



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

August 02, 2022

**DIVISION MEMORANDUM**

No. 000299, s. 2022

**CAPACITY BUILDING OF WRITERS cum WRITESHOP ON THE JOURNALISM TRAINING PACKAGE (Phase 3)**

**To:** OIC, Asst. Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Secondary School Heads  
All Others Concerned

1. With the desire to improve the Division's performance in the Regional and National Schools Press Conferences and in support to the SDO's **Project IMAGE** (*Individual Management in Addressing Gaps in Education*), this Office shall conduct **Capacity Building of Writers cum Writeshop on the Journalism Training Package (Phase 3)** on August 15-18, 2022 at Mindoreños Hotel, Mamburao, Occidental Mindoro.
2. This activity aims to:
  - a) ensure that session guides and slide decks for each category which were developed in Phase 1&2 shall undergo quality assurance by the Division Quality Assurance Team;
  - b) assure that suggestions and recommendations of QA Team shall be incorporated in the session guides and slide decks; and
  - c) finalize the session guides and slide decks for all the categories included in the Training Package.
3. Participants to this activity are the select School Paper Advisers from Elementary and Secondary Levels. (List of participants and Matrix are found in enclosure Nos. 1 and 2 respectively).

**CID-IMS-AIM**



✉ Brgy. Payompon, Mamburao, Occidental Mindoro

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📘 DepEdTayo Occidental Mindoro

4. This is a **live-in** activity. Meals and accommodation of participants shall be charged to Division MOOE while travelling and other incidental expenses shall be charged to local funds subject to the usual budgeting, accounting, and auditing rules and regulations. Check-in time is at 2:00 PM of August 14, 2022. First meal shall be dinner of August 14, 2022, while last meal shall be PM snack of August 18, 2022. Furthermore, participants shall strictly observe the minimum health protocols.
5. Teacher participants are entitled to a **4-day Service Credit** per DO No. 53, s. 2003, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers".
6. Wide dissemination of the contents of this Memorandum is desired.

**LYNN G. MENDOZA, PhD**

Officer-In-Charge

Office of the Schools Division Superintendent

By the Authority of the SDS:

*Raquel P. Gira*

**RAQUEL P. GIRA, PhD**

Chief, Curriculum Implementation Division

Officer-In-Charge *ni*

**Encs:** As stated

**References:**

To be indicated in the Perpetual Index under the following subjects:

EDUCATION      PROGRAMS      TEACHERS      TRAININGS



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**PARTICIPANTS TO THE CB FOR TEACHERS ON THE DEVELOPMENT OF JOURNALISM TRAINING PACKAGE-  
PHASE 2**

No.	Name of Participants	Sex	Position	School
1	Raquel P. Girao, PhD	F	Chief- CID	SDO
2	Adelardo I. Malaluan, PhD	M	EPS	SDO
3	Eduardo D. Ellarma	M	EPS	SDO
4	Myla R. Suguitan	F	EPS	SDO
5	Esmeralda S. Bacungan	F	P1	Mapaya 3 Elem. School
6	Yobhel Viktor M. Novio	M	T3	San Jose National HS
7	Elena C. Tugade	F	MT2	San Jose Pilot School
8	Pinky C. Del Valle	F	MT1	PTMSMNHS
9	Marlyn C. Suyat	F	HT1	Rizal NHS
10	John Paul R. Cosme	M	MT1	San Jose NHS
11	Alexander P. Abeleda	M	HT1	Tibago Elem. School
12	Jay M. Montevirgin	M	T3	Caminawit Central School
13	Peterson DC. Enriquez	M	T3	Caminawit NHS
14	Joash Sandino T. Alcaide	M	T1	Payompon Elem. School
15	Nelson B. Dantayana	M	T3	OMNHS
16	Jerry D. Castor	M	T3	Magsaysay NHS
17	Butch Noriel A. Lambit	M	T3	Payompon Elem. School
18	Benster C. Alcaide	M	T3	Sta. Cruz NHS
19	John Harold Gabriel	M	T3	Sta. Cruz NHS
20	Gener DC. Trabucon	M	T1	Taganop Elem. School
21	Jayson F. Llamo	M	T3	Paluan NHS

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<b>22</b>	Jomar C. Alvaro	M	T3	San Vicente NHS
<b>23</b>	Ramie C. Mondia	M	MT1	Magsaysay NHS
<b>24</b>	Abeth B. Olarte	F	T3	Rumbang Elem. School
<b>25</b>	Novelyn R. Tunog	F	T3	Mamburao Central School
<b>26</b>	Dr. Elizabeth T. Delas Alas	F	EPS (QA Team)	SDO
<b>27</b>	Maria Rubynita T. Del Rosario	F	EPS (QA Team)	SDO
<b>28</b>	Rizza Marie R. Buñag	F	Librarian ( QA Team)	SDO
<b>29</b>	Jonas Jem E. Villa	F	Staff	SDO
<b>30</b>	Marciana Aronce	F	Staff	SDO





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**Capacity Building for Writers on the Development of Journalism Package -Phase 3**

**Schedule of Activities**

<b>Time</b>	<b>Day 0 Aug. 15</b>	<b>Day 1 Aug. 16</b>	<b>Day 2 Aug. 17</b>	<b>Day 3 Aug. 18</b>	<b>Day 4 Aug. 19</b>
<b>7:45 - 8:00</b>	Travel Time	Opening Program	MOL	MOL	MOL
<b>8:00- 10:00</b>		Jomar C. Alvaro	Presentation of SG and SD Critiquing by the QA Team	Revision and Finalization of SG and SD	Revision and Finalization of SG and SD
<b>10:00- 12:00</b>		Presentation of SG and SD Critiquing by the QA Team			
<b>12:00- 1:00</b>		<b><i>Lunch Break</i></b>	<b><i>Lunch Break</i></b>	<b><i>Lunch Break</i></b>	<b><i>Lunch Break</i></b>
<b>1:00- 3:00</b>	Check-In	Presentation of SG and SD	Presentation of SG and SD	Revision and Finalization of SG and SD	Closing Program
<b>3:00- 5:00</b>		Critiquing by the QA Team	Critiquing by the QA Team		Jomar C. Alvaro
<b>Officer of the Day</b>		<b><i>Sir Adel</i></b>	<b><i>Sir Ed</i></b>	<b><i>Sir Adel</i></b>	<b><i>Sir Ed</i></b>

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