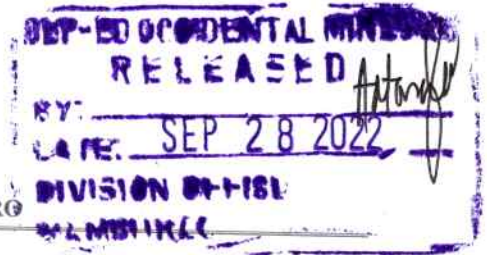




Republic of the Philippines  
**Department of Education**

MIMAROPA REGION  
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

Office of the Schools Division Superintendent



September 27, 2022

**DIVISION MEMORANDUM**

No. 000354, s. 2022

**GAWAD LILOK 2022: SEARCH FOR OUTSTANDING DEPED PERSONNEL**

**To :** OIC-Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
Division Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Anchored on the provisions of DepEd Order No. 78, s. 2007 titled *Strengthening the Program on Awards and Incentives for Service Excellence (PRAISE) of the Department of Education*, and on the Civil Service Commission's (CSC) Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM), the Schools Division of Occidental Mindoro shall honor its personnel who have shown exemplary and outstanding performance, and contributed significantly in its service delivery through its **GAWAD LILOK 2022**.

2. GAWAD LILOK is an annual search for outstanding personnel in different categories which aims to honor its people who performed best, and created an impact in the service delivery of education services in the Division.

3. This year's GAWAD LILOK is inviting nominees in the following categories:

- a. Outstanding Teacher Award
  - i. Teacher in IP School – Elementary and Secondary
  - ii. Teacher in Alternative Learning System - Elementary and Secondary
  - iii. Teacher in Special Education – Elementary
  - iv. Teacher in Multigrade Class – Elementary
  - v. Teacher in Regular Class
- b. Outstanding School Head
  - i. Teacher-in-Charge - Elementary and Secondary
  - ii. Head Teacher - Elementary and Secondary
  - iii. Principal - Elementary and Secondary
- c. Outstanding Supervisor (Division Education Program Supervisor or Public Schools District Supervisor)
- d. Outstanding Non-Teaching Personnel
  - i. Level 1 (Whose salary grade ranges from SG1- SG9)
  - ii. Level 2 (whose salary grade ranges from SG10 - SG24)

ASDS Office, rm/09 26 2022





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4. The Schools Division Proper and each district are expected to send their nominations to the Division PRAISE Committee Secretariat on or before **November 11, 2022**. The Awards Night is tentatively scheduled on **December 9, 2022** at the Provincial Convention Center. The nomination shall include the Nomination Form signed by the District PRAISE Committee and the district tally of results of their local search of the same purpose.
5. The criteria for each of the categories and the Nomination Form are indicated in the attached document.
6. The winner in each category shall receive a Trophy and a Certificate while all other nominees shall receive a Certificate.
7. The following suggested timeline of activities may be followed:

<b>Activity</b>	<b>Suggested Dates</b>
Selection in the <b>School</b> Level	September 29-30, 2022
Nomination to District Level	October 3-4, 2022
Selection and Awarding in the <b>District</b> Level	October 5-28, 2022
Submission of Nominees for the Division Level Search	November 2-11, 2022
Selection, incl. validation, and verification in the <b>Division</b> Level	November 12-25, 2022
Awards Night	December 9, 2022

8. All expenses relative to the conduct of this activity may be charged to Local Funds subject to availability, and to the usual government auditing and accounting rules and regulations.
9. A separate memorandum shall be issued to announce the details of the GAWAD LILOK 2022 Awards Night.
10. Immediate and wide dissemination of this Memorandum is desired.

  
**LYNN G. MENDOZA, EdD**  
 OIC – Schools Division Superintendent 

Reference:  
As stated

Inclosure:  
As stated

To be Indicated in the Perpetual Index  
under the following Subjects:

AWARDS  
HONORS

SELECTION  
MERIT

NOMINATION  
RECOGNITION