



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

July 11, 2022

**DIVISION MEMORANDUM**

No. 000266, s. 2022

**CAPACITY BUILDING OF TEACHERS ON VIDEO DEVELOPMENT FOR K TO 3 LESSONS ON PHONEMIC AWARENESS (FILIPINO & ENGLISH)- PHASE 4**

**To:** OIC, Asst. Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

1. In adherence with the Department of Education's initiative "Hamon: Bawat Bata Bumabasa" (*DM No.173, s.2019*), Regional Reading Program "BASA MIMAROPA", Division's flagship Reading Program "Basa Arangkada, 3Bs: The OcciMin Way", Early Language Literacy and Numeracy (ELLN) Program, and intensified Kindergarten Program, this Office shall conduct a Video Development for K to 3 Lessons on Phonemic Awareness (English and Filipino) – Phase 4 on July 18-22, 2022 at Mindoreños Hotel and Restaurant, Mamburao, Occidental Mindoro.
2. This activity aims to:
  - a) ensure that video lessons on Phonemic Awareness which were developed in Phase 1, 2, 3 shall undergo Quality Assurance by the Division QA Team; and
  - b) ensure that suggestions and recommendations of QA Team shall be incorporated in the video lessons.
3. Participants to this activity are the select teachers from elementary level. (*See attached list of participants*)

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f DepEdTayo Occidental Mindoro

4. This is a **live-in** activity. Meals and accommodation of participants shall be charged to Division MOOE while travelling and other incidental expenses shall be charged to local funds subject to usual accounting, budgeting, and auditing rules and regulations. Check-in time is at 2:00 PM of July 17, 2022. First meal shall be dinner of July 17, 2022, while last meal shall be PM snack of July 22, 2022. Furthermore, participants shall strictly observe the minimum health protocols.

5. Participants are advised to bring their school uniform, laptop, extension cord, wifi modem and copy of the lesson plan.

5. Teacher participants are entitled for a **5-day Service Credit** per DO No. 53, s. 2003, titled "Updated Guidelines on Grant of Vacation Service Credits to Teachers".

5. For immediate dissemination and compliance.

**LYNN G. MENDOZA**

OIC, Schools Division Superintendent

By the Authority of the SDS:

**DENNIS MICHAEL G. ABELEDA, PhD**

Administrative Officer V

Officer-In-Charge  
*DM*

**Encls:** As stated

**References:**

To be indicated in the Perpetual Index under the following subjects:

PROGRAMS

READINGS

TRAININGS



Republic of the Philippines  
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**PARTICIPANTS TO THE CB FOR TEACHERS ON THE DEVELOPMENT OF VIDEO DEVELOPMENT OF K TO 3  
LESSONS ON PHONEMIC AWARENESS – PHASE 4**


No.	Name of Participants	Sex	Position	School
1	Raquel P. Girao, PhD	F	Chief- CID	SDO
2	Adelardo I. Malaluan, PhD	M	EPS	SDO
3	Eduardo D. Ellarma	M	EPS	SDO
4	Jovita D. Paquibot	F	EPS	SDO
5	Elizabeth T. Delas Alas, PhD	F	EPS	SDO
6	Maria Rubynita T. Del Rosario	F	EPS	SDO
7	Maridel S. Tovichillo	F	Kinder	Magbay Elem. School
8	Rechille C. De Lara	F	Kinder	Paluan Central School
9	Irmina R. Manalo	F	Kinder	Mamburao Central School
10	Jessabel A. Loriga	F	T1	Tibago Elem. School
11	Sara P. Aldovino	F	Kinder	Armado Elem. School
12	Marian Defeo	F	T3	Mamburao Central School
13	Kristine Pauline P. Dimalaluan	F	T1	Mendigorin Elem. School
14	Lovely Grace F. Salas	F	MT1	Tuguilan Elem. School
15	Zandra O. Pagayonan	F	T1	Tagumpay Elem. School
16	Lea C. De Lara	F	T3	Tayamaan Elem. School
17	Florence Neil D. Garcia	M	MT1	Malpalon Elem. School
18	Ken Lester B. Diamante	M	T1	Sanog-lakol Elem. School
19	Cindy Claire G. Cayetano	F	T3	Matabang Elem. School
20	Jemima B. Gregorio	F	T3	Magsikap Elem. School
21	Sharmine R. Tupas	F	T3	Udalo Elem. School

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<b>22</b>	Angeli Ruth DL. Mellorin	F	Kinder	Mamburao Central School
<b>23</b>	Annabelle A. Fernando	F	T3	Igsuso Elem. School
<b>24</b>	Mark Roger A. Dacayanan	M	T3	Tuban Elem. School
<b>25</b>	Marvy R. Villamor	M	T3	San Agustin ES Annex
<b>26</b>	Alexander P. Abeleda	M	HT1	Tibago Elem. School
<b>27</b>	Joash Sandino T. Alcaide	M	T1	Payompon Elem. School
<b>28</b>	Jay M. Montevirgin	M	T3	Caminawit Central School
<b>29</b>	Jonas Jem E. Villa	M	Staff	SDO-CID
<b>30</b>	Marciana Aronce	F	Staff	SDO- CID





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Office of the Schools Division Superintendent

Capacity Building of Teachers on Video Development for K to 3 Lessons on Phonemic Awareness (Filipino & English)-Phase 3

Schedule of Activities

Time	Day 0 (July 17)	Day 1 (July 18)	Day 2 (July 19)	Day 3 (July 20)	Day 4 (July 21)	Day 5 (July 22)
7:45 -8:00	Travel Time	Opening Program c/o Kristine Pauline P. Dimalaluan	MOL	MOL	MOL	MOL
8:00-10:00			Presentation of Videos and QA	Presentation of Videos and QA	Presentation of Videos and QA	Presentation of Videos and QA
10:00-12:00		Presentation on the Guidelines of Video Development Quality Assurance (Dr. Elizabeth T. Delas Alas/ Ma'am Ruby Del Rosario)				
12:00-1:00		<b>Lunch Break</b>	<b>Lunch Break</b>	<b>Lunch Break</b>	<b>Lunch Break</b>	<b>Lunch Break</b>
1:00-3:00	Check-In	Presentation of Videos and QA	Presentation of Videos and QA	Presentation of Videos and QA	Presentation of Videos and QA	Closing Program c/o Joash Sandino Alcaide
3:00-5:00						
Officer of the Day		<b>Sir Adel</b>	<b>Sir Ed</b>	<b>Ma'am Juvy</b>	<b>Jed</b>	<b>Shane</b>

X