



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEPARTMENT OF EDUCATION
OCCIDENTAL MINDORO
RELEASED
MAR 30 2022
DIVISION OF MMB
MIMAROPA

Office of the Schools Division
Superintendent

March 30, 2022

DIVISION MEMORANDUM
NO: 000130, s. 2022

**PARTICIPATION ON THE SURVEY REGARDING THE STATUS OF SCHOOL
LIBRARIES AND LIBRARY HUBS IN MIMAROPA REGION**

TO : OIC-Assistant School Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
School Librarians/Teacher Librarians
All Others Concerned

1. Attached is unnumbered Regional Memorandum dated March 3, 2022 titled **Participation on the Survey Regarding the Status of School Libraries and Library Hubs in MIMAROPA Region** of which online submission of responses is until March 31, 2022.
2. For Information and widest dissemination

LYNN G. MENDOZA
Assistant Schools Division Superintendent
OIC, Office of the Schools Division Superintendent

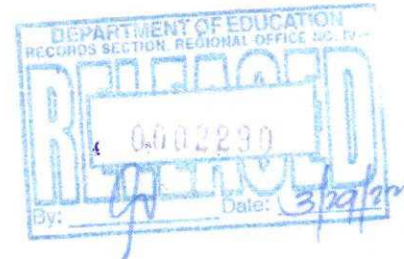
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Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

MEMORANDUM

TO : **OIC, ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
CHIEFS, REGIONAL FUNCTIONAL DIVISIONS**

FROM : **NICOLAS T. CAPULONG, PhD, CESO III**
Director IV
Regional Director *NTC*
3-22-2022

SUBJECT : **PARTICIPATION ON THE SURVEY REGARDING THE
STATUS OF SCHOOL LIBRARIES AND LIBRARY HUBS
IN MIMAROPA REGION**

DATE : **March 3, 2022**

The Bureau of Learning Resources (BLR) is gathering data for planning purposes on the provision of learning resources. One of the targets is to provide supplementary learning resources (SLRs) to school libraries and library hubs.

In this regard, this Office is seeking assistance in harvesting data on the status of school libraries and library hubs in our region by conducting a survey through purposive random sampling. Attached are the lists of participating schools and library hubs, and a copy of the survey questions to be accomplished.

We will appreciate receiving the survey responses on or before March 31, 2022. The survey form can be accessed through the following links:

1. School Library Collection Survey: (<https://bit.ly/22CSLCS>)
2. Library Hub Collection Survey: (<https://bit.ly/3pT4eMD>)

Should there be any clarifications, all concerned may contact **Mrs. Mariflor B. Musa**, Chief, CLMD, or **Magnolia M. Mabulo-Delos Santos**,

CLMD-LRMS/MMM-DS



Librarian II via mimaropa.region@deped.gov.ph copy furnished
lrmds.mimaroparegion@deped.gov.ph and magnolia.mabulo@deped.gov.ph.

Immediate dissemination of this memorandum is desired.

CLMD-LRMS/MMM-DS



Meralco Avenue corner St. Paul Road, Pasig City
Telephone No.: (02) 9413760 / Email Address: mimaropa.region@deped.gov.ph

3a. How many titles of Science books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

3b. How many titles of Science books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

4a. How many titles of Araling Panlipunan books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

4b. How many titles of Araling Panlipunan books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

5a. How many titles of Music books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

5b. How many titles of Music books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

6a. How many titles of Arts books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

6b. How many titles of Arts books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

7a. How many titles of Physical Education books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

7b. How many titles of Physical Education books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

8a. How many titles of Health books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

8b. How many titles of Health books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

9a. How many titles of Edukasyon sa Pagpapakatao (Values Education) books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

9b. How many titles of Edukasyon sa Pagpapakatao (Values Education) books does your library have with a copyright year for 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

10a. How many titles of Mathematics books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

10b. How many titles of Mathematics books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

11a. How many titles of Business books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

11b. How many titles of Business books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

12a. How many titles of Management books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

12b. How many titles of Management books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

13a. How many titles of Computer/Information Technology books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

13b. How many titles of Computer/Information Technology books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

14a. How many titles of Research books does your library have with a copyright year 2017 of up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

14b. How many titles of Research books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

15a. How many titles of Philosophy books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

15b. How many titles of Philosophy books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

16a. How many titles of Technical Vocational Livelihood (TVL)/Technology Livelihood Education (TLE) books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

16b. How many titles of Technical Vocational Livelihood (TVL)/Technology Livelihood Education (TLE) books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

17. Please specify other Learning Area books not mentioned above that you have in your library. Indicate the number of titles with a copyright year of 2017 up to the present and the number of titles with a copyright year of 2016 or earlier.

Section 3. Library Collection Inventory: General References

18a. How many titles of Encyclopedias does your library have with a copyright year of 2017 up to present?

- | | |
|--|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 5 to 10 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 11 or more titles |

18b. How many titles of Encyclopedias does your library have with a copyright year of 2016 or earlier?

- | | |
|--|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 5 to 10 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 11 or more titles |

19a. How many titles of Dictionaries does your library have with a copyright year of 2017 up to present?

- | | |
|--|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 5 to 10 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 11 or more titles |

19b. How many titles of Dictionaries does your library have with a copyright year of 2016 or earlier?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

20a. How many titles of Handbooks does your library have with a copyright year of 2017 up to present?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

20b. How many titles of Handbooks does your library have with a copyright year of 2016 or earlier?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

21a. How many titles of Manuals does your library have with a copyright year of 2017 up to present?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

21b. How many titles of Manuals does your library have with a copyright year of 2016 or earlier?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

22a. How many titles of Atlases does your library have with a copyright year of 2017 up to present?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

22b. How many titles of Atlases does your library have with a copyright year of 2016 or earlier?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

23a. How many titles of Yearbooks does your library have with a copyright year of 2017 up to present?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

23b. How many titles of Yearbooks does your library have with a copyright year of 2016 or earlier?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

24a. How many titles of Directories does your library have with a copyright year of 2017 up to present?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

24b. How many titles of Directories does your library have with a copyright year of 2016 or earlier?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

25a. How many titles of Thesauri does your library have with a copyright year of 2017 up to present?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

25b. How many titles of Thesauri does your library have with a copyright year of 2016 or earlier?

- None 5 to 10 titles
 1 to 4 titles 11 or more titles

26. Please specify other General Reference Books not mentioned above that you have in your library. Indicate the number of titles with a copyright year of 2017 up to the present and the number of titles with a copyright year of 2016 or earlier.

Section 4. Library Collection Inventory: Additional Supplementary Readers

27a. How many titles of Biography does your library have with a copyright year of 2017 up to present?

- None 11 to 15 titles
 1 to 4 titles 16 to 20 titles
 5 to 10 titles 21 or more titles

27b. How many titles of Biography books does your library have with a copyright year of 2016 or earlier?

- None 11 to 15 titles
 1 to 4 titles 16 to 20 titles
 5 to 10 titles 21 or more titles

28a. How many titles of Novels your library have with a copyright year of 2017 up to present?

- None 11 to 15 titles
 1 to 4 titles 16 to 20 titles
 5 to 10 titles 21 or more titles

28b. How many titles of Novels does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

29a. How many titles of Poetry books does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

29b. How many titles of Poetry books does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

Section 5. Library Collection Inventory: Non-Print Collection

30a. How many titles of e-pub, format e-book collection does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

30b. How many titles of e-pub format, e-book collection does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

31a. How many titles of PDF format e-book collection does your library have with a copyright year of 2017 up to present?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

31b. How many titles of PDF format e-book collection does your library have with a copyright year of 2016 or earlier?

- | | |
|---|--|
| <input type="checkbox"/> None | <input type="checkbox"/> 11 to 15 titles |
| <input type="checkbox"/> 1 to 4 titles | <input type="checkbox"/> 16 to 20 titles |
| <input type="checkbox"/> 5 to 10 titles | <input type="checkbox"/> 21 or more titles |

32a. How many titles of educational video collection (movies, documentaries, etc.) does your library have with a copyright year of 2017 up to present?

- None 11 to 15 titles
 1 to 4 titles 16 to 20 titles
 5 to 10 titles 21 or more titles

32b. How many titles of educational video collection (movies, documentaries, etc.) does your library have with a copyright year of 2016 or earlier?

- None 11 to 15 titles
 1 to 4 titles 16 to 20 titles
 5 to 10 titles 21 or more titles

33. What other format of learning resources does your library have? Please specify.

Section 6. Library Collection Inventory: Periodical Collection

34. Does your library subscribe to newspaper/s? Please tick all that apply.

- Never
 Yes, currently Year 2022
 Yes, previously Year 2021
 Yes, previously Year 2020
 Yes, previously Year 2019
 Others (please specify): _____

35. If yes, what is your school's source of fund in subscribing to newspaper/s? Please tick all that apply.

- MOOE NGO
 LGU Alumni
 Others please specify: _____

36. Does your library currently subscribe to magazine/s? Please tick all that apply.

- Never
 Yes, currently Year 2022
 Yes, previously Year 2021
 Yes, previously Year 2020
 Yes, previously Year 2019
 Others (please specify): _____

37. If yes, what is your school's source of fund in subscribing to magazine/s?

- MOOE NGO
 LGU Alumni
 Others please specify: _____

38. Does your library subscribe journal/s? Please tick all that apply.

- Never
 Yes, currently Year 2022.
 Yes, previously Year 2021

- Yes, previously Year 2020
- Yes, previously Year 2019
- Other, (please specify): _____

39. If yes, what is your school's source of fund in subscribing to journal/s?

- MOOE NGO
- LGU Alumni
- Other, (please specify): _____

LIBRARY HUB COLLECTION STATUS SURVEY

Section 1: Profile

Region

School's Division Office

Name and Address of the Library Hub:

Contact Number of the Person In-Charge:

What is your Hub's Recipient Batch Number (DepEd Central Office Delivery of Reading Materials)?

- Batch 1 (SY 2004-2006)
- Batch 2 (SY 2006-2007)
- Batch 3 (SY 2007-2008)
- Batch 4 (SY 2008-2009)
- Batch 5 (SY 2010-2011)
- Batch 6 (SY 2011-2012)

What is your Hub's present operation status?

- Fully Operational
- Partially Operational
- Not Operational

If **partially operational**, please provide reasons why the Hub cannot operate fully.

If **not operational**, please provide reasons why the Hub is not operational.

Section 2: Collection Status of Centrally Procured Reading Materials

1. How many centrally procured Big Books are currently in your collection?

2. How many centrally procured Small Books are currently in your collection?

3. How many centrally procured other reading materials are currently in your collection?

Section 3: Inventory of Centrally Procured Reading Materials

4. How often do you conduct an inventory of the centrally procured reading materials? Please tick all that apply.

- 1st Semester Break
- 2nd Semester Break
- Summer Break
- Never

5. Are lost centrally procured reading materials properly documented?

- Yes, by accomplishing a form duly signed by the Hub in-charge, supply officer, SDO LR supervisor and noted by the Schools Division Superintendent
- Yes, by accomplishing a form duly signed by the Hub in-charge, Supply officer and noted by the SDO LR supervisor
- Yes, by accomplishing a form duly signed by the Hub in-charge and noted by the supply officer
- Yes, by accomplishing a form duly signed by the Hub in-charge alone
- No documentation

6. What are your guidelines for the borrowed and lost centrally procured reading materials?

7. What are your guidelines for the borrowed and damaged centrally procured reading materials?

Section 4: Other Sources of Library Hub Reading Materials

8. Aside from DepEd Central Office as source of reading materials, does your Hub receive reading materials from other sources?

- Yes No

9. If **yes**, please identify other sources that provide your Hub with reading materials.

10. Does your hub have an existing guideline in receiving donations?

- Yes No

11. If **yes**, are the following considerations included in your Hub's guideline in receiving donations? Please tick all that apply.

- Recency of the copyright year
- Minimum number of copies
- Physical condition of the reading materials
- Other: _____

12. If **yes**, how many copies in average for each title of the reading materials does your hub receive?

- 1 copy only
- 2 to 5 copies
- 6 to 10 copies
- 11 to 15 copies
- 16 to 20 copies
- 21 copies or more

Schools Included in the School Library Collection Survey

OCCIDENTAL MINDORO

	Name of School	Respondent (Name of Library-in-charge)	E-mail address	School Size (Small, Medium, Large, Very Large)	School Level (Elementary School, Junior High School, Stand-Alone Senior High School)
1	Vigo ES	Sharon P. Vidal	sharon.vidal@deped.gov.ph	Small	Elementary Level
2	Antipolo ES	Eleanor P. Villar	elleanor.villar@deped.gov.ph	Small	Elementary Level
3	G.E. Ramirez Memorial School	Ruthie G. Pahid	ruthieg.pahid@deped.gov.ph	Small	Elementary Level
4	Mapaya II ES	Kriselle D. De Simon	kriselledsimon@deped.gov.ph	Small	Elementary Level
5	Mapaya III ES (Catmon)	Mary Ann P. Torrellino	maryanntorrellino@deped.gov.ph	Small	Elementary Level
6	Mabini I ES	Czarmaryn Rose V. Sampilo	czarmarynrosesampilo@deped.gov.ph	Medium	Elementary Level
7	San Roque 2 Elementary School	Grace F. Facun	gracefacun@deped.gov.ph	Medium	Elementary Level
8	San Roque I Elementary School	Má. Editha S. Nantabi	editha.nantabi@deped.gov.ph	Medium	Elementary Level
9	Mamburao CS	Racquel M. Teodosio	racquel.teodosio@deped.gov.ph	Large	Elementary Level
10	San Jose Pilot ES	Medalyn F. Ostan	medalynfostan@deped.gov.ph	Large	Elementary Level
11	Pag-asa Central School	Sharon G. Rivera	sharongrivera@deped.gov.ph	Large	Elementary Level
12	Claudio Salgado National High School	Luzviminda D. Bautista	luzviminda@deped.gov.ph	Small	Junior High School
13	Iling National High School	Ma. Erna S. Agnas	maernasagnas@deped.gov.ph	Medium	Junior High School
14	Mapaya National High School	Castana M. Lumogdang	castanamlumogdang@deped.gov.ph	Medium	Junior High School
15	Barahan National High School	Alynn M. Baga	alynn.baga@deped.gov.ph	Medium	Junior High School
16	San Jose National Agricultural and Industrial	Rubie Jane B. Lagrada	rubiejane.lagrada@deped.gov.ph	Large	Junior High School
17	Rizal National High School	Josielyn D. Pabol	josielyn@deped.gov.ph	Large	Junior High School
18	Central National High School	Evangelina D. Oliveros	evangelina.oliveros@deped.gov.ph	Large	Junior High School
19	Lubang Integrated School	Geegae T. Tesalona	geegae.tesalona@deped.gov.ph	Large	Junior High School
20	Pedro T. Mendiola Sr. Memorial National High School	Randy E. Basister	randyebasister@deped.gov.ph	Large	Junior High School
21	Occidental Mindoro NHS	Gegie G. Gaa	latajose488@gmail.com	Large	Junior High School
22	Bubog NHS	Jannah Olivarez	jannah@deped.gov.ph	Large	Junior High School
23	Sablayan National Comprehensive High School	Ronalyn O. Baculo	ronalyn@deped.gov.ph	Large	Junior High School
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