



Republic of the Philippines  
**Department of Education**  
 MIMAROPA REGION  
 SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEP-ED OCCIDENTAL MINDORO  
**RELEASED**  
 BY: *[Signature]*  
 DATE: MAY 19 2022  
 DIVISION OFFICE  
 MAMBURAO

Office of the Schools Division Superintendent

May 19, 2022

**DIVISION MEMORANDUM**  
 No. 000198, s. 2022

**THIRD DIVISION MANAGEMENT COMMITTEE MEETING**

**To: OIC, Assistant Schools Division Superintendent**  
**Chief Education Supervisors, CID and SGOD**  
**Public Schools District Supervisors**  
**School Heads of Public Schools**  
**SDO Unit/Section Heads**  
**All Others Concerned**

1. There will be a Virtual Division Management Committee Meeting on May 27, 2022 from 8:00 AM onwards via Zoom Meeting platform. Participants to this meeting are the Chief Education Supervisors, Public Schools District Supervisors, Division Education Program Supervisors, Specialists and Officers, Division Engineer, Attorney III, OSDS Unit/Section Heads and all Public Elementary, Junior and Senior High School Heads.

2. The following schedule shall be observed:

Time	Activity	In-Charge
8:00a.m. - 8:40a.m.	<b>Opening Program</b> Prayer Lupang Hinirang - Video Occidental Mindoro March - Video Food for Thought Welcome Remarks - Rodel S. Magnaye - OIC-ASDS Inspirational Message - Lynn G. Mendoza, OIC-SDS Checking of Attendance	<b>CID</b>
8:40a.m. - 9:10a.m.	<b>Call to Order</b>	<b>Lynn G. Mendoza</b> OIC-SDS
	Reading of the Minutes of the Previous Meeting; Reading and Adoption of the Agenda of the Meeting	<b>Rodel S. Magnaye</b> OIC-ASDS
9:10a.m. - 10:30a.m.	SGOD Updates, Issues and Concerns	<b>Aniceto N. Parojinog</b> SGOD Chief
10:30a.m.-11:40a.m.	CID Updates, Issues and Concerns	<b>Dr. Raquel P. Girao</b> CID Chief
11:40a.m.- 12:00NN	Administrative, and Budget and Finance Updates, Issues and Concerns	<b>Dr. Dennis Michael G. Abeleda</b> Administrative Officer V <b>Milesón P. dela Torre</b> Budget Officer III
12:00NN - 1:00 p.m.	<b>Lunch Break</b>	
1:00 p.m. - 1:30 p.m.	Continuation of Administrative, Budget and Finance Updates, Issues and	<b>Merry Ann T. Ramirez</b> Accountant III

ASDS - MemoDiv ManComMeeting 05.19.2022



✉ Brgy. Payompon, Mamburao, Occidental Mindoro  
 ☎ 0906-550-1840/0929-630-1538  
 occidental.mindoro@deped.gov.ph  
 📍 DepEd Tayo Occidental Mindoro

*[Handwritten signature]*

	Concerns	
1:30 p.m. - 2:30 p.m.	Assistant Superintendent's Updates, Issues and Concerns	<b>Rodel S. Magnaye</b> OIC-ASDS
2:30 p.m. - 4:00 p.m.	Superintendent's Hour	<b>Lynn G. Mendoza</b> OIC-SDS
4:00 p.m. - 4:30 p.m.	Open Forum	
4:30 onwards	Clearing House, Vote of Thanks, Photo Opp, and <b>ADJOURNMENT</b>	<b>Lynn G. Mendoza</b> OIC-SDS

*Moderators: from Curriculum Implementation Division*

3. Participants are advised to strictly follow health and safety protocols. Everyone can join the platform. Zoom link shall be sent through group chats and through the district supervisors. Participants are required to answer the Google Form with the link **bit.ly/2022PPAsAttendance** (available only during the meeting period) for registration.

4. All presenters are advised to maximize the allotted time as everyone is expected to follow the activity matrix. Presentation files must be sent for consolidation and for some technical support to the Information Technology Officer Mr. Sherwin Victor Iledan or to DEPS Ma. Rubynita Del Rosario of the Curriculum Implementation Division as the CID shall serve as the In-Charge of this ManCom Meeting.

5. Expenses related to conduct of this activity shall be charged to Local Funds/School/Division MOOE subject to the usual auditing and accounting rules and regulations.

6. For wide dissemination and compliance.



**LYNN GOZAR MENDOZA**

Assistant Schools Division Superintendent  
Officer-in-Charge

Office of the Schools Division Superintendent

Reference:

None

Enclosure:

None

To be indicated in the Perpetual Index  
under the following Subjects:

MEETING

COMMITTEE

HEALTH

ACTIVITY