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Republic of the Philippines

Department of Education

SCHOOLS DIVISION OF OCCIDENTAL MINDOR

Office of the Schools Division Superintendent

DIVISION MEMORANDUM 0 0 0 3 7 1

To

OIC-Office of the Asst. Schools Division Superintendent

Chief Education Supervisors, CID and SGOD **Division Education Program Supervisors**

Public Schools District Supervisors

Public Elementary and Secondary School Heads

District ALS Coordinators All Others Concerned

From:

LYNN G. MENDOZA, EdD

Assistant Schools Division Superintendent

Officer-in-Charge

Office of the Schools Division Superintendent

Subject:

CORRIGENDUM-ADDENDUM TO DIVISION MEMORANDUM NO. 354,

S. 2022 (GAWAD LILOK 2022: Search for Outstanding DepEd Personnel)

Date:

October 6, 2022

To adhere to the provisions of Regional Memorandum No. 94, s. 2022 titled 2023 Search for Outstanding Achievers in the Region (SOAR) issued on September 29, 2022, some corrections and additional information to the Division Memorandum No. 354, s. 2022 titled GAWAD LILOK 2022: Search for Outstanding DepEd Personnel are provided

1. Paragraph 7 shall be read as:

The suggested timeline of activities shall be followed:

Activity	Suggested Dates
Selection in the School Level	September 29-30, 2022
Nomination to District Level	October 3-4, 2022
Selection and Awarding in the <i>District</i> Level	October 5-28, 2022

ASDSOffice/rsm/11/06/21



- Brgy, Payompon, Mamburao, Occidental Mindoro
- © 0906-550-1840/0929-630-1538 occidental.mindoro@deped.gov.ph
- DepEd Tayo Occidental Mindoro/DepEd Occidental Mindoro

 International Recognition (memorandized/with advisory) 	4 pts.
National Recognition (memorandized/with advisory)	3 pts.
Regional Recognition (memorandized/with advisory)	2 pts.
 Provincial/Division Recognition (memorandized/with advisory) 	1 pt.
International Commendation (memorandized/with advisory)	3 pts.
National Commendation (memorandized/with advisory)	2 pts.
Regional Commendation (memorandized/with advisory)	1 pt.
 Provincial/Division Commendation (memorandized/with advisory) 	0.5 pt.
 Contribution to fight/prevent COVID, and promote vaccination, and health/wellness PPAs to impact continued delivery of educational services (Each item to receive 1 point when present, but not to exceed 5 points) 	5 pts.
Organized and implemented PPA to prevent spread of diseases in the locality/school community	1 pt.
 Organized and implemented community service like Pantry, distribution of food packs, health kits) 	1 pt.
 Participated in the Vaccination Campaign resulting to 80% and up vaccinated population of the barangay served 	1 pt.
Implemented Brigada Pagbasa or similar program (curricular) during the height of the pandemic	1 pt.
100% of the personnel and 85% of the learners are fully vaccinated (with booster, in case of teachers)	1 pt.

 District (Person) 	4 pts.
School (Person)	2 pts.
National (Teacher	r) 5 pts.
Regional (Teache	r) 4 pts.
Division (Teacher	3 pts.
District (Teacher)	2 pts.
School (Teacher)	1 pt.
	olementary 5 pts.
materials, articles, refer	
other papers	
 for every mater 	
which was publ	
national circulat	
 for every mater 	
which was publ	
regional circulati	
 for every mater 	
which was publ	
local/provincial	
Educational Attainment/ Pr Development	rofessional 10 pts
Doctoral Degree	10 pts.
CAR for Doctoral Degree	
Master's Degree	6 pts.
CAR for Master's Degree	
4. Scholarship awarded in par	
with DepEd 9including thos	
to the teachers, caused by l	THE CONTRACT OF THE CONTRACT O
recommendation)	
International (Person	10 pts.
National (Person)	5 pts.
International (Teacher	-
National (Teacher, re	gardless of
count)	2 pts
5. Awards, recognitions, and	5 pts
commendations received by	
school, personnel, and lear	
 International Awards 	s (with 5 pts.
selection mechanics)	
National Awards (with	
mechanics)	
 Regional Awards (with 	th selection 3 pts.
mechanics)	
 Provincial/Division A 	Awards 2 pts.
(with selection mech	

60-64	8 pts.
55-59	7 pts.
50-54	6 pts.
45-49	5 pts.
40-44	4 pts.
35-39	3 pts.
30-34	2 pts.
b. Level of SBM Practice (with	15 pts
Division Office Validation)	•
Level 3	15 pts.
Level 2	10 pts.
Level 1	5 pts.
a. Performance Ratings for the last	ints 15 pts.
three (3) years	10
9.6 - 9.9	10 pts.
9.3 - 9.5	9 pts.
9.0 - 9.2	8 pts.
8.7 – 8.9	7 pts.
8.4 – 8.6	6 pts.
8.1 - 8.0	5 pts.
7.8 - 8.0	4 pts.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her	4 pts. 10 pts. (maximum)
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation.	10 pts. (maximum)
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person)	10 pts. (maximum) 8 pts.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person) • Regional (Person)	10 pts. (maximum) 8 pts. 6 pts.
b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. National (Person) Regional (Person) Division (Person)	10 pts. (maximum) 8 pts. 6 pts. 4 pts.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person) • Regional (Person) • Division (Person)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person) • Regional (Person) • Division (Person) • District (Person) • School (Person)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt.
b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. National (Person) Regional (Person) Division (Person) School (Person) National (Teacher)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person) • Regional (Person) • Division (Person) • District (Person) • School (Person) • National (Teacher) • Regional (Teacher)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts. 3 pts.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person) • Regional (Person) • Division (Person) • District (Person) • School (Person) • National (Teacher) • Regional (Teacher)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts. 3 pts. 2 pts.
b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. National (Person) Regional (Person) Division (Person) District (Person) School (Person) Regional (Teacher) Regional (Teacher) District (Teacher)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts. 3 pts. 2 pts. 1 pt.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person) • Regional (Person) • Division (Person) • District (Person) • School (Person) • Regional (Teacher) • Division (Teacher) • District (Teacher) • School (Teacher)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts. 3 pts. 2 pts.
7.8 - 8.0 b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. • National (Person) • Regional (Person) • Division (Person) • District (Person) • School (Person) • National (Teacher) • Regional (Teacher) • Division (Teacher)	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts. 3 pts. 2 pts. 1 pt.
b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. National (Person) Regional (Person) Division (Person) District (Person) School (Person) Regional (Teacher) Regional (Teacher) Division (Teacher) District (Teacher) Trainings & Workshops organized and implemented / In case of teacher, caused by his/her recommendation.	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts. 3 pts. 2 pts. 1 pt. 0.5 pt.
b. Research and creative output, reentry projects after attendance to seminars, conference, and workshops / In case of teacher, caused by his/her drive/motivation. National (Person) Regional (Person) Division (Person) District (Person) School (Person) Regional (Teacher) Regional (Teacher) School (Teacher) District (Teacher) Trainings & Workshops organized and implemented / In case of teacher, caused by his/her recommendation.	10 pts. (maximum) 8 pts. 6 pts. 4 pts. 2 pts. 1 pt. 4 pts. 3 pts. 2 pts. 1 pt. 0.5 pt. 10 pts. (maximum)

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Selection Criteria (for School Head: Principal, Head Teacher, TIC)

1. Managerial Competence	30 Points
a. School NAT MPS (latest 2018)	15 pts.
b. Level of SBM Practice (with Division Office Validation)	15 pts.
2. Professional Competence	40 Points
a. Performance Rating for the last three (3) years	15 pts.
 Research and creative outputs, re-entry projects after attendance to seminars, conference, and workshops 	10 pts.
c. Trainings and workshops organized and implemented	10 pts.
d. Published supplementary materials, articles, references and other papers	5 pts.
3. Educational Attainment/Professional Advancement	10 Points
4. Scholarship awarded in partnership with DepEd (including those granted to teachers)	10 Points
5. Awards, recognition, and commendations received by the school, personnel, and learners	5 Points
 Contribution to fight/prevent COVID, and promote vaccination, and health/wellness PPAs to impact continued delivery of educational services 	5 Points
TOTAL	100 Points

Note: Supporting documents to be presented must be updated and credited after latest appointment.

1. Managerial Competence - 30 Points	
a. MPS	15 pts
99-95	15 pts.
90-94	14 pts.
85-89	13 pts.
80-84	12 pts.
75-79	11 pts.
70-74	10 pts.
65-69	9 pts.

Submission of Nominees for the Division Level Search	October 17, 2022
Selection, incl. validation and verification in the Division Level	October 18 – November 25, 2022
Awards Night	December 9, 2022

- 2. The selection criteria for Outstanding Head Teacher and Teacher-in-Charge shall be the same as those for the Outstanding Principal. The following qualifications for Outstanding Head Teacher and Teacher-in-Charge shall be:
 - a. Outstanding Head Teacher:
 - i. At least 5 years of continuous service, and a full-fledged public elementary/secondary Head Teacher (School Head)
 - ii. Performance rating of at least two (2) Outstanding and one (1) Very Satisfactory for the last 3 school years.
 - iii. No pending administrative/criminal case.
 - b. Outstanding Teacher-in-Charge:
 - iv. At least 5 years of continuous service, and a designated elementary/secondary teacher-in-charge (be he/she is Teacher I, II, III, or department head), with Special Order issued by the Superintendent.
 - v. Performance rating of at least two (2) Outstanding and one (1) Very Satisfactory for the last 3 school years.
 - vi. No pending administrative/criminal case.
- 3. Some corrections are made in the Criteria for Outstanding School Head. Attached is the copy of the corrected transcript of the said criteria.
- 4. Winners in the previous GAWAD LILOK may still be nominated provided documents for submission won't include those which were already part of the latest GAWAD LILOK award received. Only those which were gained and accomplished after the award shall be honored and credited.

For widest dissemination.