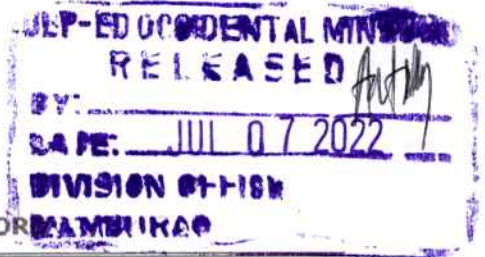




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division
Superintendent

July 7, 2022

DIVISION MEMORANDUM
No. 00263, s. 2022

TRAINING ON COMPUTER SYSTEMS SERVICING (CSS) NC II

To : OIC, Office of the Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Secondary and Elementary School Heads
All Others Concerned

1. In support to **Project IMAGE** (Individual Management in Addressing Gaps in Education) of the Curriculum Implementation Division (CID), this Office in partnership with the Occidental Mindoro State College (OMSC) will conduct **Training on Computer Systems Servicing (CSS) NC II** on **July 11-14, 2022** (Batch 1), and **July 18-21, 2022** (Batch 2), at the Occidental Mindoro State College - San Jose Campus, San Jose, Occidental Mindoro.

2. The activity aims to:

- enhance technical knowledge, competence, and skills in CSS of EPP/TLE/TVL Teachers;
- provide an appropriate learning environment required of the specialization;
- increase self-confidence in taking TESDA national assessment;
- prepare Public Junior and Senior High Schools with intent to offer CSS as one of their specializations in TLE/TVL.

3. This is a LIVE-OUT activity. No registration fee shall be collected. Participants are advised to bring their own food/snacks in the duration of the activity. They are also required to bring school ID for proper identification of the OMSC guard on duty. Training schedule shall be strictly observed which shall start at exactly 8:00 a.m. List of Participants and Training Matrix are found in Enclosures 1 and 2, respectively.

2

cid/mqtb



Brgy. Payompon, Mamburao, Occidental Mindoro
0906-550-1840/0929-630-1538
occidental.mindoro@deped.gov.ph
DepEd Tayo Occidental Mindoro

4. Participants are required to bring **two (2) pieces 1.5 meter UTP Cable** and **five (5) pcs. RJ45 connector** to be used during the hands-on training.
5. An institutional assessment shall follow after the training. Passers will then be recommended to TESDA for assessment and certification by the agency.
6. Travel and other incidental expenses of the participants shall be charged against local funds subject to the usual accounting, and auditing rules and regulations.
7. Minimum health protocols shall be observed and complied with in the whole duration of the activity.
8. The teacher-participants shall be entitled to four (4) days service credits in accordance with DepEd Order No. 53 s. 2003 "Granting of Vacation Service Credits to Teachers".
9. Immediate dissemination to all concerned is desired.

LYNN G. MENDOZA

Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

By Authority of the OIC-SDS:



ANICETO N. PAROJINOG
Chief Education Supervisor, SGOD
Officer-in-Charge

LIST OF PARTICIPANTS (Batch 1)

July 11-14, 2022

OMSC San Jose Campus

	Name of Teacher	School
1	Valero, Erwin Rafael M.	Calintaan National High School
2	Maat Isagani E.	Calintaan Natonal Hgh School
3	Abaño, Laureen Kristel M.	Magsaysay National High School
4	Cosme, Analy A.	Magsaysay National High School
5	Gregorio, Abegail P.	Magsaysay National High School
6	Arroza, Gian Carlo B.	Magsaysay National High School
7	Castañares, Gloven E.	Mangarin National High School
8	Dumalaog, Ronell	Manoot National High School
9	Martin, Abegail C.	Manoot National High School
10	Orsos, Emelyn M.	Pedro T. Mendiola Sr. Memorial National High School
11	Famoso, Irel Evan T.	Rizal National High School
12	Guzman Veronica Faye T.	Rizal National High School
13	Mago, Lino Boy R.	Rizal National High School
14	Morella, Jaysee B.	Rizal National High School
15	Barrientos, Retchy B.	Rizal National High School
16	Laño, Jeanly C.	Rizal National High School
17	Maat, Vincent Jay D.	Rizal National High School
18	Ramal, Noel B.	Rizal National High School
19	Salibio Conrado P.	Rizal National High School
20	Miembro, Maxima D.M.	San Jose National High School

LIST OF PARTICIPANTS (Batch 2)**July 18-21, 2022****OMSC San Jose Campus**

1	Modanza, Maria C.	Calintaan National High School
2	Lugto, Farrah Evan A.	Calintaan National High School
3	Lovely Mae S. Oliveros	Lubang Integrated School
4	Gabuco, Mary Grace T.	Magsaysay National High School
5	Trillana, Rachele Ann S.	Pawican Natonal High School
6	Lorenzo, Gerrie Ann C.	Rizal National High School
7	Malutao, Arthur T.	Rizal National High School
8	Gamos, Rachele D.	Rizal National High School
9	Estonactoc, Joseph I	Rizal national High school
10	Egia, Michelle N.	Rizal National High School
11	Macaraig, Rommel F.	Pedro T. Mendiola Sr. Memorial NHS
12	Reley, Frelyn C.	Sablayan National Comprehensive High School
13	Abo-abo, Rose Mary R.	San Jose National Agricultural and Industrial High School
14	Macaraeg, Jennefer P.	San Jose National Agricultural and Industrial High School
15	Lazarte, Rhona Meiah H.	San Jose National Agricultural and Industrial High School
16	Palabrica, Augusto B.	San Jose National High School
17	Novino, Joni May M.	San Jose National High School
18	Urban, Maria Theresa T.	San Jose National High School
19	Bacusa, Ellen B.	San Agustin Elementary School
20	Francisco, Jeannae S.	Tugtugin Elementary School

TRAINING MATRIX

Topics	Duration	Resource Speakers	Resources Needed
<ul style="list-style-type: none"> ✓ PC Assembly and Disassembly, Operating System Installation, Cabling, and Peer to Peer Networking (Actual demonstration) ✓ Advance networking, Server Configuration and Management, (Actual Demonstration) 	<p>July 11-14, 2022</p> <p>8:00 a.m. to 5:00 p.m.</p> <p>Batch 1</p>	<p>Ms. Davidson Valera</p> <p>Mr. Flaviano D. Privado III</p> <p>Ms. Florliza M. Nastor</p>	<p>Internet connection, Desktop, Tools, Equipment and Testing Devices, Application Software, etc.</p>
<ul style="list-style-type: none"> ✓ PC Assembly and Disassembly, Operating System Installation, Cabling, and Peer to Peer Networking (Actual Demonstration) ✓ Advance networking, Server Configuration 	<p>July 18-21, 2022</p> <p>8:00 a.m. to 5:00 p.m.</p> <p>Batch 2</p>	<p>Mr. Marvin Gorospe</p> <p>Mr. Flaviano D. Privado III</p> <p>Ms. Marites D. Escultor</p>	<p>Internet connection, Desktop Computers, Tools, Equipment and Testing Devices, Application Software, etc.</p>
Monitoring DepEd Officials	<p>Mary Queen T. Bernardo - Education Program Supervisor, EPP/TLE/TVL</p> <p>Sherwin Victor R. Iledan - Information Technology Officer I</p>		