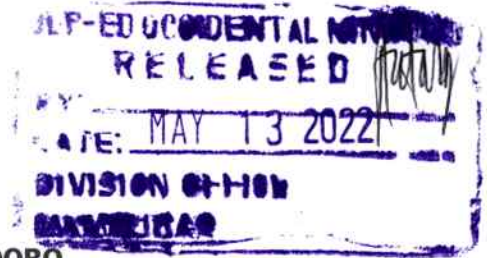




Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
**SCHOOLS DIVISION OF OCCIDENTAL MINDORO**



Office of the Schools Division  
Superintendent

**DIVISION MEMORANDUM**  
NO. 000187, S. 2022

**TO :** OIC, Asst. Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors/Coordinating Principals  
SHDPFC Trained Elementary and Secondary Public School Heads  
All Others Concerned

**FROM :** **LYNN G. MENDOZA**  
Asst. Schools Division Superintendent *yc*  
Officer-In-Charge  
Office of the Schools Division Superintendent

By Authority of the OIC, SDS:

*Lynn*  
**ANICETO N. PAROJINOG**  
Chief Education Supervisor  
School Governance and Operations Division

**SUBJECT: COLLOQUIUM FOR THE PARTICIPANTS OF THE SCHOOL HEADS  
DEVELOPMENT PROGRAM: FOUNDATION COURSE (SHDFC)  
Batch 3**

**DATE :** May 12, 2022

1. In response to the conducted Roll-Out of the School Heads Development Program: Foundation Course HDPFC Batch 3 and per request of the identified participants to present their approved application project, this Division announces the conduct of **COLLOQUIUM FOR THE PARTICIPANTS OF THE SCHOOL HEADS DEVELOPMENT PROGRAM: FOUNDATION COURSE (SHDPFC)** on May 16 and 17, 2022, 8:30 a.m. to 4:00 p.m. at Schools Governance and Operations Division (SGOD) Office, SDO Occidental Mindoro.

2. The activity aims to evaluate the implementation of the Application Projects (APs) of the participants presented as an output of the SHDPFC thru the presentation of the milestones targeted every thirty (30) days of the implementation period, and

SGOD/hrds



✉ Brgy. Payompon, Mamburao, Occidental Mindoro  
☎ 0906-550-1840/0929-630-1538  
✉ occidental.mindoro@deped.gov.ph  
📍 DepEd Tayo Occidental Mindoro

finally, to award the Certificate of Completion once they achieve a rating of at least eighty-five percent (85%).

3. Participants in this activity as shown in the attached enclosure are those who completed the three (3) modules of SHDPFC last October to November 2018.

5. Participants are advised to bring **four (4) printed copies of their approved PIPs** containing, among others, **brief project rationale, significant milestones, and impact of the project on school performance** with the corresponding slide deck presentation (PowerPoint presentation) to be utilized during the evaluation. A **twenty (20)-minute maximum time frame** (1<sup>st</sup> 10 minutes for the presentation and the remaining 10 minutes for the question and answer portion) will be allotted for each participant before a **3-member panel** who will be assisted by two (2) Program Management Team (PMT) members. Please limit the details that will be presented during the evaluation to make sure that all major points will be given enough time in the presentation.

6. Meals and traveling expenses of participants shall be charged against local/MOOE funds subject to the usual accounting and auditing rules and regulations.

7. This Memorandum likewise serves as the **Travel Authority** of the **Participants** as well as the members of the Panel and Program Management Team (PMT).

8. For more details, please communicate with the SGOD-Human Resource Development Section through cellphone numbers 09754838266 and 09638483936.

000187

**Enclosure** – Colloquium for the School Heads Development Program: Foundation Course (SHDPFC) Batch 3

**List of Participants**  
SGOD Office, SDO Occidental Mindoro  
May 16-17, 2022

<b>Name</b>	<b>Designation</b>	<b>Schedule</b>
Jessette A. Dumlao	Master Teacher I	Monday   May 16, 2022
Randy A. Rodaje	Head Teacher	Monday   May 16, 2022
Amia Gracia De Jesus	Principal I	Monday   May 16, 2022
Analyn S. Ibon	Teacher-in-Charge	Monday   May 16, 2022
Johnaly S. Adarlo	Principal	Monday   May 16, 2022
Rally P. Encado	Principal I	Tuesday   May 17, 2022
Myra B. Calado	Teacher-in-Charge	Tuesday   May 17, 2022
Eric C. Dumo	Master Teacher	Tuesday   May 17, 2022
Jennelyn L. Arcena	Teacher-in-Charge	Tuesday   May 17, 2022
Michael C. Jose	Head Teacher	Tuesday   May 17, 2022
Mark Christopher A. Pelea	Teacher-in-Charge	Tuesday   May 17, 2022
Maribel R. Jover	Principal	Tuesday   May 17, 2022
Dory Fe D. Mediadero	Head Teacher	Tuesday   May 17, 2022

**Program Management Team**

<b>Name</b>	<b>Designation</b>
Aniceto N. Parojinog	Chief Education Supervisor, SGOD
Adelardo I. Malaluan, PhD	Education Program Supervisor
Elizabeth T. Delas Alas, PhD	Education Program Supervisor
Ma. Rubynita T. Del Rosario	Education Program Supervisor
Leonardo P. Ramos	Education Program Specialist II
Marilou D. Pandiño	Senior Education Program Specialist