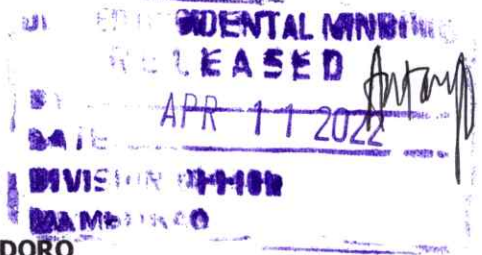






Republic of the Philippines
Department of Education
 MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

To ⁰⁰⁰¹⁵⁰ : **OIC, Assistant Schools Division Superintendent**
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
All Elementary and Secondary School Heads
All Others Concerned

From : 
LYNN G. MENDOZA 
 OIC-Office of the Schools Division Superintendent

Subject : **PILOT IMPLEMENTATION OF "DEPED OCCIMIN APP" TO SELECT PUBLIC SCHOOLS**

Date : **April 8, 2022**

The Schools Division Office of Occidental Mindoro, in partnership with PCI General Merchandise shall implement the **Project Samaritan COVID-19**, a project that intends to assist all public schools of the Division by creating identification cards with unique QR codes, and will be used to record and track the attendance of DepEd personnel and learners during school/office days.

Project Samaritan COVID-19 introduces the mobile application called the **DepEd OcciMin App**. This mobile application shall be used by some select schools for its pilot implementation. They include:

School ID	School Name	District
110116	Alibog ES	Magsaysay
301605	Sta Teresa NHS	Magsaysay
110304	Mangarin ES	San Jose West
110276	Ambulong ES -Bulwang PS	San Jose South
110253	San Jose Pilot ES	San Jose East
110208	Sto. Niño ES	Rizal
110194	Adela ES	Rizal
169521	Tamisan Minority School	Calintaan
110089	Nilapso ES	Calintaan
301577	Concepcion NHS	Calintaan
110212	El Dorado Elementary School	Sablayan North
110241	Sablayan CS	Sablayan South
110064	Paluan CS	Paluan
110041	Biga Elementary School	Abra de Ilog

ICTU/SVRI



✉ Brgy. Payompon, Mamburao, Occidental Mindoro
 ☎ 0906-550-1840/0929-630-1538

308902	Abra de Ilog NHS - Biga Extension	Abra de Ilog
110100	Looc CS	Looc
301584	Looc NHS	Looc

The listed schools are requested to send the following details of the school, teaching and non-teaching personnel, as well as those of the learners at **sherwinvictor.iledan@deped.gov.ph** on or before April 18, 2022:

- A) Official School Logo - jpg or png format
- B) School Color/s, if any (ex. Blue and White)
- C) Full Name of School Head and Plantilla Position (ex. Juan P. Dela Cruz, Principal II)
- D) Signature of School Head, jpg or png format
- E) Scanned copy of the latest 2x2 ID picture of all learners. File Name is Last Name and First Name, Grade level, Section of the student (Ex. DeJesus_Juan_Grade4_SectionA) consolidated in folder, by Grade and by Section (Folder Name: Grade4_Section_A)
- F) Included in the folder is the Excel file with the data of the enrolled learners per grade and per section observing the following format:

Grade 4 Section A					
LAST NAME	FIRST NAME	M.I.	PARENT	CONTACT NUMBER	ADDRESS
De Jesus	Juan	L.	Annie L. De Jesus	0909-111-2222	21 Mabini St., Brgy Pag-Asa, San Jose, Occ. Mindoro
Latata	Maria	S.	Amiel D. Lalata	0917-333-1111	22 Mabini St., Brgy Pag-Asa, San Jose, Occ. Mindoro

The recommended minimum picture quality is 640 x 480 pixels since they shall be used in printing the ID card of the learners. This will be free of charge. Same shall be observed for the teaching and non-teaching personnel.

Anent this, the Division Information Technology Officer and a representative from the PCI General Merchandise shall visit the aforementioned schools starting May 10, 2022. During the visit, the distribution of ID cards, and orientation to School Head, Teachers and Staff, and School ICT Coordinator about **DepEd OcciMin App** shall be done.

All schools are advised to secure one dedicated smart phone to serve as ID scanner. The minimum specification of the smart phone is as follows:

Chipset	MediaTek Helio G88 or its equivalent
RAM	4GB
ROM	64GB
OS	Android 10 or higher
Camera	Able to scan QR Code
	SIM card with strong connection to any service provider

Note: **DepEd OcciMin App** is available only in android version.

Any expense related to this activity shall be charged to local funds/School MOOE subject to the usual government auditing and accounting rules and regulations.

Immediate dissemination of and compliance to this Memorandum are desired.



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Grade 4 Section A	
LAST NAME	FIRST NAME

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Cluster	Standard

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