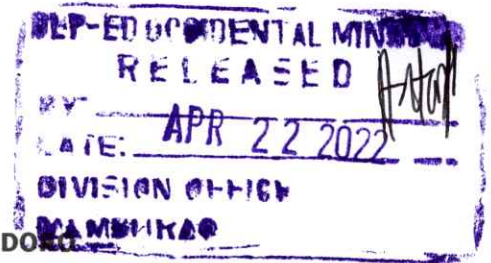




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



April 21, 2022

DIVISION MEMORANDUM
No. **000167**, s. 2022

**2022 DIVISION RESEARCH COLLOQUIUM FOR BASIC EDUCATION
RESEARCH FUND (BERF) 2021**

TO : OIC – Asst. Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Schools Division Research Committee (SDRC) &
Technical Working Group (TWG)
Research Proponents
All Other Concerns

1. In preparation for the upcoming Division Research Summit scheduled on May 11-13, 2022, the Schools Division Office through the Planning and Research Section of the Schools Governance and Operations Division shall conduct the 2022 Division Research Colloquium for BERF 2021 on April 27-29, 2022, at Pedro T. Mendiola Sr. Memorial National High School, San Jose, Occidental Mindoro.
2. This activity aims to:
 - a. evaluate the status of research studies; and
 - b. provide technical assistance to all research proponents under the BERF 2021.
3. Participants to this activity are the members of the Schools Division Research Committee (SDRC), Technical Working Group (TWG), identified resource persons, and all research proponents with submitted Memorandum of Agreement (MOA) to the Office of the Regional Director. Attendance of all members for group research is highly encouraged.


SGOD/PRS/SYT



✉ Brgy. Payompon, Mamburao, Occidental Mindoro
☎ 0906-550-1840/0929-630-1538
✉ occidental.mindoro@deped.gov.ph
📍 DepEd Tayo Occidental Mindoro

4. Participants are expected to be at the venue at 7:30 AM for registration and opening program which shall start at 8:00 AM. While TWG members and identified SDO personnel are requested to travel one day before the activity for the preparation of the activity.
5. This is a **live-out** activity. Meals and accommodation shall only be provided to the Schools Division Research Committee (SDRC) Members, Technical Working Group (TWG) and identified SDO personnel whose names are listed in the enclosure (**Enclosure A**) to be charged to SDO MOOE. While accommodation, transportation, and other incidental expenses of all research proponents shall be charged to their BERF grants or local funds subject to usual budgeting, accounting, and auditing rules and regulations.
6. Researchers shall prepare slide deck presentation and five (5) copies of their completed research following the prescribed template outlined on attached enclosure (**Enclosure B**). They are advised to seek approval of their travel from their respective immediate heads and make necessary arrangement with their classes/work.
7. Please see attached activity matrix (**Enclosure C**) for your guidance.
8. Further, all concerned are hereby informed that only research presented during the Division Research Colloquium shall be indorsed for the upcoming Division and Regional Research Summit.
9. Widest dissemination of and compliance with this Memorandum are desired.


LYNN G. MENDOZA

Asst. Schools Division Superintendent 
OIC – Office of the Schools Division Superintendent

Enclosures:

- A – List of Participants
- B – Completed Research Template
- C – Matrix of Activities

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Enclosure A – LIST OF PARTICIPANTS

Schools Division Research Committee (SDRC)

1. Lynn G. Mendoza	OIC-Schools Division Superintendent
2. Rodel S. Magnaye	OIC-Asst. Schools Division Superintendent
3. Aniceto N. Parojinog	Chief, Education Supervisor – SGOD
4. Raquel P. Girao	Chief, Education Supervisor – CID
5. Shalee Y. Tadeja	SEPS – Planning and Research Section

Technical Working Group (TWG) Members

6. Eloisa C. Farenas	Senior Education Program Specialist
7. Menia Gamboa	Public Schools District Supervisor
8. Ferdinand J. Gotoy	Public Schools District Supervisor
9. Mary Grace D. Osano	Principal II, Bubog NHS
10. Rally Encado	Principal II, Alibog ES
11. Felix C. Bautista, Jr	Head Teacher III, San Vicente NHS – Yapang Annex
12. Kristent Leo Tuscano	Master Teacher II, OMNHS
13. Sheryll P. Lopez	Master Teacher II, Pitogo ES
14. Ma. Lea D. Peñaflor	Master Teacher I, San Jose NHS
15. Florence Neil D. Garcia	Master Teacher I, Malpalon ES
16. Raymart P. Calle	Master Teacher I, Rizal NHS
17. Joel Capus	Teacher III, Sta. Teresa NHS
18. Bon Jove Leyco	Teacher III, Wawa ES
19. Herold Sen S. Mateo	Teacher III, Sablayan CNHS
20. Mark Roger Dacayanan	Teacher I, Tuban ES

Research Panelists

21. Eloisa C. Farenas	Senior Education Program Specialist
22. Menia Gamboa	Public Schools District Supervisor
23. Ferdinand J. Gotoy	Public Schools District Supervisor
24. Mary Grace D. Osano	Principal II, Bubog NHS
25. Felix C. Bautista, Jr	Head Teacher III, San Vicente NHS – Yapang Annex
26.	

SDO Personnel Secretariat

27. Rachelle Ann P. Yumol	Project Development Officer I
28. Angelico T. Pajes	Administrative Aide VI

Researchers

BASIC RESEARCH

1. Amia Gracia C. De Jesus Rosifie J. Liabres	Cabacao NHS	Abra de Ilog
2. Jan Faith B. Cuzon Shiena Marie G. Onte Kristent Leo D. TuscanO	Occ. Mindoro NHS	Mamburao
3. Baby Jane M. Villaroza Jeffrey F. Jambalos Cris Jan N. Mejias	Occ. Mindoro NHS	Mamburao
5. Romana Q. Feliciano Renalyn A. Casta Amelita U. Gabuat	Cuarenta ES	Sta. Cruz
6. Anabelle B. Carino Marjorie E. Codon Lyneth L. Flores	San Vicente ES Casague ES M. Rodriguez ES	Sta. Cruz
7. Seychelle Kim Tayag-Malabanan Zaldie P. Serquina Seymoure Kiev J. Tayag	Sta. Cruz NHS	Sta. Cruz
8. Nielfren P. Villas Louella C. Arbo Jeffrey Pacayra	Sta. Cruz NHS Sta. Cruz NHS Rizal NHS	Sta. Cruz Sta. Cruz Rizal
9. Elaine May Bermudez John Dave T. Bonilla	Prudencio Gadiano NHS Sablayan CNHS	Sablayan
10. Ma. Lea D. Penaflor Lara Lyn A. Pablo Kate G. Dalisay	SAN JOSE NHS	SAN JOSE EAST
11. Florence Neil D. Garcia Ramil T. Gasmin Bon Jove L. Leyco	Malpalon ES Nilapso ES Wawa ES	Calintaan Calintaan Abra de Ilog
12. Mary Jane L. Yoga Brian M. Angagan Henry Rivero	Concepcion ES Malpalon ES Layaban ES	Calintaan
13. Hazel Maye R. Valbuena Chelo Pauline M. Isidro Joel V. Lumogdang	Calintaan NHS	Calintaan

Researchers

BASIC RESEARCH

14. Leidi Novie J. Rapisura Roselyn Leizl S. Garcia Harvey D. Tanglao	Calintaan NHS	Calintaan
15. Marife A. ParedesR Winsome Wayne S. Esteban	Calintaan NHS	Calintaan
16. Erwin S. Palapuz Renalie R. Mase Theresa J. Sonio	Pitogo ES	Rizal
17. Aileen Maderazo Charmie Silao Jennifer Alojado	Rizal NHS Rizal NHS San Jose NHS	Rizal Rizal San Jose East
18. Alvin M. Cadio Kiss Mark S. Esbieto Lovely Fel D. Leido	Magsaysay NHS	Magsaysay
19. Candy C. Ruedas Jessie G. Santiago Minda A. Lutao	Magsaysay NHS	Magsaysay
20. Romir A. Romero Marione H. Eli Feliciano D. Enriquez	San Jose NHS	San Jose East
21. Reggine L. Fajardo Rex Dharlon DC. Urbano Leizangeline T. Cabutaje	San Jose NHS	San Jose East
22. Liezl O. Vego Elne G. Mangampo Jennifer R. Magallanes	Central NHS	San Jose North
23. Marvy R. Villamor Jose Noriel F. Antaran	San Agustin ES-D6 San Agustin ES	San Jose North
24. Michael F. Sitjar Ophalyn F. Rosales	Curanta ES	San Jose North

Researchers

ACTION RESEARCH

1. Jay Ronnie M. Pranada Emelie S. Hernandez Jonnel N. Nieva	Sta. Cruz NHS	Sta. Cruz
2. Jose S. Redito, JR. Jennifer S. Mercado Maria Veronica Desiree M. Manalo	Sta. Cruz NHS	Sta. Cruz
3. Mary Joy L. Aguirre Alne C. Aguirre Zenaida B. Castaneda	Adela Proper ES	Rizal
4. Dennis E. Delgado Sarah Martha S. Erin Rosalyn R. Delgado	Calintaan NHS	Calintaan
6. Anita D. Perea Katrina Augusta Rowena Villajos Mary Janice C. Magan	San Jose NHS	San Jose East

COMPLETED BASIC RESEARCH TEMPLATE

- I. Title Page
- II. Abstract
- III. Acknowledgement
- IV. Introduction of the Research
- V. Literature Review
- VI. Research Questions
- VII. Scope and Limitation
- VIII. Research Methodology
 - a. Sampling
 - b. Data Collection
- IX. Discussion of Results and Recommendations
- X. Dissemination and Advocacy Plans
- XI. References
- XII. Financial Report

COMPLETED ACTION RESEARCH TEMPLATE

- I. Title Page
- II. Abstract
- III. Acknowledgement
- IV. Context and Rationale
- V. Innovation, Intervention, and Strategy
- VI. Action Research Questions
- VII. Action Research Methods
 - a. Participants and/or other Sources of Data and Information
 - b. Data Gathering Methods
- IX. Discussion of Results and Reflection
- X. Action Plan
- XI. References
- XII. Financial Report

Additional reminders for paper presentations include:

1. Title - bold, all caps, inverted pyramid shape
2. Names of Authors – sentence-cased, bold
3. Major headings (Abstract, Introduction, Rationale, etc...) should be left-justified, bold and in all caps
4. Subheadings should be italicized, light-faced
5. Page number should be Times New Roman in font, 12pt, bottom center
6. Margin is 1" for top, right and bottom, while 1.5" for left
7. Paper is to be set at A4
8. Times New Roman font should be used for the entire research paper
9. Table titles should be sentence-cased, light-faced
10. Tables should be in auto-fit to window format

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Enclosure C

MATRIX OF ACTIVITIES FOR DIVISION RESEARCH COLLOQUIUM

April 27, 2022

Time	Activity
7:00 AM – 8:00 AM	Arrival & Registration
8:00 AM – 9:00 AM	Opening Program
9:00 AM – 5:00 PM	Presentation of Research

April 28, 2022

Time	Activity
7:30 AM – 8:00 AM	Arrival & Registration
8:00 AM – 5:00 PM	Presentation of Research

April 29, 2022

Time	Activity
7:30 AM – 8:00 AM	Arrival & Registration
8:00 AM – 4:00 PM	Presentation of Research
4:00 PM – 5:00 PM	Closing Program