



Republic of the Philippines  
**Department of Education**  
 MIMAROPA REGION  
 SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEP-ED OCCIDENTAL MINDORO  
 RELEASED  
 BY: [Signature]  
 DATE: MAY 24 2022  
 DIVISION OFFICE  
 MAMBURAO

Office of the Schools Division  
 Superintendent

**DIVISION MEMORANDUM**  
 NO. 000202, s. 2022

TO : OIC, Asst. Schools Division Superintendent  
 Chief Education Supervisors, SGOD & CID  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

FROM : *[Signature]*  
**LYNN G. MENDOZA**  
 Asst. Schools Division Superintendent *[Signature]*  
 Officer-in-Charge  
 Office of the Schools Division Superintendent

SUBJECT : **CONDUCT OF SERIES OF ACTIVITIES RELATED TO  
 THE IMPLEMENTATION OF THE INDUCTION PROGRAM  
 FOR BEGINNING TEACHERS (IPBT) FOR SY 2021-2022**

DATE : May 23, 2022

This has reference to the Unnumbered Memorandum dated May 5, 2022 signed by Atty. Nepomuceno A. Malaluan, Undersecretary/Chief of Staff of the Office of the Secretary and Unnumbered Memorandum dated May 17, 2022 signed by Dr. Nicolas T. Capulong, CESO III, Regional Director re: Conduct of the Series of Activities Related to the Implementation of the Induction Program for Beginning Teachers (IPBT) for SY 2021-2022.

Relative to such issuances, school heads, as IPBT focal persons must submit the following documents on the specified dates to be reported during the series of activities:

Activity/Required Report for Submission/Documentation	Date of Submission	Activity where these IPBT reports shall be utilized
IPBT Completers	September 7, 2022	Data gathering of Year 1 IPBT Completers (Region)

SGOD/HRDS



✉ Brgy. Payompon, Mamburao, Occidental Mindoro  
 ☎ 0906-550-1840/0929-630-1538  
 ✉ occidental.mindoro@deped.gov.ph  
 📍 DepEd Tayo Occidental Mindoro

IPBT Progress Report	May 24, 2022	IPBT Progress Monitoring (Central Office)
IPBT Monitoring		RO Officials to conduct monitoring within September 2022
<b>Completion Report</b> on the conduct of the following: Batch 1 Year 1: Completion of Self-Paced Modules (School-based)	August 15, 2022	Reporting and submission of completion report to Regional Office on August 31, 2022
Batch 1 Year 1: Coaching and Mentoring Sessions (School-based) February to August 2022		
Batch 1 Year 1: LAC Sessions (School-based) February to August 2022		
<b>Completion Report</b> on the conduct of the following: Batch 1 Year 2: Coaching and Mentoring Sessions (School-based) August to December 2022	December 9, 2022	Reporting and submission of completion report to Regional Office on December 15, 2022
Batch 1 Year 2: LAC Sessions (school-based) August to December 2022		

For further inquiries and clarification, you may contact the Human Resource Development Section (HRDS) at cellphone numbers 09178470081/09638483936 or email us at [sgodhrds2021@gmail.com](mailto:sgodhrds2021@gmail.com) with the subject District\_School\_IPBT Concern.

Immediate dissemination and appropriate action on this Memorandum are desired.