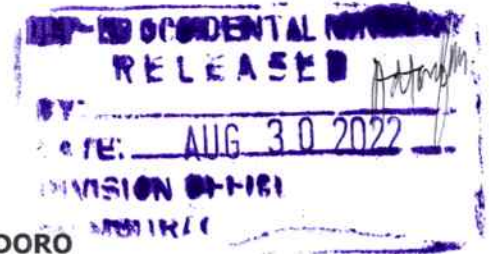




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

August 26, 2022

DIVISION MEMORANDUM

No. 000318, s. 2022

**CARAVAN ON PROGRESS MONITORING AND EVALUATION
ON THE CONDUCT OF SCHOOL LEARNING ACTION CELLS
(SLAC) AND RE-ORIENTATION ON THE ADMINISTRATION
OF THE REVISED PHILIPPINE INDIVIDUAL READING
INVENTORY (PHIL-IRI)**

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with the implementation of **DepEd Order No. 35, s. 2016** which provides the Policy on the Learning Action Cell as a K to 12 Basic Education Program School-Based Continuing Professional Development Strategy for the Improvement of Teaching and Learning and to effectively implement the Policy Guidelines on the Administration of the Revised Philippine Informal Reading Inventory stated in **DO No. 14, s. 2018**, the Schools Division Office through the Curriculum Implementation Division (CID) shall conduct a Caravan on Progress Monitoring and Evaluation on the conduct of SLAC and Re-Orient-Workshop on the Administration of the Revised Philippine Individual Reading Inventory (Phil-IRI) on **September 5 - 19, 2022**.

2. This activity is in support to **Project MYCaSHPAT: A SLAC Advocacy** (*Maximizing the Yielding Capacity of School Heads in Professional Advancement for Teachers*) and the **SDO's Reading Program - Basa Arangkada: 3 Bs, The OcciMin Way**, which articulates the reskilling and upskilling of School Heads and teachers. Specifically, it aims to:

- a. ensure that the LAC plans are progressing and that LAC sessions are of quality;
- b. re-orient all the PSDSs and school heads on the administration and data gathering procedure of Phil-IRI;
- c. provide technical assistance on the school's reading recovery programs; and

CID-IMS-EDE




✉ Brgy. Payompon, Mamburao, Occidental Mindoro
☎ 0906-550-1840/0929-630-1538
✉ Occidental.mindoro@deped.gov.ph
📘 DepEdTayo Occidental Mindoro

- d. prepare the schedule for the administration of Group Screening Test (GST) and Phil-IRI Pre-test.
3. The participants to this activity are the PSDSs and all school heads of public elementary and secondary schools. **ATTENDANCE IS A MUST. PROXY IS NOT ALLOWED.**
4. The schedule of the conduct of the said activity in each district are listed below:

District	Date and Time
Paluan District	Sept. 1, 2022 - 7:30AM - 11:30AM
Abra de Ilog District	Sept. 1, 2022 - 1:00PM - 5:00PM
Mamburao District	Sept. 2, 2022 - 7:30AM - 11:30AM
Sta Cruz District	Sept. 2, 2022 - 1:00PM - 5:00PM
San Jose North and South Districts	Sept. 5, 2022 - 7:30 - 11:30PM
San Jose East and West Districts	Sept. 5, 2022 - 1:00 - 5:00PM
Magsaysay District	Sept. 6, 2022 - 7:30 - 11:30PM
Rizal District	Sept. 7, 2022 - 7:30 - 11:30PM
Calintaan District	Sept. 7, 2022 - 7:30 - 11:30PM
Looc and Lubang Districts	Sept. 12, 2022 - 8:00 - 5:00PM (Tentative Schedule)
Sablayan North and South Districts	Sept. 20, 2022 - 8:00 - 5:00PM

5. Public Schools District Supervisors are requested to arrange the venue, sound system and LCD projector to be used during the schedule of each district.
6. All Elementary and Secondary School Heads are advised to prepare and bring the following during their schedule:
- hard copy of Progress Report on School Learning Action Cell (see attached template);
 - hard copy of **DO No. 14, s. 2018** - Policy Guidelines on the Administration of the Revised Philippine Informal Reading Inventory
 - laptops, USB Hard Drive, Extension wire and other paraphernalia
7. Traveling, accommodation, meals, snacks and other incidental expenses incurred relative to conduct of this activity shall be charged to Division/School MOOE and other local funds subject to the usual budgeting, accounting and auditing rules and regulations.
8. Strict compliance and immediate dissemination of the contents of this memorandum is desired.


LYNN G. MENDOZA, EdD
 Officer In-charge
 Office of the Schools Division Superintendent

Enc.: As stated

Department of Education
MIMAROPA REGION
Schools Division of Occidental Mindoro

_____ District

CONSOLIDATED PROGRESS REPORT ON THE CONDUCT OF SCHOOL LEARNING ACTION CELL
January - August, 2022

	SCHOOL	Name School of School Head	Contact Number	No. of Teachers	No. of LAC Sessions (Per Approved LAC Plan)	No. of LAC Sessions Conducted	No. of Teacher-Participants
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							

CHALLENGES MET (Specify the School)

- 1.
- 2.
- 3.

Actions Taken

- 1.
- 2.
- 3.

Recommendations

- 1.
- 2.
- 3.

Prepared by:

District LAC Coordinator

Noted by:

Public Schools District Supervisor

Department of Education
MIMAROPA REGION
 Schools Division of Occidental Mindoro
 _____ District
 _____ School

CONSOLIDATED PROGRESS REPORT ON THE CONDUCT OF SCHOOL LEARNING ACTION CELL
 January - August, 2022

	Department	Name LAC Leader	Contact Number	No. of Teachers	No. of LAC Sessions (Per Approved LAC Plan)	No. of LAC Sessions Conducted	No. of Teacher Participants
1	English						
2	Filipino						
3	Math						
4	Science						
5	Araling Panlipunan						
6	EsP						
7	TLE-TVL						
8	MAPEH						
9	Senior High School						

CHALLENGES MET (Specify the School)

- 1.
- 2.
- 3.

Actions Taken

- 1.
- 2.
- 3.

Recommendations

- 1.
- 2.
- 3.

Prepared by:

Noted by:

 School LAC Coordinator

 Principal