



Republic of the Philippines  
**Department of Education**

MIMAROPA REGION  
**SCHOOLS DIVISION OF OCCIDENTAL MINDORO**

**Office of the Schools Division Superintendent**

SEP-10 2022  
AL MIMAROPA  
BY: [Signature]  
DATE: SEP 30 2022  
DIVISION OFFICE  
MAMBURAO

September 29, 2022

**DIVISION MEMORANDUM**  
NO. 10033, s. 2022

**ATTENDANCE TO DEVELOPMENT OF REGIONAL MONITORING  
AND EVALUATION (M&E) TOOLS**

TO : OIC-Asst. Schools Division Superintendent  
Chief Education Supervisors, SGOD & CID  
Education Program Supervisors  
Public Schools District Supervisors  
Identified Public Elementary School Head  
All Others Concerned

1. Relative to Unnumbered Regional Memorandum dated August 8, 2022 titled **Development of Regional Monitoring and Evaluation (M&E) Tools**, identified personnel are expected to attend the said activity on October 10-14, 2022 at Madison 101 Hotel + Tower, New Manila, Quezon City.

2. Participants to this activity are:

Name	Position	Office/School/District
1. Marilyn S. Pille	Public Schools District Supervisor	Sablayan North & South
2. Regina S. Sarabia	Head Teacher III	Bato Ili ES, San Jose North
3. Aniceto N. Parojinog	Chief, Education Supervisor	SGOD

SGOD/SMMES/SYT



✉ Brgy. Payompon, Mamburao, Occidental Mindoro  
☎ 0906-550-1840/0929-630-1538  
✉ [occidental.mindoro@deped.gov.ph](mailto:occidental.mindoro@deped.gov.ph)  
📘 DepEd Tayo Occidental Mindoro

5. Shalee Y. Tadeja	Senior Education Program Specialist	SMME
6. Simplicia V. Javate	Senior Education Program Specialist	SMMS
7. Eloisa C. Farenas	Senior Education Program Specialist	PRS
8. Wyn Wright Esperanza	Medical Officer III	SHNS

3. Travelling and other expenses to be incurred relative to the conduct of this activity shall be charged to local funds subject to the usual budgeting, accounting, and auditing rules and regulations.

4. Immediate dissemination of and strict compliance with this Memorandum are desired.



**LYNN G. MENDOZA**

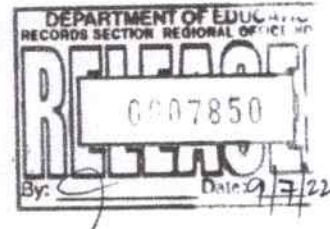
Asst. Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent



Republic of the Philippines  
Department of Education  
MIMAROPA REGION



Office of the Regional Director


**A D V I S O R Y**  
**September 7, 2022**

**Development of Regional Monitoring & Evaluation (M&E) Tools**

In reference to the unnumbered Regional Memorandum dated August 8, 2022 and Advisory dated August 15, 2022 re: Development of Regional Monitoring & Evaluation (M&E) Tools, this Office, through the Quality Assurance Division, announces that the conduct of the aforementioned activity will be on **October 10-14, 2022 at Madison 101 Hotel + Tower, New Manila, Quezon City**. The changes were made to ensure that DepEd officials and employees devote their time and effort for the preparations of the smooth opening of classes.

Expected participants are required to register and confirm their participation through <https://bit.ly/DevMETools> on or before September 23, 2022. Moreover, during the conduct of the activity, they are requested to **bring with them soft and hard copies of existing M&E tools** based on the areas assigned to them.

For the information and guidance of all concerned.

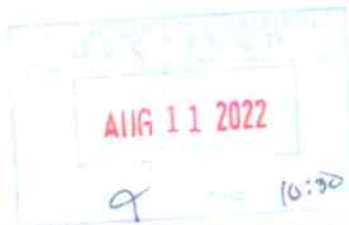
  
**NICOLAS T. CAPULONG, PhD, CESO III**  
Director IV  
Regional Director

QAD/FAD



Meralco Avenue corner St. Paul Road, Pasig City  
Telephone No.: (02) 6314070 / Email Address: mimaropa.region@deped.gov.ph






Republic of the Philippines  
Department of Education  
MIMAROPA REGION



Office of the Regional Director

**MEMORANDUM**

**TO :** Schools Division Superintendents  
Chiefs of the Regional Office Functional Divisions  
All Others Concerned

**FROM :**   
NICOLAS T. CAPULONG, PhD, CESO III  
Director IV  
Regional Director

**SUBJECT :** DEVELOPMENT OF REGIONAL MONITORING AND EVALUATION (M&E) TOOLS

**DATE :** August 8, 2022

The Department of Education MIMAROPA Region implements programs, projects, and activities (PPAs) pursuant to Republic Act 9155 or the "Governance of Basic Education Act of 2001" and RA 10533 or the "Enhanced Basic Education Act of 2013", to ensure access to and improve the quality of basic education. Essential to the implementation of PPAs are monitoring and evaluation (M&E). Through these processes, DepEd MIMAROPA Region collects and analyzes data, and determines if a program, project or activity has fulfilled its goals.

Relative to this, the Regional Office, through the Quality Assurance Division (QAD), will conduct the Development of Regional Monitoring and Evaluation (M&E) Tools. This Office hereby requests the writers from your functional divisions (please refer to Annex A) to attend the following activities:

Activities	Date	Venue
1. Conformance Review on the Existing M&E Tools	August 29 to September 2, 2022	TBA
2. Writeshop on the Development of Regional M&E Tools		
3. Expert Validation of the Regional M&E Tools	September 2022	On-site
4. Pilot Testing of the Regional	October 2022	On-site

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M&E Tools		
5. Writeshop on the Revision and Finalization of the Regional M&E Tools	November 2022	TBA

Participants are requested to bring their travel orders, laptops, extension cords and pocket wifis. Also, they are expected to be at the venue in the afternoon of Day 0 to attend the opening program and preliminary activities at exactly 3:00 PM. First meal to be served is snacks of Day 0 and the last meal is lunch on the last day.

Transportation and other incidental expenses shall be charged against the MOOE, subject to the usual accounting and auditing rules and regulations.

For queries or clarifications, please contact the QAD, through Dr. Melbert S. Broqueza, Chief Education Supervisor, or Dr. Feejay A. Dimaculangan, Education Program Supervisor, at email address [qad.mimaroparegion@deped.gov.ph](mailto:qad.mimaroparegion@deped.gov.ph).

**Immediate dissemination of and strict compliance with this Memorandum is desired.**

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**ANNEX A**  
**DEVELOPMENT OF REGIONAL MONITORING AND EVALUATION (M&E) TOOLS**  
 (List/Number of Writers-Participants)

<b>Schools Division Offices</b>							
<b>Program/ Project</b>	<b>Calapan City</b>	<b>Marinduque</b>	<b>Occidental Mindoro</b>	<b>Oriental Mindoro</b>	<b>Palawan</b>	<b>Puerto Princesa City</b>	<b>Romblon</b>
<b>Curriculum Implementation Division</b>							
Indigenous People Education			1	1	1		1
Special Education							
Early Language, Literacy and Numeracy Program							
Mother Tongue- Based Multilingual Education	1	1	1	1		1	
Communicati on Arts Program							
Special Program for the Arts							
Technical & Vocational Education Program							
Special Program in Sports	1		1	1	1		
Science Technology Engineering Program							
<b>School Governance and Operations Division</b>							
Brigada Eskwela							
Child- Friendly School	1	1	1	1	1	1	1

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Gulayan sa Paaralan							
School Based Feeding Program							
School Based Management							
School Improvement Plan Program/ Project	1	1	1	1			1
Computerization Program							
School Drop-out Reduction Program							
Public and Private Senior High Schools							
School Operations for Technical & Vocational Public Secondary Schools	1	1	1	1	1	1	1
Senior High School Partnership							
Compliance of Recognized Private Schools to DO No. 88, s. 2010							
Physical Facilities Building	1	1	1	1			
School Furniture, Equipment							

OAD/FAO



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and Other Facilities							
School Classroom Facilities							
Health Programs and Projects							
Gender and Development Programs/ Projects	1	1	1	1			

<b>Regional Office Proper</b>					
Nicolas T. Capulong, PhD, CESO III Director IV					
Atty. Suzette T. Gannaban-Medina OIC, Office of the Assistant Regional Director OIC, Child Protection Unit					
<b>Quality Assurance Division</b>	<b>Curriculum &amp; Learning Management Division</b>	<b>Education Support Services Division</b>	<b>Field Technical Assistance Division</b>	<b>Human Resource Development Division</b>	<b>Policy, Planning and Research Division</b>
Dr. Melbert S. Broqueza Lerma V. Janda Laurente A. Samala Merlen B. Abante Dr. Ferdinand T. Callueng Dr. Feejay A. Dimaculangan	Edna C. Oabel	Lolaine B. Bagsic Dr. Maria Anna Irene M. San	Dr. Wendell I. Formalcjo	Dr. Eric G. Teñoso	Dr. Ritchie G. Diola

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**ANNEX B**  
**DEVELOPMENT OF REGIONAL MONITORING AND EVALUATION (M&E) TOOLS**  
(Indicative Program)

**Day 0 (August 29, 2022)**

2:00-3:00 Check-in  
Registration  
PM Snacks

3:01-3:20 Opening Program

National Anthem  
Prayer

MIMAROPA March

Welcome Remarks

Presentation of the  
Participants

Inspirational Message

Statement of Purpose

**Dr. Ferdinand T. Callueng**  
Education Program Supervisor  
Quality Assurance Division

**Atty. Suzette T. Gannaban-Medina**  
OIC, Office of the Asst. Regional Director  
OIC, Child Protection Unit

**Lerma V. Janda**  
Education Program Supervisor  
Quality Assurance Division

**Nicolas T. Capulong, PhD, CESO III**  
Director IV  
Regional Director

**Melbert S. Broqueza, PhD**  
Chief Education Supervisor  
Quality Assurance Division

3:21-4:00 Lecture: M&E Plan

4:01-6:00 Workshop: Crafting of M&E Plans for the Identified Programs

**Day 1 (August 30, 2022)**

8:00-8:30 Preliminaries

8:31-10:00 Continuation of the Crafting of M&E Plans for the Identified Programs

10:00-12:00 Presentation of the M&E Plans

12:01-1:00 Lunch

1:01-1:30 Presentation of the Mechanics for the Conformance Review of the Existing  
M&E Tools

1:31-5:00 Conformance Review of the Existing M&E Tools

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**Day 2 (August 31, 2022)**

- 8:00-8:30 Preliminaries  
8:31-9:00 Presentation of the Mechanics for the Writeshop on the Development of the  
Regional M&E Tools  
9:01-12:00 Writeshop Proper  
12:01-1:00 Lunch  
1:01-5:00 Continuation of the Writeshop

**Day 3 (September 1, 2022)**

- 8:00-8:30 Preliminaries  
8:31-12:00 Continuation of the Writeshop  
12:01-1:00 Lunch  
1:01-5:00 Continuation of the Writeshop

**Day 4 (September 2, 2022)**

- 8:00-8:30 Preliminaries  
8:31-11:00 Accomplishment of the Accountability Checklist  
Accomplishment of the Self and Peer Evaluation Checklist  
11:01-12:00 Closing Program

Ways Forward/  
Vote of Thanks

**Melbert S. Broqueza, PhD**  
Chief Education Supervisor  
Quality Assurance Division

Program Evaluation

Awarding of Certificates

Closing Prayer

**Merlen B. Abante**  
Education Program Supervisor  
Quality Assurance Division

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