



Republic of the Philippines
Department of Education
MIMAROPA REGION

SCHOOLS DIVISION OF OCCIDENTAL MINDORO



**Office of the Schools Division
Superintendent**

April 6, 2022

DIVISION MEMORANDUM

No. 000148, s. 2022

**TRAINING-WORKSHOP ON DEVELOPING LEARNING AND
DEVELOPMENT PROGRAMS (Phase 1)**

To: Asst. Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Units/Section Heads
All Others Concerned

1. In line with DepEd Order No. 01, s. 2020 also known as *Guidelines for NEAP Recognition for Professional Development Programs and Courses for Teachers and School Leaders* issued on January 20, 2020, Regional Memorandum No. 090,s.2021 titled *Implementing Guidelines on the Establishment of Learning and Development System in the Department of Education MIMAROPA Region* dated August 19,2021, and the concluded *Regional Re-Orientation on NEAP Recognition Processes of Professional Learning Development Programs* last March 29 to April 1, 2022, this Division shall conduct the Training-Workshop on Developing Learning and Development Programs (Phase 1) on April 11-13 at Mindoreños Hotel, Mamburao, Occidental Mindoro.

2. This two-day activity aims to capacitate the program owners on the NEAP guidelines before crafting needs-based professional development program, course and/or activities to be conducted in the Division and school level; complete the drafted program proposals and other supporting documents for initial evaluation of NEAP R and final evaluation of NEAP Central Office; and create a plan to establish the Learning and Development (L&D) System in the SDO and schools.

3. Participants whose names are listed in the attached documents are requested to bring with them a laptop, other reference materials on L&D and extra masks. They are expected to attend the **Opening Program at 3:30 pm of April 11, 2021** with dinner as the first meal and PM snacks as the last meal to be served on April 13, 2022. Health protocols must be observed at all times to ensure safety of everyone.

SGOD/HRDS




✉ Brgy. Payompon, Mamburao, Occidental Mindoro
☎ 0906-550-1840/0929-630-1538
✉ occidental.mindoro@deped.gov.ph
📘 DepEd Tayo Occidental Mindoro

4. Meals, board & lodging of participants and members of the program management team shall be charged to HRD funds. However, teacher participants' transportation expenses shall be charged to local funds and other sources of funds subject to the usual budgeting, accounting, and auditing rules.

5. For immediate dissemination and strict compliance.



LYNN G. MENDOZA

Assistant Schools Division Superintendent
Officer-In-Charge 
Office of the Schools Division Superintendent

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Attachment A – List of Participants and Members of the Program Management Team**TRAINING-WORKSHOP ON DEVELOPING LEARNING AND
DEVELOPMENT PROGRAMS (Phase 1)**

Mamburao, Occidental Mindoro

April 11-13, 2022

LIST OF PARTICIPANTS	
1. Johnna I. Tajonera, PhD	19. Mark Jayson Riego, PhD
2. Elizabeth T. Delas Alas, PhD	20. Ervin Gallardo
3. Ma. Rubynita T. Del Rosario	21. Marcus Venzon
4. Shirley Masangkay, PhD	22. Marichu Parado
5. Emmanuel Florez, PhD	23. Kristent Leo Tuscano
6. Menia Q. Gamboa	24. Ma. Leah Peñaflor
7. John T. Melgar	25. Ailene G. Lacerna
8. Reynaldo Dumalaog	26. John Paul Cosme
9. Myrna T. Ramos	27. Sheryl P. Lopez, PhD
10. Mariphe M. Dusan, PhD	28. John Rey Inmenzo
11. Amelia Maderazo, PhD	29. Herald San Mateo
12. Luzviminda Garma	30. Jessica Jell D. Torregoza
13. Vlademer Urbina	31. John Herson C. Mulingbayan
14. Renante Consolacion	32. Leslie Ann Navarro
15. Rally Paz Encado	33. Eloisa C. Farenas, EdD
16. Herbert P. Oril Jr.	34. Simplicia Javate, PhD
17. Alexander Abeleda	35. Meliza B. Bon
18. Glenda Montealegre	

MEMBERS OF THE PROGRAM MANAGEMENT TEAM

NAME	DESIGNATION
36. Lynn G. Mendoza	OIC- SDS
37. Rodel S. Magnaye	OIC-ASDS
38. Raquel P. Girao, PhD	Chief Education Supervisor - CID
39. Aniceto N. Parojinog	Chief Education Supervisor -SGOD
40. Leonard P. Ramos	Education Program Specialist
41. Marilou D. Pandiño	Senior Education Program Specialist