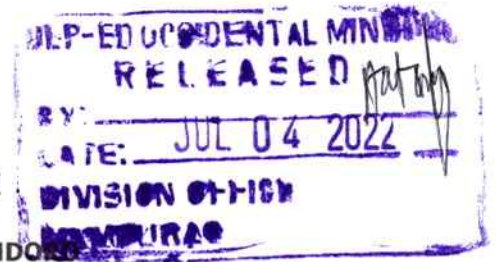




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

000254

TO : **MYRNA T. RAMOS**
Principal II
Sta. Cruz National High School

FROM : **LYNN G. MENDOZA**
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

SUBJECT: **AUTHORITY TO ATTEND THE ONSITE PPST SCOPING STUDY ACTIVITIES**

DATE: July 4, 2022

Per Advisory received from the Office of Director Nicolas T. Capulong, PhD, CESO III and Director Runvi V. Manguerra, PhD, Executive Director II of the Teacher Education Council Secretariat (TECS), this Division authorizes Ms. **MYRNA T. RAMOS**, Principal II of Sta. Cruz National High School in lieu of Ms. MARIJU A. FEDERI, Principal IV of Rizal National High School to participate in the **Onsite PPST Scoping Study Activities (Luzon Cluster)** on July 6 – 7, 2022 at Ynad's Place Hotel and Resort By-Pass Road, Barangay Namtutan, City of San Fernando, La Union.

The workshop will be conducted using hybrid activity of which Ms. Ramos will join the onsite as replacement of Ms. Federi whose presence is highly needed during their school commencement exercises.

All onsite participants are required to bring their own laptop, earphones/headphones, extension cords and pocket wifi.

Board and lodging of all participants including supplies and materials shall be charged against 2022 TECS Continuing Funds while transportation expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations.

For immediate and appropriate action.

SGOD:HRDS



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