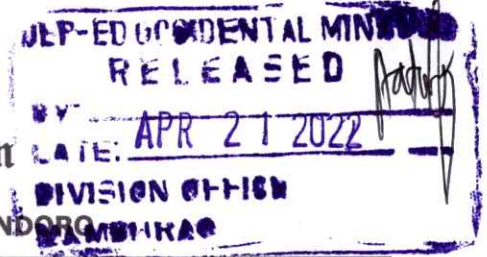




Republic of the Philippines
Department of Education
 MIMAROPA REGION
 SCHOOLS DIVISION OF OCCIDENTAL MINDORO




Office of the Schools Division
 Superintendent

DIVISION MEMORANDUM

000165

TO : OIC -Asst. Schools Division Superintendent
 Chief Education Program Supervisors
 Education Program Supervisor
 Public Schools District Supervisor/Coordinating Principal
 Public Elementary and Secondary School Heads
 SDO Section/Unit Heads
 All Others Concerned

FROM :  **LYNN G. MENDOZA**
 Officer - In - Charge
 Office of the Schools Division Superintendent

SUBJECT : **ESTABLISHMENT OF THE 2022 DEPED ELECTION TASK FORCE (ETF) OF THE SCHOOLS DIVISION OF OCCIDENTAL MINDORO**

DATE : April 20, 2022

In compliance with DepEd Memorandum No. 10, s. 2022 entitled “Establishment of the 2022 DepEd Election Task Force and its Operation and Monitoring Center in the Central, Regional and Schools Division Offices in Connection with the May 09, 2022 National and Local Elections” it is hereby created the 2022 Election Task Force of the School Division of Occidental Mindoro with the following composition, to wit;

NAME	DESIGNATION	DEPED EMAIL ADDRESS
Merly A. Razon	Education Program Supervisor I	merly.razon001@deped.gov.ph
Jovita D. Paquibot	Education Program Supervisor I	jovita.paquibot002@deped.gov.ph
Ma. Rubynita T. Del Rosario	Education Program Supervisor	marubynita.delrosario@deped.gov.ph
Ulysses G. Bambo	Attorney III	ulysses.bambo@deped.gov.ph
Sherwin Victor R. Iledan	Information Technology Officer I	sherwinvictor.iledan@deped.gov.ph
Simplicia V. Javate	Senior Education Program Specialist (SMMES)	simplicia.javate@deped.gov.ph

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The SDO Election Task Force Operation and Monitoring Center shall be established at SDO Occidental Mindoro, So. Dapi, Brgy. Payompon, Mamburao, Occidental Mindoro and DepEd Sub Office, San Jose, Occidental Mindoro starting 1:00 pm of May 08, 2022, and ending at 5:00 pm of May 10, 2022.

The functions of the SDO Election Task Force members include, but are not limited to the following:

- a. Maintain an Operation and Monitoring Center to document and report all teacher and school-related issues and concerns before, during and after the elections.
- b. Ensure that teachers are provided with and/or referred to adequate information, technical and legal assistance in the course of the performance of their duties as members of the Electoral Board.
- c. Serve as DepEd institutional link to volunteer organizations and individuals.
- d. Provide close horizontal and vertical coordination and consultation among DepEd, COMELEC and partner agencies involved in the 2022 election, and
- e. Complement the other government agencies effort for an honest, orderly, and peaceful election.

The grant of Honoraria to officials and personnel who will render service as members of the 2022 DepEd Election Task Force shall be subject to existing COA rules and regulations and relative to the DBM issuance on the matter. Payments of overtime pay or grant of CTO to qualified personnel who will compose the DepEd ETF are authorized subject to availability of funds and existing auditing rules and regulations, as well as pertinent Civil Service laws.

Immediate dissemination of this Memorandum is desired.

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So. Dapi, Brgy. Payompon, Mamburao, Occidental Mindoro
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