



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEPT-ED OCCIDENTAL MINDORO
RELEASED
DATE: AUG 18 2022
DIVISION OFFICE
CORRAL

Office of the Schools Division
Superintendent

August 16, 2022

DIVISION MEMORANDUM
No. 000310, s. 2022

MONITORING OF THE OPENING OF CLASSES FOR SY 2022-2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Education Program Supervisors
Public Schools District Supervisors/Coordinating Principals
Public and Private Elementary and Secondary School Heads
SDO Section/ Unit Heads
All Others Concerned

1. Pursuant to DepEd Order No. 34 s. 2022 entitled "School Calendar and Activities for the School Year 2022-2023," this Office shall conduct the monitoring, provision of technical assistance, and gathering of issues, best practices, and feedback relative to the opening of classes from August 22- 26, 2022.
2. Division Monitoring Team members (Enclosure 1) may conduct virtual if onsite monitoring is not possible, or actual/physical monitoring of opening of classes following the minimum health standard as stated in the existing Inter-Agency Task Force (IATF) guidelines.
3. Further, all school heads shall accomplish the Oplan Balik Eskwela (OBE) Monitoring Tool (Enclosure 2) **daily** and submit through this link [https://bit.ly/OBE MET2022](https://bit.ly/OBE_MET2022). A hard copy of the accomplished OBE tool shall be made available for submission and validation of the onsite/physical monitors.
4. Travelling expenses to be incurred of the Division personnel shall be charged against SDO MOOE funds subject to the usual government budgeting, accounting and auditing rules and regulations.

SGOD-SMME/SVJ



✉ Brgy. Payompon, Mamburao, Occidental Mindoro
☎ 0906-550-1840/0929-630-1538
✉ occidental.mindoro@deped.gov.ph
f DepEd Tayo Occidental Mindoro/DepEd Occidental Mindoro

5. Immediate dissemination of this Memorandum is earnestly desired.



LYNN G. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

000310

Enclosure 1: Monitoring of the Opening of Classes for SY 2022-2023

Division Monitoring Team

August 22-26, 2022

Chair: **Lynn G. Mendoza, EdD**
OIC, Office of the SDS

Co-Chair: **Rodel S. Magnaye**
OIC, Office of the ASDS

Team Leaders: **Raquel P. Girao, PhD**
CID, Chief
Aniceto N. Parojinog
SGOD, Chief

Members: **Simplicia V. Javate**
SEPS, SMME
Wyn Right Esperanza, MD
Medical Officer
Engr. Eric Taneca
Division Engr
Jennifer M. Magtoto
Division DRRM Coordinator

District	CID	SGOD
Abra de Ilog	Jovita D. Paquibot	Eleanor Sumugat
Paluan	Jovita D. Paquibot	Eleanor Sumugat
Mamburao	Mary Queen T. Bernardo	Eloisa C. Farenas, EdD
Sta Cruz	Mary Queen T. Bernardo	Shalee Y. Tadeja
Sablayan North	Johnna I. Tajonera	Simplicia Javate
Sablayan South	Merly A. Razon	Simplicia Javate
Calintaan	Myla R. Suguitan	Victor Causapin
Rizal	Adelardo I. Malaluan	Victor Causapin
San Jose East	Elizabeth T. Delas Alas	Leonard P. Ramos
San Jose North	Haydie P. Abeleda	Eloisa C. Farenas, EdD
San Jose South	Raizza Marie R. Bunag	Marilou Pandino
San Jose West	Elizabeth T. Delas Alas	Marilou Pandino
Magsaysay	Ma. Rubynita T. Del Rosario	Leonard P. Ramos
Looc	Eduardo D. Ellarma	Marquin Defeo
Lubang	Eduardo D. Ellarma	Marquin Defeo



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000310

Enclosure 1: Monitoring of the Opening of Classes for SY 2022-2023

OPLAN BALIK ESKWELA
MONITORING TOOL SY 2022-2023
 August 22-26, 2022

A monitoring tool of Schools Division Office of Occidental Mindoro for the opening of classes for School Year 2022-2023.

Name of School: _____
 Level: Elem./JHS/SHS: _____
 Name of School Head: _____
 Contact Number: _____

District: _____
 Division: **OCCIDENTAL MINDORO**
 School Type: () Public () Private
 Email Address: _____

Part I. Directions: Supply the necessary information for each item. Write NA if not applicable.

A. Learning Delivery Modality Implemented from August 22 to October 31, 2022

Learning Delivery Modality	Yes	No	Remarks (cite the reason/s for the implemented LDM)
1. 5 days of in-person classes			
2. Blended Learning Modality			
2.1. 3 days of in-person classes and 2 days of distance learning (modular, online or TVI/RBI)			
2.2. 4 days of in-person classes and 1 day of distance learning (modular, online or TVI/RBI)			
3. Full Distance Learning			

SGOD/SMME/SVJ



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B. Enrollment Data

Levels	No. of Enrolled Learners			Percentage of learners encoded in the LIS Quick Count/BOSY 2022-2023		
	Male	Female	Total	Male	Female	Total
Kindergarten						
Grade 1						
Grade 2						
Grade 3						
Grade 4						
Grade 5						
Grade 6						
Grade 7						
Grade 8						
Grade 9						
Grade 10						
Grade 11						
Grade 12						

Total Enrollment last SY 2021-2022: _____
 Percentage of Increase/Decrease in enrollment for the current SY vs the previous SY: _____
 Reason/s for the increase/decrease in enrollment _____

C. School's Critical Resources

1. Teachers
 Learner-Teacher Ratio: _____

Levels	Available No. of Teachers	No. of Required	Variance/Gap
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			

Grade 10			
Grade 11			
Grade 12			

Levels	Teachers teaching at least one (1) subject which is not of their specialization			Teacher/s actual teaching per day				
	Number of Teachers	Subject/s Taught	Reason/s	Number of Teachers (6 hours actual teaching)	Number of Teachers (more than 6 hours actual teaching)	Reason/s	Number of Teachers (less than 6 hours actual teaching)	Reason/s
Kindergarten								
Grade 1								
Grade 2								
Grade 3								
Grade 4								
Grade 5								
Grade 6								
Grade 7								
Grade 8								

Grade 9								
Grade 10								
Grade 11								
Grade 12								

2. Instructional Rooms

Learner-Instructional Room Ratio: _____

Levels	Available No. of Instructional Rooms	No. of Required	Variance/Gap
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Grade 11			
Grade 12			

Implements Shifting of classes ()Yes ()No No. of Shifting _____

Grade levels implementing shifting of classes: _____

Total number of classes implementing shifting: _____

Reason/s for Implementing of classes: _____

3. Seats

Learner-Chair/Seat Ratio: _____

Levels	Available No. of Seats	No. of Required	Variance/Gap
Kindergarten			
Grade 1			
Grade 2			
Grade 3			
Grade 4			
Grade 5			
Grade 6			
Grade 7			
Grade 8			
Grade 9			
Grade 10			
Grade 11			
Grade 12			

D. School's Data on Vaccination

Levels	Total No. of Learners	With 1 st Dose	Complete	With Booster	Total No. of Teachers	With 1 st Dose	Complete	With Booster
Kindergarten								
Grade 1								
Grade 2								
Grade 3								
Grade 4								
Grade 5								
Grade 6								
Grade 7								
Grade 8								
Grade 9								
Grade 10								
Grade 11								
Grade 12								

Part II: Directions: Put a (/) check mark on the appropriate columns for every indicator observed. In the absence of any indicator and the answer is “NO” indicate the “TA” provided. Record the emerging practices.

School Facilities <i>The school has...</i>		Yes	No	TA provided	Emerging Practices
1	OBE-PACC/Help Desk.				
2	clean classrooms, laboratories and comfort rooms.				
3	functional hand washing and drinking facilities with adequate water supply.				
4	Computer and internet facilities				
5	Triage, isolation area and school clinic.				
6	designated area for reproduction and distribution of self-learning modules (SLMs) and other materials				
II. Documents Information <i>The school has...</i>					
1	Learning Recovery and Continuity Plan (LRCP)				
2	List of Enrollees per Grade Level				
3	School Calendar and Activities				
4	School Head Individual Workweek Plan/Instructional Supervisory Plan				
5	Weekly Learning Plan				
6	Individual Learning Monitoring Plan				
7	Class Home Program				
8	Teachers' Program				
9	Bulletin/ Public Information Board				
10	Most Essential Learning Competencies (MELCs) in all Grade Levels Learning Area				

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11	DepEd Order No. 8 s. 2015 (Guidelines on Classroom Assessment)				
11	Approved SSAT				
12	Printed Psychosocial Support (PSS) modules/package				
13	Psychosocial Support (PSS) Implementation Plan (1 st week)				
14	Schedule of ECCD administration				
15	Schedule of Phil-IRI Group Screening Test Filipino (Grades 3-6) English (Grades 4-6)				
16	Schedule of Individualized Phil- IRI Assessment				
17	Schedule of MFAT Assessment				
III. Self-Learning Modules (SLMs) Preparation and Distribution					
<i>The school has...</i>					
1	complete e-file of the Self-Learning Modules for the 1 st Quarter				
2	complete printed copies of the SLMs for the 1 st Quarter				
3	mechanism in the production of the printed SLMs (printing, sorting, packing)				
4	appropriate/ applicable mechanism in the delivery and retrieval of the SLMs				
5	employed health and safety protocols in the handling of SLMs				
III. Safety and Health Protocols					
<i>The school...</i>					
1	adapts and complies with the IATF, DOH and DepEd guidelines on health standards and implement the specific interventions for COVID-19 mitigation. 1.1 requires the mandatory wearing of face masks inside the school premises				

	1.2 observes physical distancing 1.3 promotes proper ventilation by opening classroom doors and windows				
2	has School COVID Task Force that initiates activities for the prevention of COVID-19				
3	uses and manages all safety, hygiene and sanitary supplies and materials				
4	ensures the protection of the health, safety and well-being of learners, teachers and personnel				
5	institutionalizes mental health and wellness intervention mechanism				
6	ensures appropriate workplace condition for the optimal productivity and safety of personnel				
7	has infection control plan and containment strategy that is ready to be implemented in the event of the spread of COVID-19 or other infectious diseases within their premises				

IV. Parent and Community Involvement

The school...

1	has conducted Parent Orientation on the Vision, Mission and Core Values of DepEd, as well as the curriculum, other ancillary services that support the learners' development, and added initiatives that may produce better learning among students				
3	informed the community and other stakeholders on the school's activities for support and necessary assistance				

4	conducted School Brigada Eskwela a. No. of volunteers _____ b. Amount of generated resources _____				
5	conducted School Brigada Pagbasa a. No. of volunteers/tutors _____ b. No. of readers/learners _____				

V. Significant Findings /Observations

SIGNIFICANT FINDINGS/OBSERVATIONS	TECHNICAL ASSISTANCE GIVEN	AGREEMENT	TIMEFRAME



VI. Pending Bottlenecks, Lags, Issues and Concerns (BLICs) Needing Technical Assistance

Directions: Kindly indicate BLICs not yet addressed in the school, district and division levels and are needing assistance from the Regional Office. Please specify the assistance from the Regional Office.

Key Areas	Bottlenecks, Lags, Issues and Concerns (BLICs)	Assistance Requested to the RO
Learning Delivery Modality		
Class Programming/Scheduling		
Most Essential Learning Competencies		
Learning Planning		
Teachers Training and Support		
Learning Resources		
Learning Assessment		
Safety and Health Protocols		
Psychosocial Support Packages/Activities		
Education Facilities		
Partnership and Linkages		
Education Financing		
On learner-teacher ratio		
On learner-classroom ratio		
On learner-chair ratio		



Monitoring Team:

_____ Member

_____ Member

_____ Team Leader

Conformed:

_____ School Head

Date of Monitoring: _____