



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO




Office of the Schools Division
Superintendent

MEMORANDUM

000279

TO : OIC, Asst. Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Identified Members of the Human Resource
Development Program Technical Working Group
All Others Concerned

FROM : 
LYNN G. MENDOZA
Assistant Schools Division Superintendent
Officer-in-Charge
Schools Division Superintendent

SUBJECT: **POSTPONEMENT AND ADDENDUM RE IN-HOUSE WORKSHOP
ON NEEDS ASSESSMENT ANALYSIS**

DATE : July 18, 2022

Relative to the issued Division Memorandum No. 000274, s. 2022 dated July 13, 2022 re **In-House Workshop on Needs Assessment Analysis**, this Office informs the participants of the postponement of this activity due to unavailability of most participants and members of the program management team who will also join urgent activities of this Division.

In addition to the said issuance, meals of the participants, program management team members shall be charged against HRD funds. However, traveling expenses of participants' shall be charged against local funds while PMT members to HRD funds subject to the usual budgeting, accounting and auditing rules.

All provisions stated in the issued Memorandum shall remain the same.

For information and immediate dissemination.

SGOD/HRDS



✉ Brgy. Payompon, Mamburao, Occidental Mindoro
☎ 0906-550-1840/0929-630-1538
✉ occidental.mindoro@deped.gov.ph
📘 DepEd Tayo Occidental Mindoro