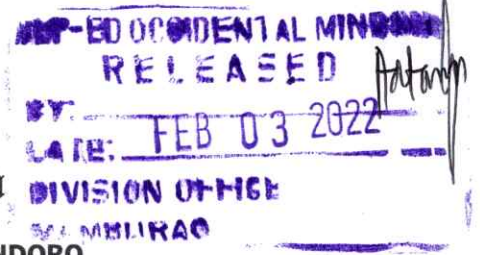




Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO



**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

0 0 0 0 4 3

TO: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD and CID
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

FROM: LYNN G. MENDOZA
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

By Authority of the OIC-SDS:


RODEL S. MAGNAYE
Chief Education Supervisor
OIC, Assistant Schools Division Superintendent

SUBJECT: PROJECT B.T.S.: TECH EPISODES

DATE: February 3, 2022

Attached is a Memorandum from the Office of the Regional Director, dated February 2, 2022 regarding the Project B.T.S.: Tech Episodes.

All school heads and teachers are expected to invite and encourage Grades 5 to 12 learners with internet connectivity to participate. Pre-registration may be done by accessing www.blssyfd.weebly.com.

More details are found in the indicated table of schedule and Annex A of OUA Memorandum No. 00-0122-0160.

For immediate dissemination and compliance.

SGOD/ANP



✉ Brgy. Payompon, Mamburao, Occidental Mindoro
☎ 0906-550-1840/0929-630-1538
✉ occidental.mindoro@deped.gov.ph
f DepEd Tayo Occidental Mindoro/DepEd Occidental



Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

MEMORANDUM

TO : **ALL SCHOOLS DIVISION SUPERINTENDENTS**

FROM : **NICOLAS T. CAPULONG, PhD, CESO III**
Director IV
Regional Director

SUBJECT : **PROJECT B.T.S.: TECH EPISODES**

DATE : February 2, 2022

Attached is OUA Memorandum No. 00-122-0160 from the Office of USec. ALAIN DEL B. PASCUA, Undersecretary, Office for Administration, dated January 31, 2022 regarding the Project B.T.S.: Tech Episodes. The series shall be conducted every Friday from February 4 to April 8, 2022, 3:00 p.m. to 3:30 p.m. via the DepEd TAYO-Youth Formation Official Facebook page.

In view of this, all Schools Division Superintendents through the Youth Formation Coordinators (YFCs) are expected to ensure the maximum participation of all students from Grades 5 to 12 with internet connectivity in the series of the project. Students are required to pre-register at www.blssvfd.weebly.com and activate their Microsoft accounts. Likewise, the Division Information Officers are requested to share the live event on their Division Facebook page.

Other details of the project are referred to Annexes A and B, attached on this Memorandum.

For immediate dissemination and strict compliance.





OJADDO-0122-0160
to authenticate this document
please scan the QR code

Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OJA MEMO 00-0122-0160

MEMORANDUM

31 January 2022

For: **Regional Directors and BARMM Education Minister
Schools Division Superintendents
Regional and Division Youth Formation Coordinators
School Heads, Public and Private Secondary Schools
Academic-Related and Co-Curricular Clubs and
Organizations
All Others Concerned**

Subject: **PROJECT B.T.S: TECH EPISODES**

The Office of the Undersecretary for Administration (OJA), through the Bureau of Learners Support Services–Youth Formation Division (BLSS- YFD) in partnership with Microsoft Philippines, will conduct a series of **Project B.T.S: Tech Episodes every Friday from 04 February to 08 April 2022 at 3:00-3:30 p.m.** via the DepEd Tayo–Youth Formation official Facebook page.

This event aims to empower students by equipping them with the tools and the knowledge they need to adapt to every learning modality; provide the full benefits of their Microsoft account and how to get them; provide guidance on best practices in using Microsoft applications; and recognize the learners and their use of the tools for their growth.

In this light, the OJA requests all Regional Directors and Schools Division Superintendents—through their respective Youth Formation Coordinators (YFCs)—to ensure the maximum participation of **all students from Grades 5 to 12** with internet connectivity in the said series.

All regional and division Information Officers are hereby requested to share the live event on their regional and division Facebook pages. All students shall pre-register at www.blssyfd.weebly.com and activate their Microsoft accounts. Also, the NASSG and all elected officers in the Student Government and other Academic-

Annex A

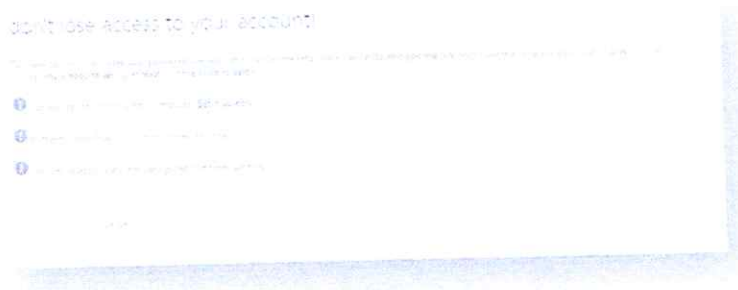
How to Activate Your Microsoft Account

STEP 1: Makipag-ugnayan sa inyong paaralan upang ibigay ang inyong Microsoft 365 account. Sa inyong pagtanggap, pumunta sa **office.com** at mag log-in gamit ang inyong username at password.

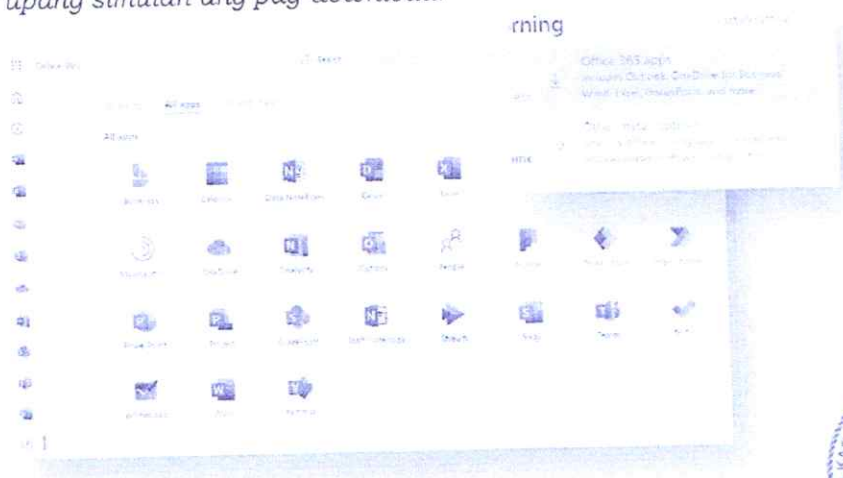


STEP 2: Palitan ang inyong temporary password at i-confirm ito.

STEP 3: I-rehistro ang inyong mobile number o personal na email address. Maari rin tayong mag-lagay ng Security Questions. I-confirm at maaari nang gamitin ang inyong account.



STEP 4: Maaari na natin makuha ang Microsoft 365 apps tulad ng Word, Excel, PowerPoint, at Teams gamit ang inyong account! Pumunta sa office.com at i-click ang "Install Office" upang simulan ang pag-download.



Annex B

Action from Participants

1. Before the event

- a. Learners to activate their Microsoft account.
- b. Register thru <https://blssyfd.weebly.com/registration.html>
- c. The NFSSG and all elected officers in the Student Government and other Academic-Related and Co-Curricular Clubs and Organizations must join the Facebook group in this link: www.facebook.com/groups/depedtechstudentleaders/ where they may provide feedback, ask questions, get announcements, and share their stories of student growth and tech development in their respective divisions.

2. During the event

- a. All learners to join the Facebook live event.
- b. All learners to share the Facebook live event on their profiles.

3. After the event

- a. Modules and other learning materials will be provided at the end of each webinar for the benefit of the learners.
- b. Learners will apply their learnings by following the provided instructions given at the end of each webinar.
- c. The NFSSG and all elected officers in the Student Government and other Academic-Related and Co-Curricular Clubs and Organizations will apply their learnings by following provided instructions and incorporating it in their planned activities and programs in areas applicable (Instructions to be discussed internally at the end of each webinar.)
- d. The NFSSG and all elected officers in the Student Government and other Academic-Related and Co-Curricular Clubs and Organizations will provide feedback, recommendations, and share their own stories of the advancement of technology in their schools and division (as deemed necessary) to ensure growth. They may share these in the internal group.

For questions, please reach out to:

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