



Republic of the Philippines
Department of Education

MIMAROPA REGION
SCHOOLS DIVISION OF OCCIDENTAL MINDORO

DEP-ED OCCIDENTAL MINDORO
RELEASED
BY: [Signature]
DATE: JAN 17 2022
DIVISION OFFICE
MAMBURAO

Office of the Schools Division Superintendent

January 17, 2021

DIVISION MEMORANDUM

S. 2022-0000201

**SUSPENSION OF CLASSES AND ALL TEACHING-RELATED ACTIVITIES
AND CONTINUED IMPLEMENTATION OF ACADEMIC EASE**

**TO: OIC-Office of the Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
All Public and Private Elementary and Secondary School Heads
All ALS Coordinators and Mobile Teachers
All Others Concerned**

1. Per recommendation of the Local Health Units of the different municipalities of Occidental Mindoro and the SDO Medical Officer, Dr. Wyn Wright E. Esperanza, in support to DMC-2022-009 (*Reiterating the Policy on Academic Ease and Allowing the Suspension of Classes in the Midst of the Surge in COVID-19 Cases*), OUCI-2020-307 (*Suggested Measures to Foster Academic Ease During the COVID-19 Pandemic*), Executive Order No. 03, s. 2022 from the Office of the Provincial Governor titled *An Order Imposing Alert Level 3 System in the Province of Occidental Mindoro Starting January 14, 2022 to January 31, 2022*, and in consideration of the teachers' and learners' well-being, the Schools Division Office of Occidental Mindoro suspends classes and all teaching-related activities from Tuesday, January 18, 2022 to Monday, January 24, 2022.
2. Suspension of classes includes all other school activities, whether physical or virtual that involves teachers, learners and parents. Physical reporting of teachers to school will not be required by the school heads. School Heads may stay with other school-based non-teaching personnel in their respective stations or may opt to work from home and be on call, when necessary, to ensure that the delivery of educational and transactional services to clients continues while the teachers are on academic break.
3. The Mid-Year Break scheduled on January 31-February 5, 2022 shall remain as stipulated in DepEd Order No. 29, s. 2021 titled *School Calendar and Activities for School Year 2021-2022*. All private elementary and secondary schools and high

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schools in State/Local Colleges, in consultation with their respective parents-teachers associations, may exercise their own discretion relative to the suspension of classes and K to 12 learning activities. Public and private schools shall make the necessary adjustments in their respective school calendars to ensure that the 209 class days for SY 2021-2022 remains in accordance with RA 11480 (An Act Amending Section 3 of RA No. 7797, otherwise known as "An Act to Lengthen the School Calendar from Two Hundred (200) Days to Not More Than Two Hundred Twenty (220) Days")

4. All School Heads, including private schools when they also implement academic break in their respective institutions must submit the adjusted calendar of activities to the Schools Division Office through their respective district supervisors on or before January 25, 2022.

5. When classes resume on January 25, 2022, schools are reminded to continuously implement the suggested measures to foster academic ease during the COVID-19 pandemic per DM-CI-2020-37. This is to ensure flexibility in the teaching-learning process by recalibrating the strategy on teaching and learning activities while safeguarding the mental health, and the total well-being of the teachers and learners.

6. Further, measures to help stop transmission of COVID-19 disease include following health protocols under Alert Level System. Schools must observe the provisions stated in Division Memorandum No. 2, s. 2022. 60% of the workforce shall report to workplace while others shall work from home with the condition of submitting the Individual Workweek Plan and Individual Workweek Accomplishment Report.

7. Furthermore, in the advent of Mid-Year Break, schools are expected to conduct performance review of the teachers, LAC Session or In-Service Training which are needs-based, and which shall be monitored by SDO personnel. Anent this, activity proposals are likewise expected to reach the SDO on or before January 28, 2022.

8. Wide and immediate dissemination of the contents of this Memorandum is desired.



LYNN GOZAR-MENDOZA
OIC-Schools Division Superintendent



Reference:
As stated

Inclosure:
None

To be included in the perpetual index
under the following subjects:

ACADEMIC
INSET

SUSPENSION
ACTIVITIES

CLASSES
HEALTH

CALENDAR