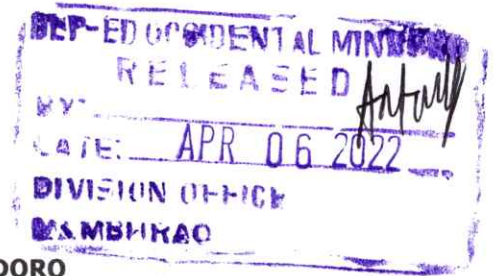




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



Office of the Schools Division Superintendent

April 6, 2022

DIVISION MEMORANDUM
No. 000149 s. 2022

**TRAINING-WORKSHOP OF SCHOOL HEADS AND TEACHERS-IN-CHARGE OF
LEARNING RESOURCES ON LEARNERS' RESOURCE NEEDS ASSESSMENT
PROCESS AND LEARNERS' RESOURCE GAP ANALYSIS
CUM DEVELOPMENT OF M&E TOOLS ON LRMS IMPLEMENTATION**

To : OIC – Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In support to the Curriculum Implementation Division (CID)'s **Project Individual Management in Addressing Gaps in Education (IMAGE)**, this Office shall conduct the **Training-Workshop of School Heads and Teachers-In-Charge of Learning Resources on Learners' Resource Gap Analysis cum Development of M&E Tools on LRMS Implementation** on April 21-22, 2022 at Mindoreños Hotel, Mamburao, Occidental Mindoro.

2. This activity aims to:

- capacitate the school heads and teachers in-charge of learning resources on Learners' Resource (LR) Needs Assessment Process at the school, district and/or cluster levels;
- analyze the Learners' Resource (LR) gap based on the assessment of Learners' Resource (LR) needs;
- come-up with an accurate data to be indicated in School Learners' Resource (LR) Situation Report and School Learners' Resource (LR) Plan; and
- develop and establish structured M&E tools for LRMS Implementation.

3. Participants to this activity are advised to bring copies (hard or soft) of LR Situation Report of each school for SY 2020-2021, laptop, flash drive, wifi, extension wire, and other computer paraphernalia.

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4. To ensure safety of all the participants, a Medical staff from this Office shall look over the conduct of this activity. Moreover, participants are advised to wear face mask and strictly observe health standard protocols at all times.

5. This is a LIVE-IN activity. Food and hotel accommodation of the participants shall be charged to HRD 2021 Fund. Check-in time, registration, and opening program shall be at 12nn, 1:00pm and 2:00pm of April 21, 2022 respectively. First meal to be served is PM snack of April 21 while last meal will be lunch of April 22. Travel and other incidental expenses shall be charged against School MOOE or local funds subjects to the usual accounting, budgeting, and auditing rules and regulations.

6. For your guidance, please refer to the following attachments:

Enclosure 1 - Activity Matrix

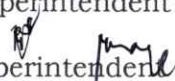
Enclosure 2 - List of Participants

Enclosure 3 - Facilitators and members of the PMT

Enclosure 4 -Template for the Finalized Outputs (for reporting of evaluators/editors)

7. Immediate dissemination and compliance to this Memorandum are desired.


LYNN G. MENDOZA

Assistant Schools Division Superintendent
Officer In-Charge
Office of the Schools Division Superintendent 

cid-lrms



✉ Brgy. Payompon, Mamburao, Occidental Mindoro

📞 0906-550-1840/0929-630-1538

✉ occidental.mindoro@deped.gov.ph

📍 DepEd Tayo Occidental Mindoro

Enclosure 1 000144

**TRAINING-WORKSHOP OF SCHOOL HEADS AND TEACHERS-IN-CHARGE OF
LEARNING RESOURCES ON LR NEEDS ASSESSMENT PROCESS AND LEARNERS'
RESOURCE GAP ANALYSIS CUM DEVELOPMENT OF M&E TOOLS
ON LRMS IMPLEMENTATION**

Time	April 21	April 22
6:30 – 7:45 AM	Travel time	Breakfast
7:45 – 8:00 AM		MOL
8:00 – 9:00 AM		Presentation of the Proposed M&E Tools for the LRMD Program F1: Elizabeth T. Delas Alas
9:00 – 10:00 AM		Workshop & Presentation of Outputs F1: Maria Salvacion P. Villanueva
10:00 – 11:00 AM		Ways Forward Closing Program
11:00 – 12:00 NN		LUNCH
12:00 – 1:00 PM		Check-in Settling-in
1:00 – 1:30 PM		
1:30 – 2:00 PM	Registration	
2:00 – 2:30 PM	Opening Program	
2:30 – 3:00 pm	Learning Resource Needs Assessment Process & Workshop F1: Elizabeth T. Delas Alas	
3:00 – 3:30 PM	Learning Resource Needs Assessment Process & Workshop F1: Elizabeth T. Delas Alas	
3:30 – 4:00 PM	Learners' Resource Gap Analysis & Workshop F1: Ma. Rubynita T. Del Rosario	
4:00 – 5:00 PM	Workshop & Presentation of Outputs F1: Raizza Marie R. Buñag	
6:00-7:00 PM	Workshop/Dinner	
Officer of the Day	Grace F. Facun	Jinkeelyn P. De Jose



LIST OF PARTICIPANTS

District	District LR Coordinators
Abra de Ilog	Angel Ellaine D. Causapin
Paluan	Cherry Ann P. Tarcena
Mamburao	Marichu C. Parado
Sta.Cruz	Annabelle Cariño
Sablayan North	Judy C. Aguilar
Sablayan South	Maria Reishelle N. Dueñas
Calintaan	Mary Jane M. Isidro
Rizal	Luzviminda B Garma
San Jose North	Amelia L. Maderazo
San Jose East	Marie Rose A. Delos Reyes
San Jose West	Vilma C. Martinez
San Jose South	Mark Jayson L. Riego, PhD
Magsaysay	Elma P. Guarin
Looc	Resie T. Villarosa
Lubang	Presentacion P. Tardio

Secondary Cluster of Schools	Cluster LR Coordinators
Abra de Ilog	Aiza L. Leyco
Paluan	Nica Claire M. De Lara
Mamburao	John Christopher D. Romero
Sta.Cruz	Floreen P. Escobar
Sablayan North	Julie Ann B. Cueto
Sablayan South	Winnie N. Duabe Jr.
Calintaan	Lilian P. Olivar
Rizal	Jefferson A. Gregorio
San Jose Cluster 1	Randy Basister
San Jose Cluster 2	Beatriz Pangilinan
Magsaysay	Alvin M. Cadiao
Looc	Rodalyn L. Carbonell
Lubang	Andy S. Tagumpay

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FACILITATORS AND MEMBERS OF THE PROGRAM MANAGEMENT TEAM

Name	Office/Station	Task
Grace F. Facun	San Roque II ES	PMT/Documenter
Jinkeelyn De Jose	Sto.Niño ES	Facilitator/PMT
Maria Salvacion P. Villanueva	SDO	PDO/Facilitator/PMT
Raizza Marie R. Buñag	SDO	Librarian II/Facilitator/PMT
Ma. Rubynita T. Del Rosario	SDO	EPS/Facilitator/PMT
Elizabeth T. Delas Alas, PhD	SDO	EPS/Facilitator/PMT
Raquel P. Girao, PhD	SDO	Chief, CID
Rodel S. Magnaye, CESE	SDO	ASDS
Lynn G. Mendoza	SDO	SDS

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