



Republic of the Philippines
Department of Education
MIMAROPA REGION
Schools Division of Occidental Mindoro

LCP-ED OCCIDENTAL MINDORO
RELEASED
BY: [Signature]
DATE: FEB 15 2022
DIVISION OFFICE
MAMBURAO

Office of the Schools Division Superintendent

February 15, 2022

DIVISION MEMORANDUM

No. 50, s. 2022

**CAPACITY BUILDING OF SPED AND ALS TEACHING PERSONNEL ON MAPPING
OF TEACHING AND LEARNING RESOURCES**

To :OIC, Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In support to Basic Education – SDO’s Learning Continuity Plan (BE-LCP) of this Division for SY 2021-2022 and Project **BRIDGE** (Bridging Resources for Intended Driven-Goal Education) through the Project **SHARE** (Sharing of Harvested, Aligned Resources with MELC) another flagship project aligned with Learning Resource Development, this Office shall conduct “**Capacity Building of SPED and ALS Teaching Personnel on Mapping of Teaching and Learning Resources**” on the specified date and venue (see Enclosure 1).
2. This activity aims to:
 - a. capacitate the SPED and ALS teachers on harvesting available teaching and learning resources;
 - b. map and align available quality-assured teaching and learning resources with MELCs;
 - c. provide quality-assured teaching and learning resources to all SPED and ALS teachers and learners this SY 2021-2022.
3. All participants are expected to bring and refer to the soft copies of the DepEd’s 2020 Most Essential Learning Competencies (MELC) and quality-assured SLMs, LAS, Radio & TV-based lessons, and other quality assured learning resources in the mapping of learning resources. Further, participants are advised to bring laptop, wi-fi, and other computer paraphernalia.
4. To ensure safety of everyone, participants are advised to wear face mask and observe health standard protocols within the whole duration of the activity.
5. Travelling, food and hotel accommodation of the participants and member of the Program Management Team shall be charged against School MOOE or local

funds subjects to the usual accounting, budgeting and auditing rules and regulations.

6. All teacher-participants shall be entitled to Service Credits for attendance/participation in the activities held during vacation in accordance with the provisions stated in DepEd Order No. 53, s. 2003, entitled "Updated Guidelines on Grant of Vacation Service Credits to Teachers". While the non-teaching personnel shall be provided with Compensatory Time-Off (CTO) per CSC and DBM Joint Circular No. 2, s. 2004.

7. For your guidance, please refer to the following attachments:

Enclosure 1 - List of Participants

Enclosure 2 - Activity Matrix

Enclosure 3 - Facilitators and members of the PMT

Enclosure 4 - No. of Service Credits

8. Immediate dissemination and compliance to this Memorandum are desired.



LYNN G. MENDOZA

Assistant Schools Division Superintendent

Officer In-Charge

Office of the Schools Division Superintendent

Enclosure 1 0 0 0 0 5 0

Participants to the conduct of Project SHARe (Sharing of Harvested Aligned Resources with MELCs)

SPECIAL EDUCATION (SPED)

Date: February 18, 2022

Venue: Sablayan Central School

No.	Name	School
1	Florifel M. Magno	Sablayan CS
2	Alma Yusaoen	Sablayan CS
3	Cheryll S. Mariano	Sablayan CS
4	Farah Faye V. Malig	San Jose Pilot ES
5	Maripaz Pille	San Jose Pilot ES
6	Katherine Lavapiez	Caminawit CS
7	Maricris Tanteo	Caminawit CS
8	Rosemarie C. Masicat	Caminawit CS
9	Lilian M. Chavez	Abra de Ilog CS
10	Reianell B. Meeilles	Abra de Ilog CS
11	Menarose C. Masicat	Mamburao CS
12	Von Grace A. Camacho	Mamburao CS

Participants to the conduct of Project SHARe (Sharing of Harvested Aligned Resources with MELCs)

Alternative Learning System (ALS)

Date: February 17, 2022

Venue: Sablayan North CLC

No.	Name	District
1	Joyce Acupido	Paluan
2	Wenses Custodio	Mamburao
3	Kristine Gonzalvo	Sta.Cruz
4	Adonis Mendoza	Sablayan North
5	Christopher Templado	Sablayan North
6	Recel Joy Bernardo	Sablayan South
7	Magno Bautista	Calintaan
8	Rodelyn Clataro	Rizal
9	Ma. Venus Francisco	San Jose North
10	Annasol Manayan	San Jose East
11	Abegail Novelozo	San Jose West
12	Bernadette Balmes	San Jose South

ACTIVITY MATRIX for Project SHARe

Batch 1: February 17, 2022 (ALS)

Batch 2: February 18, 2022 (SPED)

Time	Day 0	Day 1
8:00 – 8:30am	Travel Time Settling-In	Opening Program
8:30 – 9:00am		Orientation on Available Teaching and Learning Resources F1: Elizabeth T. Delas Alas
10:00 – 11:00am		Mapping of Teaching & Learning Resources using the Project SHARE Template F1: Ma. Rubynita T. Del Rosario
11:00 – 12:00nn		Assigning of Tasks to the Mappers SPED: Jovita D. Paquibot ALS: Myla R. Suguitan
12:00 – 1:00pm		LUNCH
1:00 – 2:00pm		Accessing the Google Drive Links of the Available TRs & LRs F1: Raizza Marie R. Buñag
2:00 – 3:00pm		Registration
3:00 – 4:00pm	Closing Program	
4:00 – 5:00pm		

Enclosure 3 000050

**FACILITATORS AND MEMBERS OF THE PROGRAM MANAGEMENT
TEAM**

Date	Name	Office/ Station	Task
Feb. 17, 2022	Myla R. Suguitan	SDO	Facilitator/PMT
	Marnel Balderas	SDO	Facilitator/PMT
	Ferdinand Alcaraz	SDO	Facilitator/PMT
Feb. 18, 2022	Jovita D. Paquibot	SDO	SPED Facilitator/PMT
Feb. 17-18, 2022	Maria Salvacion P. Villanueva	SDO	PDO/Facilitator/PMT
	Raizza Marie R. Buñag	SDO	Librarian II/Facilitator/PMT
	Ma. Rubynita T. Del Rosario	SDO	EPS/Facilitator/PMT
	Elizabeth T. Delas Alas, PhD	SDO	EPS/Facilitator/PMT
	Raquel P. Girao, PhD	SDO	Chief, CID

**Number of Service Credits of Teacher-Participants
SPED & ALS
February 17 - 18, 2022**

Participants	Schedule	No. of Service Credits
Teacher-Participants	All Saturdays, Sundays & Holidays between February 18 – March 21, 2022	11 days

Number of Compensatory Time-Off (CTO) of Non-Teaching

Schedule	No. of Service Credits
February 19, 2022 – Saturday	11 days
February 20, 2022 – Sunday	
February 25, 2022 – Holiday	
February 26, 2022 – Saturday	
February 27, 2022 – Sunday	
March 5, 2022 – Saturday	
March 6, 2022 – Sunday	
March 12, 2022 – Saturday	
March 13, 2022 – Sunday	
March 19, 2022 – Saturday	
March 20, 2022 – Sunday	