



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEPARTMENT OF EDUCATION
OCCIDENTAL MINDORO
RELEASED
MAY 10 2022
DATE: _____
DIVISION OFFICE
MAMBURAO

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

000185

To: OIC-Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

From: LYNN G. MENDOZA
Assistant Schools Division Superintendent
Officer-in-Charge, Office of the SDS

Subject: SMOKE-FREE ELECTIONS

Date: May 6, 2022

Attached is Memorandum OUA MEMO 00-0522-0006 from the Office of the Undersecretary for Administration signed by Assistant Secretary Atty. Salvador C. Malana III, reminding all concerned to ensure that **existing tobacco control and related policies shall be strictly implemented in schools at all times** especially at voting centers during the 2022 national and local elections.

Further, attachments to the said memorandum are provided so that coordination with the concerned government units and public and private establishments surrounding the schools may be done smoothly. Printable collaterals that can be accessed at bit.ly/smokefree2022elections may be used in announcing to the voting public and polling places visitors the agency's drive against smoking.

For queries and concerns, please contact Gian Erik M. Adao, Education Program Specialists II through email at blss.shd@deped.gov.ph.

Immediate and wide dissemination of this Memorandum is desired.

ASDSOffice/rsm/05.06.2022



✉ Sitio Dapi, Brgy. Payompon, Mamburao, Occidental Mindoro
0906-550-1840/0929-630-1538
occidental.mindoro@deped.gov.ph
📘 FB DepEd Tayo Occidental Mindoro/DepEd Occidental Mindoro



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim



OUA00-0522-0006
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please scan the QR Code.



OUA MEMO 00-0522-0006

MEMORANDUM

02 May 2022

For: **Regional Directors
Schools Division Superintendents
Regional and Division Tobacco Control Coordinators
School Heads**

Subject: **ENSURING SMOKE-FREE ELECTIONS**

Consistent with existing national laws and government and DepEd issuances, this Office, through the Bureau of Learner Support Services-School Health Division (BLSS-SHD), reminds all concerned to ensure that existing **tobacco control and related policies** shall be **strictly implemented** in schools that will be used as **voting centers during the 2022 national elections**.

All division offices and schools concerned are reminded to ensure proper coordination with their respective local government units for the strict enforcement, particularly of the: 1) **ban on smoking and vaping** on all school premises; and 2) **ban on the sale, advertising, and promotion of cigarettes and other tobacco and related products** (e.g., e-cigarettes, vapes, nicotine delivery systems) in and within the 100-meter perimeter of the schools.

Attached is a **letter template (Annex A)** that may be used by the Schools Division Superintendents/School Heads concerned when writing to their respective local chief executives regarding this concern. An editable version of the letter, along with other **printable collaterals**, may be accessed at: <https://bit.ly/smokefree2022elections>. Tobacco control coordinators are requested to provide necessary assistance to schools regarding this concern.

For questions and concerns, please contact **Gian Erik M. Adao**, Education Program Specialist II, through email at blss.shd@deped.gov.ph.

ATTY. SALVADOR C. MALANA III

Assistant Secretary

Officer-in-Charge, Office of the
Undersecretary for Administration



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of Major Programs



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg.; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Annex A

4 May 2022

XXXXXX X. XXXX

Position/Title

Office

Address

Dear **XX. XXXX**:

Greetings of safety and good health!

Our school/the following schools will serve as (a) voting center(s) for the national elections on 9 May 2022.

With community members expected to come and stay at the school on that day, we would like to request that **the strict enforcement of 100% ban on smoking and vaping/use of electronic nicotine and non-nicotine delivery systems** in school premises be part of the assistance provided to us by the local government.

In addition to the harm caused to the health of persons who smoke/vape and those around them, smoking or vaping also **poses a risk for COVID-19 transmission** because of removal of the face mask, touching the face, aerosolization of viral particles, and sharing of devices. The activity also usually entails unnecessary congregation of persons who smoke/vape.

The absolute smoking/vaping ban in schools is also consistent with national laws, executive orders, and government issuances including Republic Act 9211; Executive Order No. 106 (2020); Civil Service Commission Memorandum Circular No. 17, s. 2009; and DepEd Order No. 48, s. 2016.

The local government is further requested to help ensure that **no tobacco and related products (e.g., cigarettes, vapes) are sold within 100 meters from any point of the perimeter of our school**, in compliance with RA 9211 and EO 106.

For any question, please contact XXXX.

Looking forward to your support. Thank you.

Very truly yours,

XXXXXX X. XXXX

Schools Division Superintendent/School Head

Agency's Office Address: _____

Contact Number: _____

Signature over printed name of Authorized Representative

Note: Kindly ensure to make all checks/cash payable to either of the following:

1. Bank: Landbank, Naguilian-Baguio City
Account Name: **CRFV INC**
Account Number: **3551-0142-06**

Please send a copy of your CONFIRMATION & deposit slip through telefax number (074) 424-1497 or email at crfv.vro2019@gmail.com.



This

CERTIFICATE OF ACCREDITATION

is awarded to

COUNCIL FOR THE RESTORATION OF FILIPINO VALUES (CRFV)

24 Naguilian Road, Kayang Extension, Baguio City

for having satisfactorily met all the accreditation requirements and is therefore found qualified to provide learning and development interventions on Leadership Development, Human Resource Management, Organization Development and Personal & Professional Effectiveness that are relevant to the duties attached to incumbents of career and non-career positions in the civil service.

The accreditation is valid for three (3) years from October 5, 2020 to October 4, 2023.


ATTY. AILEEN LOURDES A. LIZADA
Commissioner




ALICIA dela ROSA-BALA
Chairperson

VACANT
Commissioner

Attested by:


ARTHUR LUIS P. FLORENTIN
Executive Director IV



CRFV

COUNCIL FOR THE RESTORATION OF FILIPINO VALUES
CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)

4 May 2022

NICOLAS T. CAPULONG, PhD, CESO V
Regional Director
DepEd - MIMAROPA
Meralco Ave., cor St. Paul Road, Pasig City

Attention: Schools Division Superintendent

Dear RD Capulong:

Pursuant to **Civil Service Commission Announcement No. 40, series of 2017** (Implementation of Values Restoration Program).

The Council for the Restoration of Filipino Values (CRFV), a Civil Service Commission – Accredited Learning and Development Institution, would like to thank you for your support in its implementation of the **Values Restoration Program (VRP)** in partnership with CSC. The continuous training and appointment of **Values Restoration Officers (VROs)** across all the different government departments, agencies, bureaus, and offices including government-owned and controlled corporations is slowly but effectively inspiring changes in the lives of the VROs and their respective agencies. VRP is considered as the soft-approach to combat the problem of graft and corruption, inefficiency, and broken working relationships between government employees in their workplace. And the appointment of VROs is pertinent to the implementation of the VRP.

In this regard, may we request that the needed VROs, at least two (2) in the Division Office, at least two (2) in every District Office, and at least two (2) in every Elementary and Secondary schools under your supervision be filled. Kindly select your prospective VROs by referring to the qualifications attached in this letter and choose from the training schedules below for their appointment. You may disregard this invitation if all slots are filled and you may assign more than two (2) VROs as you deem necessary.

The webinar shall be held on **May 24-27, 2022 (Batch 94)** (credit of 32 hours of leadership and management training) with a corresponding fee of Php 4,500.00 per participant inclusive of the book Transforming the Nation through Values, accountability pin, and certificates. The online seminar can be chargeable against your MOOE or your local funds, subject to usual accounting and auditing rules and regulations.

Attached are the copies of the Civil Service Announcement No. 40, the qualification and specific functions or responsibilities of the Values Restoration Officers, and the Training Design for your reference. For more information or query, please contact Ms. Micah Tecne or Ms. Tita Vidal at landline no. (074) 424-1497, mobile nos.: 0999-221-6826 (Smart) or 0917-689-1983 (Globe) or e-mail the attached confirmation at crfv.vro2019@gmail.com.

Thank you and Mabuhay!

For God, Country, and Fellowmen,

NATHANIEL A. SAQUIBAN, LLB
OIC, National Director



CRFV

COUNCIL FOR THE RESTORATION OF FILIPINO VALUES
CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)



Announcement No. 40, s. 2017

ANNOUNCEMENT

FOR : HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : Values Restoration Program

The Council for the Restoration of Filipino Values (CRFV), a Civil Service Commission Accredited Learning and Development Institution, aims to introduce its **Values Restoration Program** as a soft approach of the government's anti-corruption initiatives.

In line with this, government agencies are encouraged to support the program by appointing at least two Values Restoration Officers (VRO), from supervisory level and rank and file from their central, regional, provincial, and field offices or units. The designated VRO shall lead the discussion of a common value every week after the flag ceremony using the CRFV-authored book **transforming the Nation through Values** and the CD with Powerpoint presentations containing the same. Moreover, the designated VRO shall coordinate all VRP matters in their agencies and attend the Trainer's Trainings and other seminars and meetings to be conducted by the CRFV.

For further details and information, you may coordinate with **Mr. Voltaire L. Acosta, Jr.**, CRFV National Director, at mobile numbers 0999-9901195 and 0917-6891983 or through email at crfv.cpu@gmail.com.


ALICIA dela ROSA-BALA
Chairperson
02 OCT 2017

Bawat Kawani, Lingkod Bayani

© CSC Building, IBP Road, Constitution Hills, 1126 Quezon City ☎ 931-7935/931-7939/931-8092 ✉ cscphil@webmail.csc.gov.ph 🌐 www.csc.gov.ph

DUTIES AND RESPONSIBILITIES OF A VALUES RESTORATION OFFICER FROM A GOVERNMENT AGENCY:

1. Closely collaborate with the Values Restoration Officer (VRO) from the Private Sector for the teaching of the weekly Value Focus during the flag ceremony and 20-minute classroom discussion among the employees of the department or agency;
2. Effectively arrange the schedule for the classroom discussion so as not to impede the rendition of effective public service;
3. In the absence of the VRO from the Private Sector, he/she will perform the necessary duties of his or her counterpart VRO from the private sector particularly the teaching of the weekly value focus during the flag ceremony and during the classroom type discussion.

QUALIFICATIONS OF THE VALUES RESTORATION OFFICER FROM A GOVERNMENT AGENCY:

1. He/she must be of good moral character and active advocate of good governance by modelling it before the other government personnel;
2. He/she is of good conduct based on the evaluation of his/her Head of Office and based on the judgment and general observation of his/her co-employees in the agency;
3. He/she should have been one of the best performing employees in the government agency and have not been held guilty or liable of non-feasance, misfeasance, or malfeasance in office or of any flagrant violation of laws and reasonable rules and regulations of the agency.
4. He/she must be between 30-60 years old.



CRFV

COUNCIL FOR THE RESTORATION OF FILIPINO VALUES VRO TRAINING THE TRainers (VROTTT) Training Design

I. Rationale:

To efficiently implement the Values Restoration Program in cognizance to CSC Announcement No. 40 series 2017, a VRO must be competently equipped with the knowledge, skills and attitude relevant to transforming the agency/office through values. Thus, this program is designed to address such need by intertwining skills training and values enhancement towards transformational leadership.

II. Objectives:

At the end of the program, the participant is able to:

1. Identify the goals and importance in implementing the Values Restoration Program for their respective offices/agencies;
2. Identify the Pili-pino values needed to be enhanced to effectively implement the Values Restoration Program as stipulated in CSC Announcement No. 40, series of 2017;
3. Acquire the necessary training skills to competently conduct VRP in their respective offices/ agencies.

III. Course Content:

1. An overview of the goals and relevance of Values Restoration Program in the context of transformation.
2. Concept briefing of the following (Trainers' Training Course):
 - a. Principles of Trainer Excellence
 - b. Characteristics of adult learners, their motivations, learning styles and their learning environments
 - c. Different Roles of a trainer and trainee, and how to manage the latter.
 - d. The Trainer and his/her professional presence in the context of VRP.
3. Core Values Identification:
 - Value of Spirituality
 - Respect for Authority
 - Integrity with emphasis on Stewardship, Truthfulness and Sanctity of Marriage
 - Taming the Tongue
 - Selfless Love and Service to People

IV. Methodology:

1. Evocative lecture
2. Open forum
3. Application of Principles of Trainer Excellence during teaching demonstration
4. Give and receive feedback
5. Other participative digital methodologies



CRFV

COUNCIL FOR THE RESTORATION OF FILIPINO VALUES
CSC ACCREDITED LEARNING & DEVELOPMENT INSTITUTE (ALDI)

Participants:

The program is to be attended by candidates for Values Restoration Officers as endorsed and/or appointed by their respective offices and/or agencies.

VI. Program Schedule (Please see attached schedule)

VII. Venue:

This training shall use the Zoom and Google Classroom platforms.

VIII. TRAINING FEE

The training costs **FOUR THOUSAND FIVE HUNDRED Pesos (Php 4,500.00)** for each participant. Reservations/Advance Payments are accepted in the following account:

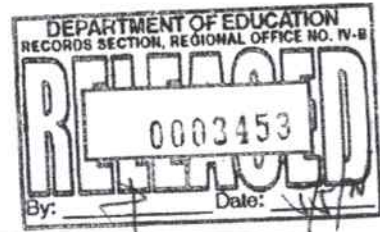
Bank: **Landbank, Naguilian-Baguio City**
Account Name: **CRFV INC**
Account Number: **3551-0142-06**

VRO TRAINING PROGRAM OF ACTIVITIES

TIME	ACTIVITIES
DAY 1	
8:30-8:50 AM	Log-in and Pre-Assessment/Pre-Test
8:51-9:45 AM	Opening Program & Preliminaries
9:46-10:00 AM	Health Break
10:01-12:00 NN	Introduction to VRO TTT and the Value of Spirituality
12:01-1:30 PM	LUNCH BREAK
1:31-1:40 PM	Afternoon Exercise with Introduction to the Resource Speaker
1:41-3:00 PM	VRP Value Focus (Taming the Tongue)
3:01-3:15 PM	Health Break
3:16-4:30 PM	VRP Value Focus (Integrity)
DAY 2	
8:30-8:45AM	Log-in
8:46-9:00AM	Preliminaries and Recap with Introduction to the Resource Speaker
9:00-12:00NN	TTT 1 & 2: Principles of Trainer Excellence Part 1&2
12:00-1:30PM	LUNCH BREAK
1:30-3:45PM	TTT 3 & 4: Principles of Trainer Excellence Part 3 & 4
3:46-4:00PM	Topic assignment and Demo Teach Instructions
DAY 3	
8:30-8:45AM	Log-in
8:46-9:00 AM	Preliminaries and Recap and Instruction for Demo Teach
9:00-12:00 NN	Demo Teach (Break-out Rooms)
12:00-1:30	LUNCH
1:30-2:45 PM	VRP Value Focus (Respect for Authority)
2:45-3:00 PM	Health Break
3:01-4:30 PM	VRO Duties and Responsibilities
DAY 4	
8:00-8:30AM	Preliminaries and Recap with Processing
8:31-10:45 AM	VRP Value Focus (Selfless Love)
10:46-11:00 AM	Evaluation and Health Break
11:01-12:00NN	Closing Program



Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

Advisory No. 0001812022
May 5, 2022

In compliance with DepEd Order (DO) No. 8, s. 2013, titled Policy Guidelines on Regulating the Issuance of DepEd Advisories this advisory is issued not for endorsement per DO 28, s. 2001, but only for the information of DepEd officials, personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

Values Restoration Program

Per letter dated May 4, 2022 received by this Office from Nathaniel A. Saquiban, LLB, OIC National Director of the Council for the Restoration of Filipino Values, there will be a webinar for the Values Restoration Program (VRP) in partnership with the Civil Service Commission (Batch 94) on May 24-27, 2022 (credit of 32 hours of leadership and management training) with a corresponding fee of Php 4,500.00 per participant.

VRP is considered as the soft approach to combat the problem of graft and corruption, inefficiency, and broken working relationships between government employees in their workplace. The continuous training and appointment of Values Restoration Officers (VROs) across all the different government departments, agencies, bureaus, and offices including government-owned and controlled corporations is slowly but effectively inspiring changes in the lives of the VROs and their respective agencies.

Participation to this activity will be on a **VOLUNTARY BASIS**. Public and private school teachers and other officials should observe the no-disruption-of-classes policy as stipulated in DepEd Order No. 9, s. 2005 entitled "Instituting Measures to Increase Time-on-Task and Ensuring Compliance Therewith". The online seminar can be chargeable against the MOOE or local funds, subject to usual accounting and auditing rules and regulations.

Attached is a copy of the said communication for reference. For inquiries, you may contact the Ms. Micah Tecne or Ms. Tita Vidal at landline no. (074) 424-1497 or mobile nos. 0999-221-6826 (Smart)/ 0917-689-1983 (Globe).

Wide dissemination of this memorandum is desired.

for: [Signature]
NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director

HRDD/nmm



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