



Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEP-ED OCCIDENTAL MINDORO
RELEASED
DATE: FEB 24 2022
DIVISION OFFICE
MAMBURAO

Office of the Schools Division Superintendent

February 24, 2022

DIVISION MEMORANDUM

No. 064, s. 2022

CAPACITY BUILDING OF TEACHERS: ARTS FOR NON-ARTISTS

To : OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In support to Basic Education – SDO's Learning Continuity Plan (BE-LCP) of this Division for SY 2021-2022 and Project **BRIDGE** (Bridging Resources for Intended Driven-Goal Education), this Office shall conduct the "**Capacity Building of Teachers: Arts for Non-Artists**" on March 1-2, 2022 and March 3-4, 2022 for secondary and elementary teacher-participants respectively at Mindoreños Hotel, Mamburao, Occidental Mindoro.

2. This activity aims to:

- a. enhance the abilities of the participants in developing their soft skills on illustration, photography and digital arts;
- b. capacitate the district and cluster participants on how to conduct the roll-out to all teachers in their respective district and cluster so that all teachers will be able to make their own illustrations/ images on their self-made or contextualized learning resources; and
- c. craft and submit a doable action plan for the roll-out.

3. All participants must bring their own laptop, cameras (digital/mobile), wi-fi, extension wires, and other computer paraphernalia for use during the hands-on activities.

4. To ensure safety of everyone, participants are advised to wear face mask and observe health standard protocols within the whole duration of the activity.

5. This is a LIVE-IN activity. Food and hotel accommodation of the participants shall be charged to Division MOOE. Check-in time will be at 2pm and first meal will be dinner of Day 0 (February 28 for batch 1 and March 2 for batch 2) then, last meal will

PM snack of Day 2. Traveling and other incidental expenses shall be charged against School MOOE or local funds subjects to the usual accounting, budgeting, and auditing rules and regulations.

6. For your guidance, please refer to the following attachments:

Enclosure 1 - Activity Matrix

Enclosure 2 - List of Participants

Enclosure 3 - Facilitators and members of the PMT

7. Immediate dissemination^{of} and compliance to this Memorandum are desired.



LYNN G. MENDOZA

Assistant Schools Division Superintendent

Officer In-Charge ^{ty}

Office of the Schools Division Superintendent

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Enclosure 1

**CAPACITY BUILDING OF TEACHERS: ARTS FOR NON-ARTISTS
ACTIVITY MATRIX**

Batch 1: March 1-2, 2022 (Secondary Pax)

Batch 2: March 3-4, 2022 (Elementary Pax)

Time	Day 0	Day 1	Day 2
6:15 – 7:45am	Travel Time	Breakfast	Breakfast
745: – 8:00am		Opening Program	MOL
8:00 – 8:30am			Arts in the Digital World & Workshop F1: Ralph Diaz
8:30 – 9:00am		BLR Guidelines on Illustration & LR Tech Specifications F1: Elizabeth T. Delas Alas, PhD	
9:00 – 10:00am		Basics /Tips on Illustration Adobe Illustration Paint Sai App & Workshop F1: Peterson Enriquez	
10:00 – 11:00am			
11:00 – 12:00nn			
12:00 – 1:00pm	Check-in Settling-in	LUNCH	
1:00 – 2:00pm		Autodesk Sketchbook: Beginner's Guide / 3D Illustrations: Create, Explore & Workshop F1: Sara P. Aldovino	Canva for Education & Canva Workshop F1: Julie Ann B. Cueto
2:00 – 3:00pm			
3:00 – 4:00pm	Registration	Microsoft Office 365/ Basic Photoshop/ Basic Photography & Workshop F1: Ma. Rubynita T. Del Rosario	Ways Forward Closing Program
4:00 – 5:00pm			Home Sweet Home
5:00 – 6:00pm			
6:00 – 7:00pm	Dinner	Workshop / Action Planning / Dinner	
Officer of the Day		Julie Ann B. Cueto	Sara P. Aldovino

ELEMENTARY
CAPACITY BUILDING OF TEACHERS: ARTS FOR NON-ARTISTS

No.	District	District LR Coor or Co-Coor	School	District Illustrator (With Interest/ skills in Digital & Manual Illustrations & have the courage to be a speaker during the district roll-out)	School
1	Abra de Ilog	Thessa Keilah C. Miciano	Pambuhan MS	Sara A. Palasan	Armado ES
2	Paluan	Donald P. Torreiza	Pamutusin ES	Jake P. Virola	Hinugasan MS
3	Mamburao	Mary Joyce Lyn Fesalbon	Talapa ES	Ronie Luther G. De Jesus	Casoy ES
4	Sta. Cruz	Charlene Gay D. Ebon	Eleuterio Soriano ES-Dappdap Ext	Mark Angelo C. Urbano	Eleuterio Soriano Sch
5	Sablavan North	Jinkeelyn P. De Jose	Sto. Niño ES	Joriel Alburo	Buenavista ES
6	Sablavan South	Glenda Montealegre	Sta Lucia II ES	Jaztine D. Consolacion	Arellano ES
7	Calintaan	Rotchelle P. Ordo	Nilapso ES	Dan Michael A. Sagun	Concepcion ES-Batogawang Ext
8	Rizal	Luzviminda Garma	Rumbang ES	Joyet Agar	Amaling ES
9	San Jose North	Marvy Villamor	San Agustin Annex- D6	Arnold O. Reyno	San Agustin Annex - D6
10	San Jose East	Evitha Meniano	San Jose Pilot ES	Edhen Martin	San Jose Pilot ES
11	San Jose West	Jazhiel Mae Arnaiz	Mangarin ES - Annex	Katrine Bernadette T. Lalo	Mabini I ES
12	San Jose South	Mark Jayson L. Riego, EdD	Ansiray ES	Mac Alvin B. Garcia	Ipil ES
13	Magsaysay	Donna Tessa Salgado	Caguray ES	Lyn Pearl Rapado	Guballa ES
14	Loooc	Jasmin Valles	Talaotao ES	Mark Andrew Villas	Tabao ES
15	Lubang	Presentacion P. Tardio	Cabra ES	Deseree V. Batocabe	Titik ES

SECONDARY

CAPACITY BUILDING OF TEACHERS: ARTS FOR NON-ARTISTS

No.	Cluster	Cluster LR Coor or Co-Coor	School	Cluster Illustrator (With Interest/skills in Digital & Manual Illustrations & have the courage to be a speaker during the district roll-out)	School
1	Abra de Ilog	Grazel Bunye	Abra de Ilog NHS	Jessa R. Zamonte	Abra de Ilog NHS
2	Paluan	Sheryl A. Eusebio	Paluan NHS	Eulena Pereyra	Paluan NHS
3	Mamburao	Analeah F. Bandolin	OMNHS	Clark Luna Terrado	OMNHS
4	Sta. Cruz	Floreen Escobar	Sta. Cruz NHS	Louie Jay M. Pacheco	Sta. Cruz NHS
5	Sablayan North	Michael Manitag	Sablayan NCHS	Junex Gaspar	Sablayan NCHS
6	Sablayan South	Winnie N. Duabe Jr	Ligaya NHS	Darwin Jayson O. Casuncad	Ligaya NHS
7	Calintaen	Leonard Espanola	Concepcion NHS	Jerry Marcella	Malpalon NHS
8	Rizal	Jeffrey Pacayra	Rizal NHS	Ardenver Canals	Rizal NHS
9	San Jose Cluster	Clark Owen J. Cabuhat	Mapaya NHS	Sara Jane B. Tuazon	Mapaya NHS
10	San Jose Cluster	Rizza Prangue	Ambulong IS	Peterson Enriquez	Caminawit NHS
11	Magsaysay	Alvin Cadiao	Magsaysay NHS	Francis Aningat	Magsaysay NHS
12	Looc	Rodalyn L. Carbonell	Looc NSOF	Jacky May L. Lama	Looc NSOF
13	Lubang	Andy Tagumpay	Tiitk NHS		

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Enclosure 3

FACILITATORS AND MEMBERS OF THE PROGRAM MANAGEMENT TEAM

Name	Office/Station	Task
Peterson Enriquez	Caminawit NHS	Facilitator/PMT
Julie Ann B. Cueto	Sablayan NCHS	Facilitator/PMT
Ralph Diaz	Sablayan NCHS	Facilitator/PMT
Sara P. Aldovino	Armado ES	Facilitator/PMT
Maria Salvacion P. Villanueva	SDO	PDO II/Facilitator/PMT
Raizza Marie R. Buñag	SDO	Librarian II/Facilitator/PMT
Ma. Rubynita T. Del Rosario	SDO	EPS/Facilitator/PMT
Elizabeth T. Delas Alas, PhD	SDO	EPS/Facilitator/PMT
Raquel P. Girao, PhD	SDO	Chief, CID