



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION

**SCHOOLS DIVISION OF OCCIDENTAL MINDORO**



**Office of the Schools Division  
Superintendent**

May 31, 2022

**DIVISION MEMORANDUM  
NO. 000215, S. 2022**

**TO :** OIC, Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors  
Public School District Supervisors  
Public Elementary and Secondary School Heads  
Master Teachers  
Secondary School Department Heads  
All Others Concerned

**DISTRIBUTION OF INDUCTION PROGRAM FOR BEGINNING TEACHERS  
(IPBT) COURSEBOOKS**

1. Relative to the implementation of the Induction Program for the Beginning Teacher (IPBT) for SY 2021-2022, this Office informs all district property custodians that there shall be a delivery of IPBT coursebooks on June 1-3, 2022 which shall be used by the mentors and coaches during the sessions with the beginning teachers.
2. All property custodians are requested to be accessible during this period for easy and smooth transactions.
3. The distribution team shall be composed of the following personnel:

<b>Name</b>	<b>Position</b>
1. Marilou D. Pandiño	Senior Education Program Specialist, HRDS
2. Leonard P. Ramos	Education Program Specialist II, HRDS
3. Engr. Eric C. Taneca	Division Engineer III

4. Travelling, Food and Accommodation and other expenses to be incurred in the distribution shall be charged to SDO MOOE subject to the usual budgeting, accounting, and auditing rules and regulations.

SGOD/HRDS




✉ Brgy. Payompon, Mamburao, Occidental Mindoro  
☎ 0906-550-1840/0929-630-1538  
✉ occidental.mindoro@deped.gov.ph  
f DepEd Tayo Occidental Mindoro

5. For information dissemination.

**LYNN G. MENDOZA**  
Asst. Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

By Authority of the OIC, SDS:

  
**ANICETO N. FAROJINOG**  
Chief Education Supervisor, SGOD

