



Republic of the Philippines

Department of Education

MIMAROPA REGION

SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division  
Superintendent

July 18, 2022

**DIVISION MEMORANDUM**

No. 000285, s. 2022

**CAPACITY BUILDING ON CONTENT AND PEDAGOGY ON  
K to 12 EPP/TLE CURRICULUM**

To : OIC, Office of the Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. To address the need to enhance the performance of newly hired EPP/TLE teachers without training on content and pedagogy, this Office, through the Curriculum Implementation Division (CID) will conduct **Capacity Building on Content and Pedagogy on K to 12 EPP/TLE Curriculum** on August 3-5, 2022 at Mindorenos Hotel and Restaurant, Mamburao, Occidental Mindoro.
2. The activity aims to:
  - a. revisit the K to 12 EPP/TLE Curriculum;
  - b. provide information about effective teaching and assessment strategies for learners;
  - c. enhance teaching performance of EPP/TLE teachers.
3. Participants to this activity are select elementary and secondary school heads, head teachers, master teachers, and key teachers. (See **Enclosure No. 1** for the List of Participants )
4. This is a LIVE-IN activity. Food and accommodation of the Program Management Team (PMT) and participants shall be charged against SDO HRTD Fund. Participants are expected to be at the venue on **Day 0** - August 2, 2022 for the registration of participants. Opening program shall immediately follow at 3:00 p.m. Please refer to **Enclosure No. 2** for the Activity Matrix. The first meal shall be dinner of Day 0 while the last meal shall be PM snack of **Day 3** - August 5.
5. Due to IATF restrictions, a limited number of participants shall only be accommodated. Thus, at the end of the training, participants are expected to share the

cid/mqtb



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knowledge and skills gained with their colleagues in their respective schools who are newly hired/non-TLE majors and have not undergone yet any training on content and pedagogy on K to 12 EPP/TLE curriculum.

6. Participants are required to bring their own WiFi-enabled laptop/notebook computer, WiFi modems, and extension cords to be used during workshops.

7. Travel and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting, and auditing rules, and regulations.

8. To ensure health and safety of participants, the wearing of face mask is a MUST. Social distancing and other health protocols shall be strictly observed in the whole duration of the activity.

9. Teaching personnel shall be entitled to earn vacation service credits in accordance with the provisions of DepEd Order No. 53 s. 2003, "Updated Guidelines on Grant of Vacation Service Credits to Teachers".

10. Immediate dissemination of this Memorandum to all concerned is desired.



**LYNN G. MENDOZA**

Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**LIST OF PARTICIPANTS**

	<b>Name of Teacher</b>	<b>Position</b>	<b>School/District</b>
1	Elbert Picarzo	Head Teacher V	Iling National High School - SJ South
2	Albert A. Lumbres	Teacher III/TIC	Calachuchi ES - Magsaysay
3	Richard Fabular	Head Teacher III	Labanan ES - SJ South
4	Michelle D. Bravo	Teacher III/OIC	Talabaan ES - Annex
5	Randy Rodaje	Teacher III/TIC	Calomintao Resettlement School - Sta. Cruz
6	Carlo B. Ricalor	Master Teacher I	Pinagturilan NHS - Sta. Cruz
7	Jennifer Divine S. Magnaye	Principal I	Bagolayag/Pandanán/Aluyan ES - Abra de Ilog
8	Amia Gracia De Jesus	Principal I	Cabacao National High School - Abra de Ilog
9	Irene I. Patricio	Master Teacher I	Pag-asa CS - San Jose West
10	Joel Montealegre	Head Teacher	San Nicolas ES - Sablayan
11	Bienvenio Marigmen	Head Teacher III	Lagnas ES - San Jose North
12	Melinda O. Mendoza	Head Teacher V	Mangarin National HS - SJ West
13	Jeanly Lano	Head Teacher I	Rizal NHS - Rizal
14	Ernesto B. Alvarez	Teacher III	Magsaysay NHS - Magsaysay
15	Teresita U. Dagdag	Master Teacher I	San Jose NHS - SJ East
16	Evangeline Luzon	Principal II	Igsuso ES - Paluan District
17	Ma. Lourdes L. Acuesta	Master Teacher I	San Jose National Agricultural and Industrial High School - SJ West
18	Rocelle D. Buquing	Master Teacher I	Sablayan National Comprehensive HS - Sablayan
19	Rochelle Fernandez	Teacher III	Sta. Cruz NHS - Sta. Cruz
20	Emelita Q. Tiuzen	Head Teacher V	Occidental Mindoro NHS - Mamburao
21	Ronnie A. Montealegre	Head Teacher III	Calintaan NHS - Calintaan

## PROGRAM MANAGEMENT TEAM

	<b>Name</b>	<b>Position</b>	<b>Office</b>
1	Mary Queen T. Bernardo, EdD	Education Program Supervisor	Curriculum Implementation Division
2	Raquel P. Girao, PhD	Chief Education Program Supervisor	Curriculum Implementation Division
3	Eduardo B. Ellarma, PhD	Education Program Supervisor	Curriculum Implementation Division
4	Adelardo I. Malaluan, EdD	Education Program Supervisor	Curriculum Implementation Division
5	Johnna I. Tajonera, EdD	Education Program Supervisor	Curriculum Implementation Division
6	Elizabeth T. Delas Alas, PhD	Education Program Supervisor	Curriculum Implementation Division
7	Ma. Rubynita T. Del Rosario	Education Program Supervisor	Curriculum Implementation Division
8	Jonas Jem E. Villa	Support Staff	Curriculum Implementation Division
9	Marciana J. Aronce	Support Staff	Curriculum Implementation Division



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**August 3-5, 2022**  
**Mindorenos Hotel and Restaurant, Mamburao, Occidental Mindoro**

Time	Day 0 (August 2, 2022)	Day 1 (August 3, 2022)	Day 2 (August 4, 2022)	Day 3 (August 5, 2022)
8:00 – 8:30		Opening Program <i>Ms. Melinda O. Mendoza</i>	MOL	MOL
8:30 – 10:30		Overview of K to 12 BEP <i>Dr. Raquel P. Girao</i>	K to 12 Assessment <i>Dr. Jhonna I. Tajonera</i>	Demonstration Teaching/Critiquing
10:30 – 12:00		K to 12 TLE Curriculum <i>Dr. Mary Queen T. Bernardo</i>	Localization and Contextualization <i>Ms. Ruby T. Del Rosario</i>	
12:00 – 1:00		<b>LUNCH BREAK</b>		
1:00 – 3:00		K to 12 Pedagogies <i>Dr. Elizabeth T. Delas Alas</i>	Lesson Planning <ul style="list-style-type: none"> <li>• DLP</li> <li>• DLL</li> <li>• WHLP</li> </ul> <i>Dr. Adelardo I. Malaluan</i>	Closing Program
3:00 - 5:00	Arrival, Registration, Check-in Time of Participants	Transformative Pedagogy <i>Aurora L. Caguia</i>	Workshop on Lesson Planning	
Officer of the Day		<b>Jovita L. Paquibot</b>	<b>Haydie P. Abeleda</b>	<b>Dr. Merly A. Razon</b>