**

**TO :** OIC, Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Relative to Memorandum DRRMS-09-21-2022-0001 signed by Dir. Ronilda R. Co, Director IV, Disaster Risk Reduction and Management Service (DRRMS) through Atty. Revsee A. Escobedo, Undersecretary for Governance and Field Operations regarding the **Monitoring on the Conduct of Mental Health and Psychosocial Support Services and Activities in Line with In-Person Classes for SY 2022-2023**, including the conduct of classroom-based Psychosocial Support (PSS) activities for learners, this Office requires all public elementary and secondary school teachers who facilitated Psychosocial Support (PSS) shall administer the Psychosocial Support Evaluation (PSE) of the activity conducted during the Opening of Classes this School Year 2022-2023.
2. All public elementary and secondary teachers shall fill out the form through link [bit.ly/PSE\\_ResponseTemp](http://bit.ly/PSE_ResponseTemp). Please refer to the instructions indicated therein. Upon completion, the teacher shall submit the report to their respective school heads.
3. School Heads shall report directly to the Central Office through link [bit.ly/PSS\\_ReportingForm](http://bit.ly/PSS_ReportingForm) until **November 4, 2022**.
4. For immediate dissemination and strict compliance.

**LYNN G. MENDOZA**  
OIC, Schools Division Superintendent

By the Authority of the OIC-SDS:

  
**RODEL S. MAGWAYE**  
OIC, Asst. Schools Division Superintendent

sgod/drrm






REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF EDUCATION**  
**DISASTER RISK REDUCTION AND MANAGEMENT SERVICE**  
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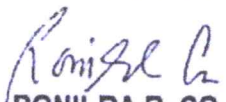


**MEMORANDUM**

No: DRRMS-09-21-2022-0001

**FOR :** ALL REGIONAL DRRM COORDINATORS  
ALL DIVISION DRRM COORDINATORS  
ALL SCHOOL DRRM COORDINATORS  
ALL SCHOOL HEADS

**THROUGH :**   
**ATTY. REVSEE A. ESCOBEDO**  
Undersecretary for Governance and Field Operations

**FROM :**   
**RONILDA R. CO**  
Director IV, Disaster Risk Reduction and Management Service

**SUBJECT :** **REITERATION ON THE MONITORING OF THE CONDUCT OF MENTAL HEALTH AND PSYCHOSOCIAL SUPPORT SERVICES AND ACTIVITIES IN LINE WITH IN-PERSON CLASSES FOR SY 2022-2023**

**DATE :** 28 SEPTEMBER 2022

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In line with DRRMS Memo No. DRRMS-08-20-2022-0002 titled "*Dissemination of the Psychosocial Support Activity Pack (All Levels): A Teacher's Guide and Psychosocial Evaluation*", the Disaster Risk Reduction and Management Service (DRRMS) has called for the monitoring of the conduct and facilitation of Mental Health and Psychosocial Support (MHPSS) services and activities for the opening of classes this School Year (S.Y.) 2022-2023, including the conduct of classroom-based psychosocial support (PSS) activities for learners.

Accordingly, all teaching personnel who conducted the PSS activities were asked to administer the Psychosocial Support Evaluation (PSE), which is enclosed for reference, while School Heads were asked to submit their school's consolidated PSE reports, as well as their implementation of MHPSS for in-person classes (S.Y. 2022-2023). With this, the DRRMS would like to remind teachers and school heads about the completion of the response template and reporting form. The guidelines for completing the template and report are provided in Annex A. **The deadline for the complete submission is on November 4, 2022 (end of 1st quarter).**

Further, the DRRMS would like to request the assistance of all DRRM Coordinators in checking the completion of their respective divisions' submission of reports. For reference on the status of submissions, all may refer to this link: <https://bit.ly/SY2223F2FMHPSSRepSub>.

Regarding the information in the tracker, note that Sheet 2 lists all the schools that completed the reporting form while Sheet 3 details the information of their report such as the PSE responses they submitted. Each school is expected to submit pre- and post-PSE responses; some schools submitted at the same time while others submitted separately as detailed in sheet 3. Kindly,





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#### ANNEX A. Guidelines for the Monitoring and Evaluation of Psychosocial Support Activities for the In-Person Classes SY 2022-2023

The Psychosocial Evaluation Guide will quickly assess how learners respond to the activities and gauge their overall adjustment to the transition to in-person classes through specific items aligned with the *Psychosocial Support Activity Pack*. It can inform teachers which psychosocial skills to focus on and consistently conduct classroom activities. More information regarding the Psychosocial Evaluation is enclosed in this memo or can be found in the *Psychosocial Support Activity Pack: A Teacher's Guide (All Grade Levels)*.

- a. To be administered by teachers or class advisers who were trained and/or oriented on conducting and facilitating psychosocial support activities for learners.
- b. To be completed by learners participating in in-person classes.
- c. To be administered and completed before the facilitation of the first psychosocial support activity and after the facilitation of the last psychosocial support activity (pre- and post-evaluation design).
- d. To be collected by teachers and then collated through this response template: [https://bit.ly/PSE\\_ResponseTemp](https://bit.ly/PSE_ResponseTemp). The collated responses shall be submitted to the School Heads
- e. To be submitted by and through School Heads to DRRMS through this reporting link: [https://bit.ly/PSS\\_ReportingForm](https://bit.ly/PSS_ReportingForm).



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prioritize following up with the schools that are yet to submit their report based on their absence in Sheet 2. Please check the tracker regularly as this is updated by DRRMS as submissions and reports come in.

For more information, please contact Amina Aisa H. Boncales through email at [drmo+mhps@deped.gov.ph](mailto:drmo+mhps@deped.gov.ph).

For immediate and appropriate action.

Thank you.