



Republic of the Philippines
Department of Education
DIVISION OF OCCIDENTAL MINDORO

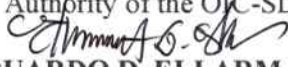

CONFIDENTIAL MINDORO
RELEASED
DATE: JUL 29 2022
DIVISION OFFICE
MAMBURAO

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 000294, s. 2022

TO : OIC, Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM : **LYNN G. MENDOZA**
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

By Authority of the OIC-SDS:
 7-29-22
EDUARDO D. ELLARMA, PhD
Education Program Supervisor I 

SUBJECT: **SUBMISSION OF ACCOMPLISHMENT REPORT ON CIVIL
WORKS-RELATED PROJECTS AND ACTIVITIES FOR FISCAL YEAR
2021-2022**

DATE : July 29, 2022

The Schools Division of Occidental Mindoro thru the School Governance and Operations Division advises all School Heads to submit Accomplishment Reports on all civil works-related (repairs) projects donated by stakeholders for fiscal year 2021-2022 and those which were charged against the school Maintenance and Other Operating Expenses (MOOE). The said reports are to be emailed on or before August 5, 2022 at depedoksi.sgod@gmail.com.

Please indicate if the said repair projects were specifically attributed to Disaster Risk Reduction and Management (DRRM), Gender and Development (GAD), and Facilities fund. On the other hand, if the said repair was not charged to the school MOOE, a certification of non-charging shall be submitted.

The said documents shall be used to validate all project proposals attributed to DRRM, GAD, and regular repair charged to MOOE.

Further, all school heads are advised to keep copies of Program of Works/Bill of Materials and other procurement documents for the ocular inspection.

For information and compliance.

