



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEP ED OCCIDENTAL MINDORO  
RELEASED  
DATE: AUG 04 2022  
DIVISION OFFICE  
MAMBURAO

Office of the Schools Division Superintendent

August 4, 2022

**DIVISION MEMORANDUM**

No. 301, s. 2022

**PROJECT OKSiTV (OUTREACHING KNOWLEDGE & SKILLS WITH TV LESSONS): DEVELOPMENT & QUALITY ASSURANCE OF SCRIPTS IN MUSIC GRADES 4 TO 6 AND TLE-ICT 6 FOR DEPED TV - OCCIDENTAL MINDORO PHASE 2**

To: OIC, Office of the Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. In support to Basic Education – SDO's Learning Continuity Plan (BE-LCP) of this Division for SY 2022-2023 and Project **BRIDGE** (Bridging Resources for Intended Driven-Goal Education), this Office shall conduct the Phase 2 of "**Project OKSiTV (Outreaching Knowledge & Skills with TV lessons: Development and Quality Assurance of Scripts in Music Grades 4 to 6 and TLE-ICT 6 for DepEd TV - Occidental Mindoro**" on August 10 - 12, 2022 at Mindoreños Hotel, Mamburao, Occidental Mindoro.
2. This activity aims to:
  - a. ensure adherence to the LRMDs Guidelines and Standards on the development and evaluation of scripts for performance-based learning competencies in Music Grades 4 to 6 and TLE-ICT 6;
  - b. check the Instructional/Technical Design such as Narrative Script, Storyboard, & Production Script on the development & evaluation of scripts; and
  - c. produce quality scripts that will be used on the development of TV lessons.
3. All participants must bring their own laptop, copy of MELCs, wi-fi, extension wires, and other computer paraphernalia for the whole duration of the activity.
4. To ensure safety of everyone, participants are advised to wear face mask and observe health standard protocols within the whole duration of the activity.

5. This is a **LIVE-IN** activity. Food and hotel accommodation of the participants and members of the Program Management Team (PMT) shall be charged to SDO fund. Check-in time will be at 2pm and first meal will be dinner of Day 0 (August 9) then, last meal will be PM snack of Day 3. Traveling and other incidental expenses shall be charged against school MOOE or local funds subjects to the usual accounting, budgeting, and auditing rules and regulations.
6. For your guidance, please refer to the following attachments:
  - Enclosure 1 - Activity Matrix
  - Enclosure 2 - List of Participants
  - Enclosure 3 - List of Facilitators/PMT
7. **Vacation Service Credit** for all the days that will be covered from August 10 – 20, 2021 shall be granted to all participants who will serve/attend the activity. They are expected to work on their assigned tasks even after the identified training days until the submission of final outputs, while **Compensatory Overtime Credit (COC)** shall be given to SDO Personnel or Non-Teaching Personnel per **Joint Circular No.2, s.2014** of the Civil Service Commission (CSC) and the Department of Budget and Management (DBM), i.e, **“Non-Monetary Remuneration for Overtime Services rendered during holidays and weekends”** and **DO No.53, s.2003, “Updated Guidelines on grant of Vacation Service Credits to Teachers”**.
8. Immediate dissemination and compliance to this Memorandum are desired.

**LYNN G. MENDOZA, EdD**

Assistant Schools Division Superintendent  
Officer In-Charge  
Office of the Schools Division Superintendent

By the Authority of the OIC – SDS:

  
**RAQUEL P. GIRAO, PhD**  
Chief Education Supervisor, CID

**ACTIVITY MATRIX**

PROJECT OKSiTV (OUTREACHING KNOWLEDGE & SKILLS WITH TV LESSONS): DEVELOPMENT & QUALITY OF SCRIPTS IN MUSIC GRADES 4 TO 6 AND TLE-ICT 6 FOR DEPED TV – OCCIDENTAL MINDORO

**PHASE 2**

Time	Day 0	Day 1	Day 2	Day 3
6:15 – 7:45 AM	Travel Time	Breakfast	Breakfast	Breakfast
7:45 – 8:00 AM		Registration	MOL	MOL
8:00 – 8:30 AM		Opening Program	<b>Addressing the BLICs</b> (Bottlenecks, Issues & Concerns) <b>of the LR Evaluators</b>	<b>Addressing the BLICs</b> (Bottlenecks, Issues & Concerns) <b>of the LR Evaluators</b>
8:30 – 9:30 AM		<b>Project's Overview and BLR Standards &amp; Process Flow</b> F1: Elizabeth T. Delas Alas	<b>Continuation of the Workshop Proper:</b> <b>Development &amp; Evaluation</b>	<b>Finalization of Production Scripts</b>
9:30 – 11:00 AM		<b>BLR Guidelines on the Different Review Committees</b> F1: Ma. Rubynita T. Del Rosario		
11:00 – 12:00		<b>Review on Technical Guidelines on Scriptwriting</b> F1: Florentino S. Banite		
11:30 – 12:00 NN		<b>LR Referencing &amp; Development Page</b> F1: Raizza Marie R. Buñag		
12:00 – 1:00 PM	Settling-In Check-In	<b>LUNCH BREAK</b>		
1:00 – 2:00 PM		<b>Workshop Proper:</b> <b>Development &amp; Evaluation</b>	<b>Continuation of Storyboard Workshop</b>	<b>Progress Tracking Report</b> F1: Viena P. Villanueva
2:00 – 3:00 PM				Ways Forward
3:00 – 4:00 PM				Closing Program
4:00 – 5:00 PM	Registration	<b>Progress Reporting (LR Evaluators)</b> F1: Adelardo I. Malaluan	<b>Progress Tracking Report</b> F1: Raizza Marie R. Buñag	Home Sweet Home
5:00 – 7:00 PM		<b>Debriefing / Planning / Dinner</b>		
Officer of the Day (OD)		Marciana Aronce	Florentino S. Banite	Raizza Marie R. Buñag

**List of Participants for the Project OKSi TV: Development & Quality Assurance of TV Scripts for Music 4 to 6 and TLE 6**  
Phase 2

No.	Name	School	Task
<b>MUSIC Grades 4 to 6: SCRIPTWRITERS</b>			
1	Theresa Ann Gaudiano	San Jose Pilot ES	Scriptwriter
2	Channel Pambo	San Jose Pilot ES	Scriptwriter
3	Edhen Martin	San Jose Pilot ES	Scriptwriter
4	Ria C. Cajayon	Pag-asa CS	Scriptwriter
5	Lanie Murillo	Bagong Sikat ES, SJ East	Scriptwriter
6	Angelica Navarro	Bagong Sikat ES, SJ East	Scriptwriter
7	Lovely Joyce Madrigal	Bagong Sikat ES, SJ East	Scriptwriter
8	Kristine Pauline Dimalaluan	Mendigorin ES	Scriptwriter
9	Dandel Mark Sarmiento	Yaw-Yawi I ES	Scriptwriter
10	Emman Valdez	Antipolo ES	Scriptwriter
11	Lorena Feliciano	Ligaya ES	Scriptwriter
12	Vilma Dela Cruz	Payompon ES	Scriptwriter
13	Janice Juniosa	Sta. Lucia I ES	Scriptwriter
14	Glenda Montealegre	Sta. Lucia II ES	Scriptwriter
15	Richmond Francis Fajardo	Igsuso ES	Scriptwriter
16	Nerissa Faigao	Sta. Cruz CS	Scriptwriter
17	Reymond Callejo	Talapa ES	Scriptwriter
18	Marites Zapata	Fatima ES	Scriptwriter
19	Christine Hilario	San Jose NHS	Scriptwriter
20	Maria Crispina Bonbon	OMNHS	Scriptwriter
<b>TLE ICT Grade 6: SCRIPTWRITERS</b>			
1	Jobelle S. Sumine	Matabang ES	Scriptwriter
2	Decca Miciano	Matabang ES	Scriptwriter
3	Robin E. Pordin	Pitogo ES	Scriptwriter
4	Marlen M. Martinez	Bagong Sikat ES, Sta.Cruz	Scriptwriter
<b>LEARNING RESOURCE EVALUATORS</b>			
<b>CONTENT &amp; QUALITY EVALUATORS</b>			
1	Christine Hilario	San Jose NHS	Content Evaluator - Music
2	Maria Crispina Bonbon	OMNHS	Content Evaluator - Music
3	Novelyn Tunog	Mamburao CS	Content Evaluator - Music
4	Louelyn Cordero	Yabat ES	Content Evaluator - Music
5	Jo Ash Sandino	Payompon ES	Content Evaluator - TLE-ICT
<b>LANGUAGE EDITORS</b>			
1	Adelardo I. Malaluan, PhD	SDO	Consultant-Language Editing/PMT
2	John Paul R. Cosme	San Jose NHS	Language Editor
3	Kristine Pauline Dimalaluan	Mendigorin ES	Language Editor
4	Myrtle Torreliza	Lumangbayan ES, Paluan	Language Editor
<b>IPR Reviewer</b>			
1	Dolores Pastro	San Jose Pilot ES	IPR Reviewer
<b>Technical Reviewer</b>			
1	Florentino S. Banite	Sta. Cruz NHS	Technical Reviewer/Facilitator/PMT
2	Michael Mamitag	Sablayan NCHS	Technical Reviewer